

Coast & Valley Swimming Association Inc. Minutes-Management Committee Meeting

Edgeworth Sport & Recreation Club Tuesday, 25th June, 2017

1. ATTENDANCE

David Hinds	David Richards	Jenny Schwetz	Michelle Gross	Russell Waugh
Ian Johnson	Norm Roberts	Michele Burley-Jones		

2. **APOLOGIES:** Phillip Hawke. Moved Michele Burley-Jones 2nd Ian Johnson that apology be accepted. Carried.

3. **CONFIRMATION** - Minutes of previous meeting: Moved Ian Johnson 2nd David Richards that the minutes of the previous meeting are a true and correct copy. Carried.

4. BUSINESS ARISING from the minutes

4.1. Ratify appointment of Meet Director- SC Championships- Phillip Hawke. Moved Michele Burley-Jones 2nd Norm Roberts. Carried.

4.2. Outstanding payments

UoN	Room hire-deposit- Development	\$495.00
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To be followed up.

5. CORRESPONDENCE:

5.1. INWARDS

- 5.1.1. Email-Nigel Richardson: Resignation as NuSwim president
- 5.1.2. Email-Michelle Johnson: e-newsletter
- 5.1.3. Email-Ian Huddleston: Accommodation NZ tour accepted
- 5.1.4. Email-Office of Sport: Invitation-Forum-NSW Regional Sport Delivery Model- Coffs Harbour
- 5.1.5. Email-Mark Heathcote: Area Presidents' Catch Up-21st July-EIO
- 5.1.6. Email-Adam Beisler: Swim League marquee at winter Champs
- 5.1.7. Email-Dimity Douglas: Entry query for Mingara (fwd club Race Secretary, and Woy Woy Meets –Psych Sheet excerpt sent
- 5.1.8. Email-Central Coast Council: SportsFest-invitation to register
- 5.1.9. Email- Sport and Recreation: Invitation for Forum NSW Regional Sports –fwd David Hinds
- 5.1.10. Email-Vanessa Wheaton: Novo swim meet entries-fwd: Novo SC
- 5.1.11. Email-Michelle Johnson: e-newsletter
- 5.1.12. Email-Armidale Alligators: swim meet 18 June
- 5.1.13. Email-Narelle Duggan: Area Development Programs & Update
- 5.1.14. Email-Veronique Attencia: query re upload of results for Mingara meet-fwd: Registrar
- 5.1.15. Email-Ian Huddleston: Acceptance of booking NZ tour
- 5.1.16. Email-Shane Milsom: Starting platforms
- 5.1.17. Email-KPD: Query re Catering

- 5.1.18. Email-Coalfields United: Meet application-fwd: Competition Committee
- 5.1.19. Email-Karen Lightfoot: SportsFest 23-24 September
- 5.1.20. Email-Michelle Johnson: e-newsletter
- 5.1.21. Email-Josh Karp: Technical newsletter
- 5.1.22. Email-Belinda Edstein: query re swim results-fwd: Registrar
- 5.1.23. Email-Karen Lightfoot: Sports Fest registration
- 5.1.24. Email-Central Newcastle SC: Speedo/Dev Meet
- 5.1.25. Email-Brett Doring: request to attend CVSA winter championships
- 5.1.26. Email-Mark Heathcote: Area Presidents' Meeting Confirmed-21 July
- 5.1.27. Email-Tanya Croker: Beanie for Brain Cancer fundraiser
- 5.1.28. Email Neil Watson (KLM Accounting): Draft Financial Statements for review
- 5.1.29. Email-Julia Vandyke: query re CVSA Championship entries-fwd: Registrar
- 5.1.30. Email-Michelle Johnson: e-newsletter
- 5.1.31. Email-John Hart: WWC accreditation-Karen Leslie
- 5.1.32. Email-Aimee Sinclair: Development Squad query
- 5.1.33. Email-Nathan Savage (University of Tasmania): Drugs in Sport-Online education resource-fwd: CVSA Coaches
- 5.1.34. Email-Belinda Blake: queries re catering for SC Championships
- 5.1.35. Email-Melanie Lucas: Assessment opportunities-SC Champs-fwd: Appointments Officer
- 5.1.36. Email-Liza Thomas: Lessons in Leadership-Bill Nelson-fwd: Clubs/Committees
- 5.1.37. Email-Shane Milsom: SC Championship Booking check
- 5.1.38. Email-Central Newcastle SC: Speedo/Development meet queries
- 5.1.39. Email-Adam Crouch (Member for Terrigal): Media Release re Defibrillators for Sporting Clubs
- 5.1.40. Email-Karen Lightfoot: SportFest Exhibitors
- 5.1.41. Email-Anne Gripper: Regional Sport Operating Model
- 5.1.42. Affiliation: The Entrance SC; East Maitland SC; Hunter SC; Maitland SC; Singleton SC; Hunter Valley All Stars SC; Novocastrian SC; Raymond Terrace SC
- 5.1.43. Email-Anthony Burling: Pool Use Agreement-still waiting for confirmation of fees from Council.

