

Coast & Valley Swimming Association Inc. Minutes-Management Committee Meeting

Edgeworth Sport & Recreation Club Tuesday, 17th October, 2017

Meeting opened at 6.57pm with Norm Roberts presiding.

1. ATTENDANCE

Norm Roberts	David Richards	Jenny Schwetz	Michelle Gross	Russell Waugh
Michele Burley-Jones	Phillip Hawke	Jacqui Currey	Ben Booth	Jacki Mackintosh

2. CONFLICTS OF INTEREST

Nil declared.

3. APOLOGIES: Nil

4. CONFIRMATION - Minutes of previous meeting: Moved David Richards 2nd Jacqui Currey that the minutes of the previous meeting are a true and correct copy. Carried

5. BUSINESS ARISING from the minutes

- 5.1. Venues NSW: Roundtable event-27 September– Russell Waugh- some discussion regarding new 50m pool and minimum requirements.
- 5.2. Grant funding – Liza Thomas advises that CVSA is not eligible for funding in this round.
- 5.3. Account signatories have been updated. On-line administrator access is still on-going.
- 5.4. Golf day fundraiser-Anthony Watson has advised that golf day is going well. Moved Phil Hawke 2nd Jacki Mackintosh that email be sent to CVSA clubs inviting interested club members to participate either individually, or as a team. Carried.

6. Moved David Richards 2nd Michele Burley-Jones that Standing Orders be suspended to allow Trish Roberts to address the meeting regarding the *Beyond the Black Line* program. Carried.

Beyond the Black Line is 1½ hour session with only one gender attending at a time. There are no coaches, parents or team managers permitted to attend. Topics covered include Motivation, Management of Time in swimming life and Life after swimming.

The program appears to have been well-received by the National A swimmers who attended each session.

Trish recommends that this program be included in the 2018 CVSA Development program. Sarah Koen from SNSW is the organiser for the program which will cost \$200 for the speaker (this may be covered by grant funding from NSW govt).

President, Norm Roberts thanked Trish for attending the meeting.

Moved David Richards 2nd Michele Burley-Jones that Standing Orders be resumed. Carried.

