

Coast & Valley Swimming Association Inc. Minutes-Management Committee Meeting

Edgeworth Sport & Recreation Club Tuesday, 16th January 2018

Meeting opened at 6.56pm with Norm Roberts presiding.

1. ATTENDANCE

Norm Roberts	David Richards	Jenny Schwetz	Phillip Hawke	Russell Waugh
Jacki Mackintosh	Michele Burley-Jones			

2. CONFLICTS OF INTEREST

Nil declared.

3. APOLOGIES: Jacqui Currey, Ben Booth, Michelle Gross. Moved Michele Burley-Jones 2nd Jacki Mackintosh that apologies be accepted. Carried.

4. CONFIRMATION - Minutes of previous meeting: Moved David Richards 2nd Phil Hawke that the minutes of the previous meeting are a true and correct copy. Carried

5. BUSINESS ARISING from the minutes

- 5.1.1. Review of summer championship program. Refer to Competition committee for recommendations for February meeting.

6. CORRESPONDENCE:

6.1. INWARDS

- 6.1.1. Email-Michelle Johnson: e-newsletter
- 6.1.2. Email-Judith Rumbel: Country Regional (Port Macquarie) request for CVSA Facebook link upload
- 6.1.3. Email-Debby Tattoli: CVSA Championship proposed program
- 6.1.4. Email-Michelle Johnson: e-newsletter
- 6.1.5. Email-Ben Jenkinson: Letter of support- Coach Scholarship application
- 6.1.6. Email-Mark Heathcote: Regional Boundaries review-copy attached
- 6.1.7. Email-Macquarie Shores SC: Letter of support-Coach Scholarship application
- 6.1.8. Email-Mark Heathcote: Minutes of Area Presidents' Meeting.
- 6.1.9. Email-Michelle Johnson: e-newsletter
- 6.1.10. Email-Central Newcastle SC: Speedo/Development meet-shade and seating-fwd: Russell Waugh
- 6.1.11. Email-Jason Renshaw: Swim League
- 6.1.12. Email: Sarah Koen: SNSW Development Officer
- 6.1.13. Email-Michelle Johnson: e-newsletter

6.2. **OUTWARDS**

- 6.2.1. Email CVSA Coaches: Coaching Scholarship Applications open.
- 6.2.2. Email CVSA committee members & Clubs: Service Award Nomination
- 6.2.3. Email Management Committee & Clubs: Life Member Nomination
- 6.2.4. Email (Phil Hawke)-Anthony Watson: Golf Day dates
- 6.2.5. Email-Jason Renshaw: Swim League stand at Speedo/Development meet

Moved Michele Burley-Jones 2nd Jacki Mackintosh that correspondence inwards be dealt with as read and correspondence outwards be approved. Carried

6.3. **Business Arising from Correspondence:**

- 6.3.1. SNSW Youth Advisory Panel Twilight Race Party – 17th February. Updates available on the Twilight Race Party Facebook event.
- 6.3.2. Port Macquarie Country Regional link has been uploaded to CVS Facebook page
- 6.3.3. Proposed CVSA Championship program- revised program still to be received.
- 6.3.4. SNSW Regional Boundaries Review. Moved David Richards 2nd Phil Hawke that letter be sent to SNSW. Carried.
- 6.3.5. SNSW-Competition Structure Review
- 6.3.6. Central Newcastle SC can provide 4 gazebos, 4 x tables & approx. 30 chairs.
- 6.3.7. Coaching Scholarship Application form has been circulated to CVSA coaches
- 6.3.8. Nominations for CVSA Life Member have been called
- 6.3.9. Nominations for CVSA Service Award have been called
- 6.3.10. SNSW is still trying to negotiate a new DO for you in CVSA. Letter to be sent to SNSW. Moved David Richards 2nd Jacki Mackintosh. Carried.

7. **REPORTS:**

7.1. **Treasurer** – Michelle Gross

Report tabled-copy attached.

7.1.1. Accounts approved for Payment

Nil.

Moved David Richards 2nd Russell Waugh that report be accepted. Carried.

7.2. **Competition Committee Co-ordinator** – Russell Waugh

No report.