5.2. OUTWARDS

- 5.2.1. Email-Ian Huddleston: Confirmation of booking-NS trip- payment still to be submitted.
- 5.2.2. Email-Shane Milsom: Starting Platforms
- 5.2.3. Email-KPD: Catering
- 5.2.4. Email-Central Newcastle SC: Host club for Speedo/Development meet
- 5.2.5. Email-KPD: Host club for summer LC Championships
- 5.2.6. Email-Michelle Boon: ETE Hire request- Speedo/Development meet
- 5.2.7. Email-Sport and Recreation: North Coast Forum-unable to attend
- 5.2.8. Email-Karen Lightfoot: SportsFest Registration
- 5.2.9. Email-Anne Gripper: Michele Burley-Jones to represent CVSA at Sport & Recreation Forum
- 5.2.10. Jarrod Anthony: Invitation to CVSA AGM
- 5.2.11. Email-Brett Doring: Approval to attend CVSA Championships
- 5.2.12. Email (Russell Waugh)-Julia Vandyke: CVSA championship entries.
- 5.2.13. Email-Belinda Blake: Catering-SC Championships
- 5.2.14. Email-Shane Milsom-Details SC Championships
- 5.2.15. Email-Central Newcastle SWC: Speedo/Development meet

Moved Michelle Gross 2nd David Richards that correspondence inwards be dealt with as read and correspondence outwards be approved. Carried

5.3. **Business Arising from Correspondence:**

- 5.3.1. SportsFest-Registration Central Coast forum- Approve appointment of Michele Burley-Jones as Organizer for this event. Moved Russell Waugh 2nd Michelle Gross. Carried. Michele reports that this is a 2-day event where flyers are handed out. Moved Michele Burley-Jones 2nd Ian Johnson that we do not proceed with this event. Michele Burley-Jones will advise organiser. Carried.
 - 5.3.2. Voting for SNSW Board members is not necessary this year as the number of nominations did not exceed the number of positions available.
 - 5.3.3. Approve appointment of Michele Burley-Jones as CVSA representative for Sport Forum Moved David Richards 2nd Norm Roberts. Michele advises that this was a forum aimed at sports codes working together to better utilise Central Coast facilities. Moved Michele Burly-Jones 2nd Ian Johnson that report be accepted. Carried.
- Michele was thanked for volunteering to attend these events.
- 5.3.4. Beanie for Brain Cancer- information to be put on CVSA website. Further information will be forwarded as it becomes available.
 - 5.3.5. Adam Beisler to be invited to address Management meeting about Swim League. Moved Russell Waugh 2nd Norm Roberts. Carried.
 - 5.3.6. Norm Roberts to attend Presidents' meeting-221st July.

6. **REPORTS:**

6.1. **Treasurer – Suzy Scaron**

No report

6.1.1. Accounts approved for Payment

Moved Norm Roberts 2nd Michele Burley-Jones that accounts approved for payment. Carried.