7. CORRESPONDENCE:

7.1. INWARDS

- 7.1.1. Email-Coalfields United SC: ClubLane access
- 7.1.2. Email-Josh Karp: Open Water Opportunity
- 7.1.3. Email-Mark Heathcote: Lakeside SC not approved
- 7.1.4. Email-Liza Thomas: Office of Sport Regional Planning-fwd Michele Burley-Jones/Norm Roberts/Management Committee
- 7.1.5. Email-Ellie Amerikow: Bridge Vouchers-fwd: Andrew Wright
- 7.1.6. Email: Hunter SC: Query re Club championships as Qualifying meet-fwd: Competition Coordinator
- 7.1.7. Email-Ian Huddleston: Accommodation NZ tour
- 7.1.8. Email-Mark Heathcote: Presidents' Meeting Nomination form
- 7.1.9. Email-Melisa Geale: Copy of invoice-Saxby Bus Hire-fwd: Treasurer
- 7.1.10. Email-Michelle Johnson: e-newsletter
- 7.1.11. Email-John Hart: new accreditations
- 7.1.12. Email-Wyong SC: Affiliation form
- 7.1.13. Email- Jodie Taylor: request for travel by car to Achievers meet
- 7.1.14. Email-Liza Thomas: Grant applications
- 7.1.15. Email-Liza Thomas: NSW Govt Sports Vouchers-fwd: CVSA Clubs
- 7.1.16. Email-Newcastle Embroidery: Statement-fwd: Treasurer
- 7.1.17. Email-Josh Karp: FINA Rule Changes
- 7.1.18. Email-Michelle Johnson: e-newsletter
- 7.1.19. Email-WWI SC: Application for swim meet-fwd: Competition Committee
- 7.1.20. Email-Ian Huddleston: ETA of NZ team to accommodation
- 7.1.21. Email-Purnell Trophies: Statement-fwd: Treasurer
- 7.1.22. Email-Swimming New Zealand: Invoice
- 7.1.23. Email-Michelle Sheather: Proposed Lakeside SC-fwd: President
- 7.1.24. Email-Office of Sport Central Coast: eNews
- 7.1.25. Email-Mark Heathcote: Agenda-Presidents' meeting
- 7.1.26. Email-Sid Fogg & Sons: Invoice-fwd: Treasurer
- 7.1.27. Email Liza Thomas (Phillip Hawke): Identification and tracking of selected swimmers in competition/pathway framework over 4 years
- 7.1.28. Email X-Tri events: Call for volunteers-Sanitarium Weet-Bix kids TRYathlon
- 7.1.29. Email-Michelle Johnson: e-newsletter.
- 7.1.30. Email-Andrew Jones: new accreditation
- 7.1.31. Email-Matt Sawyer: Shoosh for kids Central Coast
- 7.1.32. Email-Josh Karp: Technical Newsletter
- 7.1.33. Email-Brett Doring: catchup
- 7.1.34. Email- Westpac: Administrator forms
- 7.1.35. Email-Mcdonald Jones Stadium: Feedback form Roundtable event-fwd: Norm Roberts
- 7.1.36. Email-Lesley McAllister: Promotion of PLC funding at CVSA Champs
- 7.1.37. Email-Electorate Office-Terrigal: Extended closing date for Local Sport Grant
- 7.1.38. Email-Novocastrian SC: Meet application-fwd: Competition committee
- 7.1.39. Email-Sanitarium Weet-Bix kids Tryathlon: Volunteer registrations-fwd: CVSA clubs
- 7.1.40. Email-Eventbrite: Registration confirmation for Central Coast Regional Sport
- 7.1.41. Email-Michele Johnson: e-newsletter
- 7.1.42. Email-Craig Fisher: query re qualifying for Qualifying meets
- 7.1.43. Email-Jane Tatchell: Incorrect time recorded 100m FS-CVSA SC Championships-fwd: Russell Waugh
- 7.1.44. Email-Shannon Smith: Speedo Heats information
- 7.1.45. Email-Kristy Noonan: Entry times for LC championships-fwd: Russell Waugh

7.2. **OUTWARDS**

- 7.2.1. Email-Coalfields United SC: ClubLane access
- 7.2.2. Email (Phillip Hawke)-Sponsors: Golf Day Fundraiser
- 7.2.3. Email-Mark Heathcote: Completed nomination form-Presidents' meeting
- 7.2.4. Email-PLC: Confirmation of booking and hire
- 7.2.5. Email-Jodie Taylor: Confirmation of travel by car to Achievers Meet
- 7.2.6. Email-Liza Thomas: Grant application assistance
- 7.2.7. Email-Ian Huddleston: ETA of team to accommodation
- 7.2.8. Email (Phillip Hawke)-Liza Thomas: Identification of swimmers
- 7.2.9. Email-Jennifer Murray: Michele Burley-Jones as 2nd representative for CVSA
- 7.2.10. Email-Craig Fisher: Qualifying meets.

Moved Jacqui Currey 2nd Michele Burley-Jones that correspondence inwards be dealt with as read and correspondence outwards be approved. Carried

7.3. **Business Arising from Correspondence:**

- 7.3.1. Hunter SC club championships -advised that Hunter will not use Championships as a Qualifying meet.
- 7.3.2. Lakeside SC: proposed club may be located at a Medowie pool. No further correspondence received from SNSW to date.
- 7.3.3. Shoosh for kids – 23-29 October. SNSW is encouraging all clubs to actively participate.
- 7.3.4. Call for volunteers Sanitarium Weet-Bix Kids TRYathlon – James Brown Oval, Woy Woy-Sunday 18 February.
- 7.3.5. Safe Sport Framework teleconference-open to all clubs members – 19 October from 7.30pm-9pm. RSVP sarah.koen@nsw.swimming.org.au
- 7.3.6. Promotion of Central Coast Council grant funding at CVSA championships
Moved Russell Waugh 2nd Jacqui Currey that CCC be advised that Saturday @ 8.45am before commencement of the meet would suit CVSA best.
Carried.
- 7.3.7. Russell Waugh appointed as Speedo heats convenor
- 7.3.8. Moved Phil Hawke 2nd Ben Booth that Speedo merchandise to be ordered

8. **REPORTS:**

8.1. **Treasurer** – Michelle Gross

Report tabled-copy attached.

