

Coast & Valley Swimming Association Inc.

Agenda-Management Committee Meeting

Location:	Edgeworth Sport & Rec Club Park Street EDGEWORTH	Date:	Tuesday, 19 November, 2019
Chair:	Norm Roberts	Time:	7:00 pm

Welcome to Adam Beisler – Swim League presentation

1. CONFLICTS OF INTEREST

2. ATTENDANCE

3. APOLOGIES:

4. CONFIRMATION - Minutes of previous meeting:

5. BUSINESS ARISING from the minutes

- 5.1. Report from CVSA AGM to be tabled- Trish Roberts
- 5.2. Visitor entries for Championships:
- 5.3. Radios to be located- Jacki Mackintosh.

6. CORRESPONDENCE:

6.1. INWARDS

- 6.1.1. Email-Great Brodie: Speedo Sprint series
- 6.1.2. Email Michelle Johnson: e-newsetter
- 6.1.3. Email-Sonia Hornery: Local Sport Grant program
- 6.1.4. Email-Woy Woy SC: Request for meet application form
- 6.1.5. Email Adam Crouch: Sports Funding
- 6.1.6. Email-Michelle Johnson: e-newsletter
- 6.1.7. Email-Steve Edwards: School carnival assistance
- 6.1.8. Email-Blinda Francis-Smith: Titans meet and Swim Central times
- 6.1.9. Email-Melissa Zymans: Membership renewal
- 6.1.10. Email-Sue Westwood: Maddie Elliott
- 6.1.11. Email-Maitland Swim Centre: Application form for pool hire
- 6.1.12. Email-NSW Office of Sport: Sport Shorts
- 6.1.13. Email-KPD SC: Meet application (Winter)-fwd: Competition Committee
- 6.1.14. Email-Michelle Johnson: e-newsletter
- 6.1.15. Email-Gordon Ferguson: Spectator seating in walkway
- 6.1.16. Email-Titans SC: Application for winter meet-fwd: Competition Committee
- 6.1.17. Email (Blinda Francis-Smith)-Alison Ford: Showing of classification card-fwd: ATSC Co-ordinator.
- 6.1.18. Email-Nelson Bay SC: Swim meet requirements
- 6.1.19. Email-Macquarie Shores SC: Meet application-fwd: Competition Committee
- 6.1.20. Email-Funky Trunks & Funkita: Sponsorship
- 6.1.21. Email-Alan Coxon: Lake Macquarie Council Swim with the Stars
- 6.1.22. Email-Merewether Golf Club: Invoice
- 6.1.23. Email-Michelle Johnson: e-newsletter

- 6.1.24. Email-Woy Woy SC: Meet Application-fwd Competition Committee
- 6.1.25. Email-Jacki Mackintosh: Referee Report-Mingara-fwd: ATSC
- 6.1.26. Email-West Wallsend Indoor SC: Meet Application (Lake Macquarie Games)-fwd: Competition Committee
- 6.1.27. Email-Blackchrome: Custom swimwear
- 6.1.28. Email Valley Aquatic SC: Meet application-fwd: Competition Committee
- 6.1.29. Email-Saxby's Coaches: Invoice
- 6.1.30. Email-Purnell Trophies: Invoice-fwd: Treasurer
- 6.1.31. Email-Swim Central support: Stripe identification documents
- 6.1.32. Email-Valley Aquatic SC: Golf Day team withdrawal, account will be honoured-fwd: Treasurer
- 6.1.33. Email-Michael Hyslop: New job title: Club Support Officer-Coast and Valley
- 6.1.34. Email-Michelle Johnson: e-newsletter
- 6.1.35. Email-Novocastrian SC: Swim meet application-fwd: Competition co-ordinator
- 6.1.36. Email-THACCSA Zone Swimming: Request for TO's for swim meet-fwd: Narelle Murphy
- 6.1.37. Email (Norm Roberts) John Shaw: SNSW Competition & Squad planner-fwd: Management Committee
- 6.1.38. Email-Central Coast Council: Grant writing workshops
- 6.1.39. Email-PLC: Confirmation of booking for summer championships-fwd: Competition Co-ordinator
- 6.1.40. Email-Newcastle Embroidery: Invoice-fwd: Treasurer
- 6.1.41. Email-Adam Beisler: Confirmation of attendance November meeting
- 6.1.42. Email-Singleton SC: TO Roster