Woolworths (debit card)	Gift cards- SC Champs-Tech Officials	\$700.00
Kelly's Party Hire (debit card)	Equipment hire-SC Championships	\$85.00
	Tables/chairs. Deposit	
Kelly's Party Hire (debit card)	Equipment hire-SC Championships	\$333.00
	Tables/chairs	
Officeworks (debit card)	Printer cartridge (Russell Waugh)	\$122.55
(debit card)	Printing of Programs-SC Champs	\$651.90
McLoughlin	Refund SC Championship entry fee	\$20.00
Ingram	Refund SC Championship entry fee	\$20.00
Gellatly	Refund SC Championship entry fee	\$20.00
Rees	Refund SC Championship entry fee	\$20.00
Webber	Refund SC Championship entry fee	\$20.00
Francisci	Refund SC Championship entry fee	\$10.00
Zofrea	Refund SC Championship entry fee	\$10.00
Breasley	Refund SC Championship entry fee	\$10.00
McIndoe	Refund SC Championship entry fee	\$10.00
S Woolley	Refund SC Championship entry fee	\$40.00
B Baxter	Refund SC Championship entry fee	\$28.00
Emma McDonald	Refund of SC entry fees	\$50.00
Male Swimmer of the Meet	Charlie Hawke	\$150.00
Female Swimmer of the Meet	Emily Jones	\$150.00

6.2. **Competition Committee/Registrar** – Russell Waugh

Short Course Championships
22 records were set over the two days of competition.

Thanks to the officials who worked at our championships ensuring that we could offer the best competitive environment to our swimmers.

Male Swimmer of the Meet: Charlie Hawke (Hunter)
Female Swimmer of the Meet: Emily Jones (Novos)
Champion Club: Hunter
Quality Point Score Club: Woy Woy

Moved Russell Waugh 2nd Ian Johnson that report be accepted. Carried.

6.3. **Selection & Development Committee** – Phillip Hawke

Report tabled-copy attached.

Target Squad entries will be sent to state when finalised.

Moved Russell Waugh 2nd Norm Roberts that report be accepted. Carried.

6.4. **ATSC Convenor** – Norm Roberts

6.4.1. Referee exams were held recently.

Congratulation to successful candidates: Blinda Francis-Smith
Andrew Wright
David Van Eldik

6.4.2. Assessment of Level 1 Referees is now permitted to be undertaken by Area Assessors.

6.4.3. Area AOE Trained people

Lawrie Brown	Central Newcastle
George Brown	Toukley
Michele Burley-Jones	Woy Woy
Jacqueline Curry	Beresfield
Jean Duma	West Wallsend Indoor
John Hart	Kincumber Pacific Dolphins
Ian Johnson	Novocastrian
John Lackowski	Valley Aquatic
Narelle Murphy	Raymond Terrace
David Richards	Raymond Terrace
Norman Roberts	Central Newcastle
Jenny Schwetz	Charlestown
Greg Skinner	Beresfield
Andrew Sylvester	Mingara
Russell Waugh	Novocastrian

6.4.4. Area 2018 Technical Dinner – Moved Norm Roberts 2nd Ian Johnson that event be held next year. Carried.

- Date/venue to be confirmed.
- Norm will organise tentative booking for April

6.5. **Property Officer-** Ian Johnson

No report

6.6. **Publicity Officer** – Michele Burley-Jones

- 6.6.1. Emails to and replies from Woy Woy Swim Club and Mingara Swim Club regarding Technical Officials for their forthcoming Meets
- 6.6.2. Several emails to Novocastrian regarding Technical Officials for their forthcoming Meets with no replies
- 6.6.3. Emails to Management Committee with information regarding forthcoming meets with Technical Officials
- 6.6.4. Email from and to Kristy Johnson, Wyong regarding their AGM – very successful
- 6.6.5. Phone calls with Kristy Johnson & Liza Thomas (SNSW) regarding Wyong Club problem had "flared up again" but was quickly resolved by Liza after all facts of the matter were obtained.

Moved Michele Burley-Jones 2nd David Richards that report be accepted.
Carried.

6.7. **Web Administrator** –Michelle Gross

No report

6.8. **SNSW Development Officer for CVSA** – Liza Thomas

Report tabled-copy attached.