8.1.1. Accounts approved for Payment

Paid to	Details	\$
Italk Travel (DC)	Bridge Climb-NZ Team	1161.00
Saxby's bus hire	Achievers Squad bus hire	1188.00
Sid Fogg & Sons	Bus hire	1025.00
Swimming NZ	Entries 2017 NZ SC Championships	NZ 765.00
Sydney Airport Parking (DC)	Parking- NZ tour	234.00
Countdown (DC)	Catering (NZ\$325.44)	309.74
Countdown (DC)	Catering (NZ\$292.96)	278.83
Debit card cash withdrawal	Cash (NZ\$1000)	948.76
Debit card cash withdrawal	Cash (NZ\$1000)	951.81

Debit card	Tolls Rental Car (Nat A)	18.80
Travelodge Bankstown (DC)	Accommodation/meals Nat A	1412.75
Thrifty Car Rental (DC)	Bus hire-Nat A	568.50
Officeworks (DC)	Stationery	144.79
Patricia Roberts	Reimbursement- Meals & fuel Nat A	65.00
Belflora	Flowers-Storey family	62.00

Moved Michelle Gross 2nd David Richards that report be accepted and accounts approved for payment. Carried.

8.2. **Competition Committee Co-ordinator** – Russell Waugh

8.2.1. Verbal update on proposals for 2018 Speedo heats and finals.

8.2.2. Speedo meet programs will be available online.

Moved Russell Waugh 2nd Phillip Hawke that report be accepted. Carried.

8.3. **Selection & Development Committee** – Phillip Hawke

Target squad reports have been received and will be tabled at next meeting.

8.4. **ATSC Convenor** – Jacqui Currey

No report

8.5. **Property Officer**- Jacki Mackintosh

Report tabled-copy attached.

Moved Jacki Mackintosh 2nd Russell Waugh that report be accepted. Carried.

8.6. Publicity Officer – Michele Burley-Jones

I have made several emails to and fro with NUSwim Swimming Club for their meet on 14 October, Woy Woy Swimming Club for their meet on 20/21 October & Mingara Aquatic Swimming Club for their meet on 27th October regarding the Technical Officials who would be assisting at their meets with a reply to all.

Moved Michele Burley-Jones 2nd Ben Booth that report be accepted. Carried.

8.7. Web Administrator – Ben Booth

Have updated the committee positions on the web site and uploaded the September minutes.

Moved Ben Booth 2nd Phil Hawke that report be accepted. Carried.

8.8. SNSW Development Officer for CVSA – Liza Thomas

No report.

9. GENERAL BUSINESS:

- 9.1. Vale- Matt Storey
- 9.2. Review of commitment to Sr Establishment team – to be further discussed at November meeting
- 9.3. Replacement of stopwatches – Quotations tabled by Phillip Hawke. Moved Jacki Mackintosh 2nd Jacqui Currey that 15 stopwatches be ordered by Phil Hawke. Carried.
- 9.4. Approve 2017-18 Calendar-copy attached. Moved Russell Waugh 2nd David Richards. Carried. To be uploaded to website.
- 9.5. Team Manager's report-National A Squad tabled-copy attached. Moved Phil Hawke 2nd Russell Waugh that report be accepted. Carried.
- 9.6. CVSA First Aid kit cannot be located.

