

Coast & Valley Swimming Association Inc. Minutes-Management Committee Meeting

Edgeworth Sport & Recreation Club Tuesday, 18th February, 2020

Meeting opened at 7.01pm with Norm Roberts presiding.

1. **CONFLICTS OF INTEREST**

Nil declared.

2. **ATTENDANCE**

Norm Roberts	Greg Skinner	Jenny Schwetz	Michelle Gross	Blinda Francis-Smith
Phillip Hawke	Jacqui Currey	Janette Kinkade	Trish Roberts	

3. **APOLOGIES:** Nil

4. **CONFIRMATION** - Minutes of previous meeting: that the minutes of the previous meeting are a true and correct copy. Carried.

5. **CONFIRMATION** - Minutes of previous meeting: Moved Jacqui Currey 2nd Blinda Francis-Smith that minutes of the previous meeting are a true and correct copy. Carried.

6. **BUSINESS ARISING** from the minutes

- 6.1.1. Swim Central – impact on decreasing membership. No further information received from David.
- 6.1.2. Response from Mingara re officials for their meet has been received. Noted the Mingara did not receive touch pads from Swimming NSW despite having been ordered and confirmed well in advance of meet.
- 6.1.3. Interim report for pricing for wireless timing gear-Greg Skinner is continuing research into timing gear. Report to be tabled at March meeting.
- 6.1.4. Summer championship reports tabled-copy attached
- 6.1.5. Development meet had a good turn out of swimmers with many new swimmers attending their first meet.
- 6.1.6. Development Point score using Quality Club point score-Valentine SC

7. **CORRESPONDENCE:**

7.1. INWARDS

- 7.1.1. Email-Sonia Hornery: Invitation-Registration details-facebook post & e-newsletter
- 7.1.2. Email (Janette Kinkade)-Mingara SC: List of TO's
- 7.1.3. Email-Blinda Francis-Smith: Nelson Bay results
- 7.1.4. Email-Ann-Maria Ford: Speedo sprint consideration-fwd: Competition Co-Ordinator

- 7.1.5. Email-Ranon: Request for assessment as a Starter-fwd: ATSC Co-ordinator
- 7.1.6. Email-Michelle Johnson: e-newsletter
- 7.1.7. Email-John Hart: 1st assessment-Peter Nix
- 7.1.8. Email-Steve Edwards: Request for Inclusion in TO distribution list
- 7.1.9. Email-Central Coast Regional Sporting & Recreation Complex: newsletter
- 7.1.10. Email-John Hart: Accreditation-Alison Seargent.
- 7.1.11. Email-John Hart-Referee Report-Nelson Bay-fwd: ATSC Committee
- 7.1.12. Email-Adam Kibble (CCC): Community Grants & Sponsorship Program
- 7.1.13. Email-Mikaeli Cuell: Creating your Area meets-fwd: Competition Committee
- 7.1.14. Email-Michelle Johnson: e-newsletter
- 7.1.15. Email-Steve Edwards: Query re Speedo finals-fwd: Competition Co-ordinator
- 7.1.16. Email (Blinda Francis-Smith)-Holly Gorman: Manual entries for Cailin Ngaheu
- 7.1.17. Email (Blind Francis-Smith)-Greta Brodie: Eligibility to represent CVSA at Speedo finals
- 7.1.18. Email-Greta Brodie: Speedo Finals. Entries to be submitted by 18th February-fwd: Competition Co-ordinator
- 7.1.19. Email-John Hart: Accrediation-Les Mather (Nelson Bay)
- 7.1.20. Email-Francisco Alfaro: Development meet entries
- 7.1.21. Email-Aaron Morris: Request for refund of Development entries.
- 7.1.22. Email-Newcastle Embroidery: Invoice-fwd: Treasurer
- 7.1.23. Email-Michelle Johnson: e-newsletter
- 7.1.24. Email-Tomaree Aquatic Centre-Invoice
- 7.1.25. Email-West Wallsend Indoor SC: Query re Timing gear for March meet
- 7.1.26. Email-Norm Roberts: Timing Gear for WWI meet has been organised

7.2. **OUTWARDS**

- 7.2.1. Email-Sonia Horney: Invitation-registration details
- 7.2.2. Email (Janette Kinkade)-Mingara SC: Request for list of TO's
- 7.2.3. Email (Blinda Francis-Smith)-Holly Gorman: Manual entries for Development meet
- 7.2.4. Email (Greg Skinner)-Swimming NSW: Speedo reconciliation
- 7.2.5. Email (Blinda Francis-Smith)-Francisco Alfaro: Development meet entries
- 7.2.6. Email-Michelle Boon: Timing Gear-WWI March meet

Moved Phil Hawke 2nd Michelle Gross that correspondence inwards be dealt with as read and correspondence outwards be approved. Carried.