Moved Norm Roberts 2nd Ian Johnson that report be accepted. Carried.

7. GENERAL BUSINESS:

- 7.1. Noted that this is the 3rd year of CVSA commitment to send a team to compete at an international meet. To be reviewed by incoming committee.
- 7.2. Team Manager-Sr Establishment- 5 applications received.
Moved Ian Johnson 2nd Russell Waugh that Melisa Geale and Andrew Wright be appointed. Carried.
- 7.3. Team Manager-National A's – 1 application received
Moved Ian Johnson 2nd David Richards that Trish Roberts be appointed. Carried.
- 7.4. Technical Scholarship – 2 applications received
Moved Norm Roberts 2nd Michelle Gross that Jacqui Currey be awarded the Technical Scholarship. Carried.
- 7.5. CVSA AGM – There will be a ballot for the one (1) retiring Committee Member position. There will be two (2) casual vacancies for committee members caused by the resignation of Ian Johnson and Michelle Gross moving into the role of Treasurer.
- 7.6. Approve \$3.00 cost for programs-SC Championships. Moved Michelle Gross 2nd Michele Burley-Jones. Carried
- 7.7. Moved Ian Johnson 2nd Michele Burley-Jones that there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due. Carried.
- 7.8. Moved Norm Roberts 2nd David Richards that lunch after the AGM will be catered for 20 people. David Hinds to organise. Carried.
- 7.9. Congratulations to Graham Towle (President, Swimming NSW) on being recently awarded an OAM.

8. MEETING CLOSED: 8.03pm

9. NEXT MEETING: Tuesday, 18th July, 2017-Edgeworth Sport & Recreation Club-7pm

CHAIR: David Hinds

SECRETARY: Jenny Schwetz

Selection and Development Coordinator's Report

Dates for CVSA 2017 Development Squad days at The Forum:

24th June, 14 yrs & Over, (approx. 34 swimmers)
15th July for 12 & 13 yrs, (Approx. 51 swimmers)
16th July for 11yrs & Under. (Approx. 61 swimmers)

1. Nominations for Team Manager positions for National A's and Snr Establishment Squad called for, closing date 19th June.

2. Senior Establishment Squad

2.1 Squad touring dates is 1st to 8th October 2017. Team members are Matthew Pender, Joshua Peoples, Cassandra Van Breugel, Lachlan Vane-Tempest, Adam Vincer and Cooper Wooley.

3. National A's

3.1 Team consists of 9 swimmers

3.2 National A's Development meet will be on the 24th & 25th September at Bexley, Angleo Anestis Aquatic Centre.

4. Senior Target Squad

4.1 Team manager Blinda Francis-Smith and consists of 35 swimmers

4.2 Target Squad Development meet will be on the 29th & 30th July 2017 at PLC.

5. MC Squad

5.1 Team consists of 4 swimmers.

5.2 SNSW MC meet will be on the 5th August 2017 at Ryde

6. Junior Target squad

6.1 Team consists of 32 swimmers.

6.2 Target Squad Development meet will be on the 29th & 30th July 2017 at PLC

7. Achievers Squad

7.1 Team consists of 75 swimmers.

7.2 Achievers Meet 7th October at SOPAC.

8. Junior Establishment squad

8.1 Completed trip to NSW Open Championships on the 3rd March.

8.2 JES activities are completed for the 2017 season, thanks to those who assisted, Narelle Murphy as team manager and Melisa Geale as Team Coach

9. SNSW Development teams

9.1 The NSW Junior Sharks Squad has been announced and congratulations to our CVSA swimmers, who made the team; Charles Walker – Charlestown, Emily March – Hunter, Ryley Twiss – Hunter, Joshua Reed – Novo.

9.2 Emerging talent squad; Emily Jones – Novo, Joseph Hamson – Singleton.

9.3 Age Development squad; Charlie Hawke – Hunter, Cassandra Fayers – Hunter, Shaye Booth – Mingara, Nathan Ward – Mingara, Harrison Gellatly – Novo, Adam Vincer – Nuswim, Kaylah Holmes – woy Woy.