- 7.3. **Selection & Development Committee** – Phillip Hawke
- 7.3.1. Minutes of Committee meeting tabled-copy attached
 - 7.3.2. 2018 Golf Day – date 25 November. Moved Phil Hawke 2nd David Richards. Carried.
 - 7.3.3. Recommend that CVSA approve Bus (2 required?) fro Achievers squad to SOPAC, one originating from Singleton and one from Fullerton Cove. Parents to be offered seats on bus if spare seats available.
Parents to pay \$10 to travel on the bus.
 - 7.3.4. Team Manager applications for Sr Establishment and National A to open in April.
 - 7.3.5. Senior Establishment Squad Proposal considering sending team to WA open championships in early September (date to be confirmed).
 - 7.3.6. Nat A Development Squad will be Area responsibility for 2018
 - 7.3.7. 2017 Development report and 20158 Development plan to be sent to SNSW.
 - 7.3.8. Technical Official development information sessions to be co-ordinated with Jacqui Currey.

Moved Phil Hawke 2nd Russell Waugh that report and Development minutes be accepted. Carried.

- 7.4. **ATSC Convenor** – Jacqui Currey

No report.

- 7.5. **Property Officer**- Jacki Mackintosh

No report.

- 7.6. **Publicity Officer** – Michele Burley-Jones

I have been trying to communicate with Nelson Bay Swim Club regarding their Technical Officials for this weekend's meet. Reply was received.

Moved Michele Burley-Jones 2nd Jacki Mackintosh that report be accepted. Carried.

- 7.7. **Web Administrator** – Ben Booth

No report.

8. GENERAL BUSINESS:

- 8.1. To date, there has been no response from Lord Mayor, Nuatali Nelmes regarding assistance for the Speedo/Development meet.
- 8.2. Sr Establishment Criteria – review. Phil to send revised criteria to secretary.
- 8.3. Russell Waugh advised that Ben Booth has requested passwords for access to website be resent.
- 8.4. David Richards requested that reminder be sent to Technical Officials for Speedo/Development meet
- 8.5. Technical Officials dinner – David Richards requested to advise names for invitations to be sent out.

9. MEETING CLOSED 7.38pm

10. NEXT MEETING: Tuesday 20th February, 2018-Edgeworth Sport & Recreation Club-7pm

CHAIR: Norm Roberts

SECRETARY: Jenny Schwetz

COAST AND VALLEY TREASURERS REPORT

As At 31st December 17

Forward Income

\$ 36,713.80

Interest	\$	5.45	
Refund from Ingold Family	\$	74.00	
Carnival Entires	\$	10,904.00	
Memberships - Swimmer	\$	448.00	
Memberships - Non Swimmer	\$	204.00	
	\$	<u>11,635.45</u>	\$ 11,635.45
			\$ 48,349.25

Less Presented Cheques

tfr	Refund	\$	86.00	
tfr	AJ & SJ Cubis	\$	16.00	
tfr	Mark Breasley	\$	38.00	
300923	Tanika Webber	\$	20.00	
tfr	Emily Ingram	\$	50.00	
tfr	Tracey Giffney	\$	56.00	
300920	Phil Johnston	\$	100.00	
300925	Paul Clack	\$	104.00	
300931	KPD Swim Club	\$	526.00	
tfr	DG & DM Ingold	\$	74.00	
300922	Newcastle Embroidery	\$	1,666.50	
		\$	<u>2,736.50</u>	\$ 2,736.50
BALANCE AS PER STATEMENT NO 101				<u><u>\$ 45,612.75</u></u>

Unpresented Cheques

300773	Lake Mac Yacht Club	\$	1,792.00
300774	Lake Mac Yacht Club	\$	498.10
300784	L Zofrea	\$	10.00
300924	Ian Jeffery	\$	40.00
300926	Stephanie Marks	\$	10.00
300927	Jayne Day	\$	20.00
		\$	<u>2,300.10</u>

Term Deposits

Due 16/07/2018 for 12 months @ 2.350%		\$ 11,244.23
Due 13/07/2018 for 12 months @2.35%		\$ 26,538.06
Due 3/12/2018 for 12 months @ 2.7%	\$529.97	\$ 21,782.78

Cash Reserve

Interest as at 29/12/17	\$ 15.06	
Balance as per Statement 84		\$ 18,656.59

Debit Card

Opening Balance	\$ 3,995.42	
Money In	\$ 0.31	
Money Out	\$ 50.78	
Balance as per statement 5	\$ 3,944.64	

CASH TO BE BANKED

ACCOUNTS TO BE PAID

CVSA Selection and Development Committee Meeting
Minutes
Edgeworth Sport and Recreation Club
Tuesday, 9th January, 2018

Meeting opened at 10.09am with Phillip Hawke presiding.

1. ATTENDANCE

Phillip Hawke, Narelle Murphy, Jacki Mackintosh, Andrew Wright

Visitors: Jenny Schwetz

2. APOLOGIES:

Blinda Francis-Smith, Debby Tattoli.