10. MEETING CLOSED 8.20pm

11. NEXT MEETING: Tuesday 21st November, 2017-Edgeworth Sport & Recreation Club-7pm

CHAIR: Norm Roberts

SECRETARY: Jenny Schwetz

COAST AND VALLEY TREASURERS REPORT

September 2017

Forward			
Income			\$ 21,501.10
	Interest	\$ 7.60	
	SAL	\$ 1,055.00	
	Entries		
		<u>\$ 1,062.60</u>	<u>\$ 1,062.60</u>
			\$ 22,563.70
Less			
Presented			
Cheques			
300908	Norm Roberts - Lake Mac Yacht Club Deposit	\$ 100.00	
300911	SNSW	\$ 340.00	
300738	Trevor Hamilton - CVSA Refund	\$ 62.00	
300754		\$ 10.00	
300795	B Baxter	\$ 28.00	
300915	Purnells Trophies	\$ 7,120.00	
		<u>\$ 7,660.00</u>	<u>\$ 7,660.00</u>
BALANCE AS PER STATEMENT NO 98			<u>\$ 14,903.70</u>

Unpresented Cheques

300597	Belinda Boon	\$ 30.00
300614	Leslee Taylor	\$ 20.00
300653	Sonny Hinwood (refund TO dinner)	\$ 70.00
300687	Sandra Dimmock	\$ 20.00
300729	John Elliott - CVSA Refund	\$ 20.00
300732	Lindsay Davis - CVSA Refund	\$ 20.00
300735	William Gearing - CVSA Refund	\$ 20.00
300770	Ash Jones - Refund Championships	\$ 48.00
300771	Swimming NSW - Hire Deposit	\$ 50.00
300773	Lake Mac Yacht Club	\$ 1,792.00
300774	Lake Mac Yacht Club	\$ 498.10
300784	L Zofrea	\$ 10.00
300789	Maria Francisci	\$ 90.00

300912	PHILLIP HAWKE	\$	98.95
300913	NEWCASTLE EMBROIDERY	\$	50.00
300915	PURNELL TROPHIES	\$	7,120.00

\$ 9,957.05

Term Deposits

Due 16/07/2018 for 12 months @ 2.350%	\$ 11,244.23
Due 13/07/2018 for 12 months @2.35%	\$ 26,538.06
Due 3/12/2017 for 12 months @ 2.7%	\$ 21,198.81

Cash Reserve

Interest	\$	-
Balance as per Statement 79		\$ 18,614.10

Debit Card

Opening Balance	\$ 10,890.39
Money In	\$ 500.79
Money Out	\$ 4,039.84
Balance	\$ 7,351.34

CASH TO BE BANKED

ACCOUNTS TO BE PAID

PURNELLS TROPHIES	\$ 7,000.00
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Michelle Gross

Signature

11.10.17

Date

CVSA Property Register 2017

Item	Quantity	Item Location
Drink Barrel	2	Russell Waugh
Walkie Talkie		Russell Waugh
Claims Board	1	Russell Waugh
Lap Counter		Russell Waugh
Printer	1	Russell Waugh
Laptop	1	Russell Waugh
Mobile Wi-Fi	1	Russell Waugh
Clip Board		Russell Waugh
Medal-Gold		Russell Waugh
Medal-Silver		Russell Waugh
Medal-Bronze		Russell Waugh
Newsprint scrapbook	2	Michele Burley-Jones
Members Function Scrapbook	2	Michele Burley-Jones

TEAM MANAGERS REPORT -- NATIONAL A TEAM – BEXLEY - 23/24 SEPT 2017

Thank you to Coast and Valley Swimming Association for the opportunity to attend this Meet with the elite swimmers of the area. The swimmers were a credit to their parents, coaches, Clubs and the Area in general. Their behaviour was exceptional, and they are to be congratulated.

The Meet was the first long course of the season, and the swimmers' times showed up in this, with a few off their best times, although all of team improved their times on the second day with many PB's.

All the swimmers felt that the Strength and Conditioning sessions held on pool deck in the heat (but in the shade) were not up the usual standard, however, the Beyond the Black Line (BTBL) sessions held with no adults present (i.e. coaches, team managers or parents) were very well received. Every swimmer I spoke to said how well the session went. This was the first time the BTBL session was held for swimmers, and was highly successful. I would like to see this programme be incorporated into the Development programme for the coming season.