6.2. **OUTWARDS**

- 6.2.1. Email (Blinda Francis-Smith)-Summer Maloy: Championship entries
- 6.2.2. Email (Blinda Francis-Smith)-Susannah Williams: Championship entries
- 6.2.3. Email-CVSA Clubs: Winter swim meet applications
- 6.2.4. Email-Woy Woy SC: Meet application form
- 6.2.5. Email-Steve Edwards: School carnival assistance
- 6.2.6. Email-Mark Heathcote: Presidents' Meeting attendee form
- 6.2.7. Email-CVSA TO's: Nominations-summer champs
- 6.2.8. Email-Melissa Zymans: Membership renewal
- 6.2.9. Email-Maitland Swim Centre: Completed application for pool hire
- 6.2.10. Email-CVSA TO's: Call for assistance-Hunter swim meet
- 6.2.11. Email-Funky Trunks & Funkita: Sponsorship
- 6.2.12. Email-Nelson Bay SC: Obligations for approval of swim meet
- 6.2.13. Email (Blinda Francis-Smith): Novos SC: Swim meet application
- 6.2.14. Email-PLC: Request for confirmation of booking for summer championships
- 6.2.15. Email-Adam Beisler: Invitation to November Management meeting
- 6.2.16. Email-Swimming North Coast- Invoice-NAARS contribution
- 6.2.17. Email- Mountains & Plains Swimming: Invoice-NAARS contribution
- 6.2.18. Email Metro South East Swimming: Invoice-NAAARS contribution
- 6.2.19. Email-New England North West: Invoice-NAARS contribution

6.3. **Business Arising from Correspondence:**

- 6.3.1. Convenor-Speedo Sprint series by 2nd December
- 6.3.2. Speedo Sprints-merchandise available: T shirt\$26. Caps \$10. Order to be in by 2/12
- 6.3.3. Swim Central is allowing swimmers to enter events that they are not eligible for. SNSW is aware of the issue.

- 6.3.4. Congratulations to Maddie Elliott on having a plaque listing her achievements placed into the Swimming Path of Champions at SOPAC.
- 6.3.5. Spectator seating- suggested that no chairs allowed in front of the grandstand as policy
- 6.3.6. Lake Macquarie Council are running *Swim with the Stars* Saturday 11 January at Speers Point Swim Centre. Cost \$150
- 6.3.7. Swim Central documents
- 6.3.8. SNSW Competition & Squad planner

7. **REPORTS:**

7.1. **Treasurer** – Michelle Gross

Report tabled-copy attached.

7.1.1. Accounts approved for Payment

Paid to	Details	\$
Merewether Golf Club	Green fees & catering	1586.00
Saxby's Coaches	Bus hire-JAR meet	1250.00
Purnell Trophies	Swimmer of Meet Medals & plaques	260.00
Newcastle Embroidery	TO shirts	66.00

7.2. **Competition Committee Co-ordinator** – Blinda Francis-Smith

- 7.2.1. Proposed winter swim meet calendar tabled
- 7.2.2. CVSA Championship entries-Swim Central is allowing entries from swimmers who do not qualify. SNSW have been advised.
- 7.2.3. CVSA Entries – some swimmers have entered into events within CVSA Champs where they do not meet the qualifying time. A decision needs to be made around these entries, will they be refunded their money or will they just be removed from the program?
- 7.2.4. Appointment of Club Liaison Officer for swim meets

7.3. **Selection & Development Committee** – Phillip Hawke

No report

7.4. **ATSC Convenor** – Jacqui Currey

No report.

7.5. **Property Officer**- Jacki Mackintosh

No report.

Updated Property list to be tabled.

7.6. **Publicity Officer** – Patricia Roberts

No report

7.7. **Web Administrator** – Greg Skinner

No report

7.8. **SNSW Development Officer for CVSA** – Michael Hyslop

October report tabled-copy attached.

8. GENERAL BUSINESS:

- 8.1. Report-Presidents' meeting-to be tabled
- 8.2. Appointment of Meet Director-summer championships
- 8.3. Appointment-Meet Director -Speedo heats
- 8.4. Appointment-Meet Director-CVSA Development meet
- 8.5. Date for 2020 CVSA AGM
- 8.6. CVSA accounts- noted that if accounts have no transaction (not including interest or fees) for seven years funds will be transferred to Fair Trading. Application will then have to be made for the funds to be returned.