Moved Jacki Mackintosh 2nd Andrew Wright that apologies be accepted. Carried.

3. CONFIRMATION - Minutes of previous meeting:

Moved Andrew Wright 2nd Narelle Murphy that the minutes of the previous meeting are a true and correct copy. Carried.

4. BUSINESS ARISING from previous minutes

4.1. Golf Fundraising day: possible date to be 25th Nov 2108, at Tilligerry Golf club. (Dates still be finalised with Anthony Watson). This date may be able to incorporate a Christmas theme.

Narelle Murphy expressed interest in undertaking role as Golf Day fundraising coordinator.

4.2. CVSA Development days set for

23rd June,

30th June,

1st July, Possibly two age groups on this day, or split day for large group.

22nd & 23rd September backup days for Nat A.

(Age groups to be modified to spread attending numbers of swimmers evenly over the three days if needed).

Development Committee members confirm which days they will be able to attend to offer assistance.

4.3. New presentations and presenters to be organised

4.4. Pink shirts for Development in 2018. Team Manager shirts to be pink, or black/white.

5. CORRESPONDENCE

5.1. Inwards

- Nil

5.2. Outwards

- Nil

6. GENERAL BUSINESS

6.1. 2018 Development Activities Planning.

6.1.1. National A

- Discussion with Kerry Saunders and Debby Tattoli to see if we can deliver a program. Consider Myuna Bay, Glenrock Scout camp as venue options.

6.1.2. Senior Target Squad

- Target Meet 4th & 5th August (TBC), 2018
- Consider Accommodation for state swimmers/bus each day/other – dependant on final team makeup.
- Team Manager to be appointed.

6.1.3. Junior Target Squad

- Target Meet 4th & 5th August (TBC), 2018
- Bus maybe on Sunday for swimmers needed for relays? Interest from parents to be ascertained for this option
- Team Manager to be appointed

6.1.4. Achievers Squad

- Achievers Meet 6th October 2018 at SOPAC
- Recommend that CVSA approve Bus (2 required?) to SOPAC, one originating from Singleton and one from Fullerton Cove. Parents to be offered seats on bus if spare seats available. Buses tentatively booked and quotations obtained.

Rec: Parents to pay \$10 to travel on the bus.
- Moved Narelle Murphy 2nd Jacki Mackintosh. Carried.
- Team Manager to be appointed.

6.1.5. MC Squad

- At present MC swimmers will be incorporated in our Development day programs, but will participate in SNSW MC #3 meet on 11th August 2018.

6.1.6. Senior Establishment Squad

- NZ Short Course Champs 2nd to 6th October. Sir Owen G Glenn National Aquatic Centre, Auckland
- Committee to discuss other options – WA state open – dates to be confirmed.
- Management has confirmed support in principle to send CVSA team this year but still reviewing SES criteria.

6.1.7. Junior Establishment Squad

- Team trip to compete in Forster Meet. Date in May TBC.
- U/9s who competed at Champs to be offered a position in the JES.

- Bus to be booked once dates confirmed. Parents to be offered seats on bus if spare seats available and utilised as Timekeepers etc at meet.

6.2. Presentations – Age Groups

6.2.1. **14 Years & Over**

- Physio/Strength & Conditioning/Mindfulness/Stress Management/Social Media/Sports Psychology

6.2.2. **12/13 Years**

- Hunter Life Education – Social Media
- Mindfulness/Stress Management
- Nutrition

6.2.3. **11 Years /Under**

- Cyber Safety - Hunter Life Education
- Nutrition
- Strength & Conditioning

6.3. Development days Presentation

6.3.1. Presenters to be organised for each development day

6.3.2. Team Manager applications for Sr Establishment and National A to open in April

6.4. Development shirt sizes and numbers will be collated, and ordered by Narelle Murphy

6.5. Review Development Info Documents. 2017 Area Development Report & 2018 Development Plan to be sent to SNSW.

6.6. Junior Establishment Squad

6.6.1. Closing Date: 30th March, 2018

6.6.2. Online Application form & Payment link to be set up

6.6.3. Date for Foster meet to be confirmed.

6.6.4. Grand stand seating to be reserved – liaise with Foster SC

6.6.5. Bus to be organised – Departure and arrival times to be confirmed when numbers known. Suggest:
Depart 5am/Arrive Foster 8am
Depart Foster 3.30pm/Arrive 5.30pm

Meeting Closed: 12.07pm

Next Meeting: TBA

Phillip Hawke
Chair

Jenny Schwetz
Secretary