The Bexley pool complex is an outdoor pool with very little shade protection at this time, which proved trying for staff and swimmers alike. I would highly recommend that in future, for all Meets held at this Centre, that the Area have their water cooler provided for the swimmers and staff. Also a bottle of sunscreen be provided.

Both David and myself felt the accommodation was excellent, especially having breakfast supplied...saved us many heartaches with providing food and time management !!!

Of the eight teams competing, Coast and Valley was rated 5th, BUT rated 1st for our Cheer Squad.

Everyone had a very successful weekend.

Cheers and regards

Trish Roberts - Team Manager.



Date	Event	Venue
22 nd – 24 th September	State SC teams	AIS
23 rd – 24 th September, 2017	National A Squad Meet	Angelo Anestis Aquatic Centre, Bexley
23 rd - 24 th September, 2017	KPD Combination	Woy Woy
7 th October, 2017	Achiever Squad Meet	SOPAC
7 th October, 2017	Mingara Development	Mingara
14 th – 15 th October, 2017	SNSW LC Qualifying meet	SOPAC
14 th October 2017	Nuswim Twilight Qualifying	Forum
21 st October, 2017	SNSW MC C/S	SOPAC
20 th -21 st October 2017	Woy Woy Dist/Qualifying	PLC Woy Woy
26 th – 28 th October, 2017	National SC C/ships	Adelaide
27 th -28 th October 2017	Mingara Qualifying	Mingara
4 th November 2017	Clarence Town Picnic	Clarence Town
5 th November 2017	Titans Combination	Mingara
12 th November 2017	Raymond Terrace Qualifying	Lakeside
12 th November 2017	Golf Day Fundraiser	Tilligerry Golf Club
18 th November 2017	Hunter Combination	Lambton
25 th -26 th November 2017	CVSA LC Championships	PLC Woy Woy
3 rd December 2017	Beresfield Development	Beresfield
9 th -10 th December 2017	NSW Open Water C/ships	Penrith
12 th – 13 th December, 2017	10/u -12 Years C/ships	SOPAC
15 th -20 th December, 2017	13 – 18 Years C/ships	SOPAC
12 th -13 th January 2018	Nelson Bay Qualifying	Tomaree
19 th – 21 st January, 2018	State Open C/ships	SOPAC
27 th -28 th January, 2018	Country Regional Meets	Goulburn/Orange/ Port Macquarie
10 th February, 2018	Speedo Sprint Series Heats	Lambton
23 rd – 25 th February, 2018	Country C/ships	SOPAC
25 th February 2018	Coalfields Picnic	Cessnock
28 th February – 3 rd March 2018	2018 Hancock Prospecting Australian Swimming Trials	Gold Coast
4 th March 2018	Maitland Picnic	Maitland
10 th March, 2018	Speedo Sprint Series Finals	SOPAC
17 th March 2018	SNSW MC Meet #1	TBC
18 th March 2018	West Wallsend Indoor Development	West Wallsend
24 ^h March, 2018	NSW Prep Meet	SOPAC
14 th April 2018	SNSW Nationals Meet	SOPAC
21 st – 28 th April 2018	2018 Georgina Hope Foundation Australian Age Swimming Championships	SOPAC
2 nd June 2018	SNSW MC Meet #2	SOPAC
7 th -8 th July 2018	SNSW Country SC Championships	SOPAC
24 th June, 2018	CVSA Annual General Meeting	TBC
28 th July 2018	SNSW AGM	TBC
29 th July 2018	SNSW Technical Officials Forum	TBC

4 th – 5 th August 2018	SNSW Target Meet	TBC
11 th August 2018	SNSW MC Meet #3	TBC
24 th – 26 th August 2018	SNSW 13 & Over State SC Championships	SOPAC
8 th -9 th September 2018	SNSW 12 & Under State SC Championships	SOPAC
22 nd – 23 rd September 2018	SNSW National A Squad Meet	TBC
13 th October 2018	SNSW Achiever Squad Meet	SOPAC
TBC October 2018	SNSW LC Qualifying Meet	SOPAC
20 th October 2018	SNSW MC Championships	SOPAC