9. MEETING CLOSED

10. NEXT MEETING: 17th December, 2019

CHAIR: Norm Roberts

SECRETARY: Jenny Schwetz

COAST AND VALLEY TREASURERS REPORT

As At 31 October 2019

Cheque Account				
Forward				
Income				\$ 49,030.42
	Interest	\$ 4.21		
	Swim Central - Non Swimmer	\$ 444.00		
	Swim Central - Swimmer	\$ 2,448.00		
	Swim Central - Carnival Entries	\$ 1,872.00		
	Junior Squad Fees	\$ 30.00		
		\$ -		
		\$ 4,798.21		
				\$ 53,828.63
Expenses				
	Newcastle Embroidery - Uniforms	\$ 54.00		
300995	Dept of Fair Trading	\$ 47.00		
	Sid Foggs - Bus for Junior's	\$ 1,095.00		
	Reimburse J Currey - Petrol - National A's trip	\$ 35.96		
	Purnells - National A's uniforms	\$ 1,837.00		
		\$ -		
		\$ 3,068.96		
BALANCE AS PER STATEMENT				\$ 50,759.67
Unpresented Cheques as of 31/10/19				
		\$ -		
		\$ -		
Cash Reserve (077)				\$ 18,792.33
Interest as at 31/10/19		\$ 2.21		
Balance as per Statement				\$ 18,794.54
Debit Card (534)				
Opening Balance				\$ 1,321.25
<i>Money In</i>	Interest	\$ 0.11		
		\$ -		
				\$ 1,321.36
<i>Money Out</i>				
		\$ -		
				\$ -
Balance as per statement as at 31/10/19				\$ 1,321.36
Fund Raising Account (236)				
Opening Balance				\$ 2,936.18
<i>Money In</i>	Interest	\$ 0.28		
	Stacey Family	\$ 180.00		
	D & J Bell	\$ 250.00		
	Titans SC	\$ 360.00		
				\$ 790.28
<i>Money Out</i>		\$ -		
Balance as per Statement as at 31/10/19				\$ 3,726.46
Term Deposits				
Due 13/07/2020 for 12 months @2.35%				\$ 27,786.42
Due 16/07/2020 for 12 months @ 2.350%				\$ 11,773.16
Due 3/12/2019 for 12 months @ 2.7%				\$ 22,228.54
ACCOUNTS TO BE PAID				
		\$ -		
		\$ -		
		\$ -		

2020 Winter Season Calendar

CLUB	DATE	VENUE	TYPE
KPD Short course	2 nd - 3 rd May	Woy Woy PLC	Combination
Mother's Day	10 th May	No swim meets	No swim meets
Titans	17 th May	Woy Woy PLC	Qualifying
Macquarie Shores	24 th May	Toronto Swim Centre	Combination
Woy Woy	31 st May	Woy Woy PLC	Development
Novos	31 st May	Coughlan's	Qualifying
CVSA Champs	19 th – 21 st June	Woy Woy PLC	Championships
WWI – Lake Macquarie Games	19 th July	West Wallsend indoor	Qualifying
Novos	26 th July	Coughlan's	Qualifying
Valley Aquatic	9 th August	Kurri	Combination
Father's Day / State Age 10-12	6 th Sept	No swim meets	No swim meets
KPD Long Course	12 th – 13 th Sept	Woy Woy PLC	Combination

National Age LC	17 th – 21 st April	WA	SAL National Open	14 th – 19 th June	TBC
Country	4 th – 6 th July	SOPAC	SARS	1 st – 2 nd August	TBC
State Age 13-18	21 st – 23 rd August	SOPAC	SAL State teams	TBC	TBC
State Age 10-12	5 th – 6 th September	SOPAC	National A squad meet	26 th – 29 th Sept	TBC
JARS	10 th October	SOPAC			

Calendar View

17 th – 21 st April	National Age LC	1 st August	SNSW Senior Area Rep Meet
2 nd May	KPD Combination	2 nd August	SNSW Senior Area Rep Meet
3 rd May	KPD Combination	8 th August	
9 th May		9 th August	Valley Aquatic Combo
10 th May	Mother's Day no swim meets	15 th August	
16 th May		16 th August	
17 th May	Titans Qualifying	21 st August	State Age 13-18
23 rd May		22 nd August	State Age 13-18
24 th May	Macquarie Shores Combo	23 rd August	State Age 13-18
30 th May		29 th August	
31 st May	Woy Woy Development	30 th August	
31 st May	Proposed Novo's Meet Qualifying	5 th September	State Age 10-12
6 th – 8 th June	June Long Weekend	6 th September	State Age 10-12 (Father's Day)
13 th June		12 th September	KPD Combo
14 th – 19 th June	SAL National Open	13 th September	KPD Combo
19 th June	CVSA Champs	19 th September	
20 th June	CVSA Champs	20 th September	
21 st June	CVSA Champs	26 th September	National A squad meet
27 th June		27 th September	National A squad meet
28 th June		28 th September	National A squad meet
3 rd – 19 th July	SCHOOL HOLIDAYS	29 th September	National A squad meet
3 rd July	Country	3 rd October	
4 th July	Country	4 th October	
5 th July	Country	10 th October	SNSW Junior Area Rep Meet
11 th July		11 th October	
12 th July		17 th October	
18 th July		18 th October	

19 th July	WWI LMG	Qualifying		22 nd October	2020 SC Swimming Championships
25 th July	SNSW Annual General Meeting			23 rd October	2020 SC Swimming Championships
26 th July				24 th October	2020 SC Swimming Championships