7.3. **Business Arising from Correspondence:**

- 7.3.1. Mingara SC has supplied a list of TO's who will be working at their upcoming meet
- 7.3.2. Nelson Bay results – Swimming NSW have requested that results be published noting John Hart as referee & Peter Nix as starter (in training) with assistance from Nigel Jones) Confirmed by Greta Brodie and Mikaeli Cuell (Swimming NSW)
- 7.3.3. The Australian Criminal Intelligence Commission (ACIC) has imposed new proof-of-identity requirements for anyone applying for or renewing their Working With Children Check. ACIC requires these higher standards to minimise the risk of identity theft and to further protect the safety of children. **The changes came into effect on 1 December, 2019**
- 7.3.4. Multi-Class National Classification Days will be held on
 - a) 15 February 2020 – Guilford
 - b) 1 March 2020 – SOPAC (in conjunction with the Swimming NSW MC #1 Meet)
 - c) 28 March 2020 - Guilford

- 7.3.5. Confirmation that Alison Seargent (Nelson Bay SC) is has accreditations for JOS and IOT
- 7.3.6. Swim League registrations are open and will close on 29 February 2020. Registration fee \$100 for SNSW registered swimmers.
- 7.3.7. Swimmers must compete at the CVSA Speedo heats to be eligible to represent CVSA at the Speedo finals
- 7.3.8. Approve refund of Development entry overpayment by Morris family– paid both direct deposit and Swim Central. Moved Jacqui Currey 2nd Greg Skinner. Carried.

8. **REPORTS:**

8.1. **Treasurer** – Michelle Gross

Report tabled-copy attached

8.1.1. Accounts approved for Payment

Paid to	Details	\$
Swimming NSW	Speedo entries	640.00
	Merchandise sales	400.00
Aaron Morris	Refund Development entries (paid twice)	54.00
Newcastle Embroidery	TO shirt	36.30
Tomaree Aquatic Centre	Pool hire- NAARS Camp	1054.70
Beresfield SC	Catering- Speedo heats	255.92
Trish Roberts	Catering- Development meet	150.00

Moved Michelle Gross 2nd Janette Kinkade that report be accepted and accounts approved for payment. Carried.

8.2. **Competition Committee Co-ordinator** – Blinda Francis-Smith

- Speedo and Development meets went well.
- Blinda & Janette have split responsibility for organising CVSA swim meets
- CVSA winter calendar is on CVSA website.
- KPD program in May have taken out all QT's except for 400/800/1500. Limit to be places on entry numbers for both Saturday & Sunday.

Moved Blinda Francis-Smith 2nd Phil Hawke that report be accepted. Carried.

8.3. **Selection & Development Committee** – Phillip Hawke

- Propose that 2020 Development Squad only have one squad this year – NARS as accommodation has already been booked. Other squads will run on separate years due to the workload required to organise squads

- Meeting of committee to be organised to discuss proposed 2020 Development program

Moved Phil Hawke 2nd Greg Skinner that report be accepted. Carried.

8.4. **ATSC Convenor** – Jacqui Currey

No report

8.5. **Property Officer**- Jacki Mackintosh

No report

8.6. **Publicity Officer** – Patricia Roberts

Summer champs report to be finalised

8.7. **Web Administrator** – Greg Skinner

Timing gear –obtaining quote from Colorado for Dolphin wireless system – 9 lanes/championship starter and score board options. To be tabled at March meeting.

8.8. **Club Liaison Officer** – Janette Kinkade

West Wallsend Indoor have been requested to provide a list of TO's working at their meet.

8.9. **SNSW Club Support Officer** – Michael Hyslop

No report

9. GENERAL BUSINESS:

- 9.1. Technical appointments sent out to TO's for Speedo Sprint heats
- 9.2. Older medals to be awarded at 2020 Development meet
- 9.3. Approved order of 200 CVSA swim caps

- 9.4. Team Manager to be appointed for Speedo finals- proposed Lisa Hepburn provided Lisa accepts the position
- 9.5. Management Meeting dates (amended):
May: MONDAY 25th May 2020
December: TUESDAY 8th December 2020
- 9.6. Blinda Francis-Smith queried if CVSA Development meet can be held in a 25m pool

10. MEETING CLOSED 8.12pm

11. NEXT MEETING: Tuesday 17th March, 2020-Edgeworth Sport and Recreation Club-7pm

CHAIR: Norm Roberts

SECRETARY: Jenny Schwetz

COAST AND VALLEY TREASURERS REPORT

As At 31 January 2020

	Cheque Account				
	Forward				
	Income				\$ 45,031.37
		Interest	\$ 3.90		
		Swim Central	\$ 33,608.00		
		Development Meet	\$ 330.00		
		Speedo Sprints	\$ 707.00		
		Memberships - Non Swimmer	\$ 12.00		
		Memberships - Swimmer	\$ 66.00		
			\$ 34,726.90		
					\$ 79,758.27
	Expenses				
		Central Coast Council - Pool Hire	\$ 9,766.00		
			\$ -		
			\$ 9,766.00		
	BALANCE AS PER STATEMENT				\$ 69,992.27
	Cash Reserve (077)				\$ 19,797.79
	Interest as at 31/12/19		\$ 1.68		
			\$ 1.68		
	Balance as per Statement				\$ 19,799.47
	Debit Card (534)				
	Opening Balance				\$ 1,871.46
	<i>Money In</i>	Interest	\$ 0.15		
					\$ 0.15
					\$ 1,871.61
	<i>Money Out</i>				
					\$ -
	Balance as per statement as at 31/12/19				\$ 1,871.61