SNSW Development Officer Report

Michael Hyslop

September 2019

1. Swim League – Planning for the 2020 season is underway. This concept is now being implemented by Adam Beisler who is working for SNSW. There will once again be a league set up in the CVSA area as well as Metro South, Metro North, Southern NSW and Northern NSW. This is an exciting phase for swimming in our state which is now providing a new participation program for swimmers of all abilities.
2. Lane Rope to Leadership Camp – SNSW once again ran the Lane Ropes to Leadership camp. The idea of the camp is to bring young leaders together to build skills which can be taken back to their club and used there. The camp saw roughly 10 Coast and Valley kids attend. The program aims to build a regional panel of young swimmers to help contribute to SNSW's future plans within the sport and also give young swimmers skills to use outside of the pool.
3. Integrity and Culture Workshop – I have been working on hosting a workshop with clubs within our area on the 15th of October at Newcastle University, Ourimbah. *'The Office of Sport is running a number of pilot workshops to test a series of new workshops around integrity, culture, values and ethics in sport clubs and have asked Swimming clubs on the Central Coast to be part of the pilot. We often hear the terms integrity, culture, values and ethics...but what do these words really mean and how do they apply to our club? The "Leading with Integrity" workshop explores these areas and prompts club leaders to look at the importance of values, ethics and culture in creating a positive place for your members to enjoy swimming! An interactive 2-hour workshop that also provides a take-away toolkit to help club leaders encourage a positive culture in your swimming club!'*
4. The SNSW 2km Open Water Leaderboard – The leaderboard is still in the planning phase and I am currently in discussions with 4 swims within our area to join the 2019/20 Leaderboard.
5. National A Camp – Planning continues on our National A camp which we are sharing with the other areas. Details are being finalised and payments being made. There is 42 swimmers and 6 coaches from 5 areas coming together for the camp! The camp itinerary is also attached below.
6. Registrations for all clubs opened on the 17th of September 2019 for the coming summer season. Swim Central has of course had it's teething issues but clubs in our area are doing a great job of learning and understanding the new platform! A huge thank you to Blinda on her support during this time.

Michael Hyslop

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CVSA Development Officer

Itinerary – NAARS CAMP 2019

The aim of the camp is to develop skills for swimmers to use at meets which require the athlete to back up from heat to final swims on the same day. E.g. State Age and National Age.

Day 1 – Saturday the 5th of October 2019

12:30pm – Arrive @ The Retreat Anna Bay – Drop bags, Welcome to Camp

1:30pm – Travel to Tomaree Aquatic Centre

2:00pm – 2:45pm – Yoga with Tomaree Aquatic Instructor

Team Manager/Coaches Meeting

3:00pm – 5:00pm – Swim Session 1

5:15pm – Travel Back to Retreat

5:30pm – Check into Cabins, Showers etc.

6:30pm – Dinner @ BBQ Area

7:30pm – Free Time/Social Night

9:00pm – Back to Cabins

9:30pm – Lights Out

Day 2 – Sunday the 6th of October 2019

6:15am – Wake Up Call/Pack Swim Gear

6:45am – Breakfast

7:30am – Travel to Tomaree Aquatic Centre

8:00am to 10:00am – Swim Session 2

10:15am – Travel Back to Retreat

10:45am – “Goal Setting for Confidence” – in the AV Room

12:15pm – Lunch

1:00pm – 2:30pm – Free Time

2:30pm – Travel to Tomaree Aquatic Centre

3:00pm to 5:00pm – Swim Session 3

5:15pm – Travel Back to The Retreat

6:00pm – Dinner @ BBQ Area

7:00pm – NRL Grand Final – AV Room

9:00pm – Back to Cabins

9:30pm – Lights Out

Day 3 – Monday the 7th of October 2019

6:15am – Wake Up Call/Pack Swim Gear

6:45am – Breakfast

7:30am – Travel to Tomaree Aquatic Centre

8:00am to 10:00am – Swim Session 4

10:15am – Travel Back to Retreat

10:30am to 12:15pm – Free Time/Rest

12:15pm – Lunch

1:00pm to 2:15pm – Free Time/Rest

2:15pm – Travel to Tomaree Aquatic Centre

3:00pm to 5:00pm – Swim Session 5 – Mini Meet

5:15pm – Travel to Retreat

6:00pm – Dinner @ BBQ Area

7:00pm – Trivia/Games Night in Games Room

9:00pm – Back to Cabins

9:30pm – Lights Out

Day 4 - Tuesday the 8th of October

7:00am – Wake Up Call

7:30am – Breakfast

8:15am – Check Out of Cabins – Gear to be placed in central location

8:30am – Travel to Sandboarding

9:00am – 11:00am – Sandboarding

11:00am – Travel Back to Retreat

12:00pm – Pick up from the Retreat