9.4 Para squad; Bella Niarros – Charlestown, Kendall Williams – Nuswim, Darcy Gilson – Singleton, Darcy Ryan – Singleton, Tahlia Blanshard – Woy Woy.

10. Swimming Australia teams

10.1 Commonwealth Youth Games; Myles Bailey – Woy Woy.

CVSA D/O Report – June 2017

1. **2017/18 Affiliation reminder** - It's important that all clubs check and update their clubs and committee contact information in ClubLANE which is part of the affiliation process. Clubs also need to fill in the online form or submit their affiliation form to complete their registration.

Clubs that have not paid their affiliation fee for 2017/18 are no longer covered by SNSW insurer (as of 1 May). Clubs can pay their invoice to resume their cover.

- a. **MPIO** – is a compulsory field for affiliation. The representative that the club has put forward as their MPIO needs to complete a course. The next course will be:

MPIO Face-to-Face Workshop - Broadmeadow

Date: Monday June 26 2017

Time: 6.00pm – 9.00pm

Location: Broadmeadow Room, McDonald Jones Stadium, Turton Road, Broadmeadow, 2292

Bookings via: <https://sportandrecreation.nsw.gov.au/event/member-protection-information-officer-21>

Cost: \$25

2. **\$50,000 Youth Opportunities Grant - Apply Now!** - Applications are now open for the Youth Opportunities Program. The Program provides one-off, time-limited grants of up to \$50,000 to not-for-profit organisations and local councils for youth-led and youth-driven community projects that have a positive youth development focus. Funded projects from previous rounds have focused on providing young people with the opportunity to develop a range of life skills, including healthy behaviours; leadership, communication and teamwork; event management and planning; and volunteering opportunities that link young people to further education and training. Applications close Monday 26 June
3. **Announcing the 2017 Swimming NSW Technical Forum** - Our 2017 Technical Official Forum will be held on 23rd June at the Pullman Hotel (Olympic Park). All active Technical Officials have been emailed the above invitation. Please spread the word to the Technical Officials in your club to check their emails for this invitation. [Click here](#) to view a copy of the agenda for the day. If an active Official in your club has not received an invitation, contact [Josh Karp](#).
4. **Area Presidents Catch Up CONFIRMED** - this meeting will be held on **Friday 21st July 2017** at the **Courtyard by Marriott North Ryde**, 7-11 Talavera Rd North Ryde Sydney NSW (first left on Talavera Road). It will commence at **6.30pm** in the Macquarie Park Room. Each Area is invited to send their President or another delegate if the Area President is unavailable. Please let Mark Heathcote know who will attend this function or not by **Monday the 10th July 2017**.
Email: mark.heathcote@nsw.swimming.org.au
5. **Swimming NSW 2017 Technical Official Forum is on Sunday 23rd July 10am**- all technical officials are invited to 2017 Technical Officials Forum, to be held at the Pullman Hotel, Sydney Olympic Park. To view the location of the Pullman Hotel, please click [here](#). The Agenda for the day is also attached, and can also be found on our website [HERE](#). Please RSVP, listing any dietary requirements, **via the Accept button below or on our website, by Thursday 13th July**.
6. Swimming NSW has received funding from the NSW Government as part of the Water Safety Fund Community Grants to improve the opportunities for Indigenous Australians and their communities to participate in structured swimming and water safety programs. Reports show that:
 - Indigenous Australians aged 0-14 years are more than twice as likely to drown and

- Indigenous children aged 0-4 year of age are more than 5 times more likely to drown compared to non-Indigenous Australians.

Swimming NSW is committed to making a change to these statistics by providing long term, sustainable programs tailored to the needs of each community. For the swimming and water safety programs to be successful, Swimming NSW requires the assistance from local swimming clubs, community organisations, health centres, schools and passionate people within the community. Further information contact **Erica Beggs Indigenous Participation Program Coordinator – Swimming NSW Ph: 0437406480 E: erica.beggs@nsw.swimming.org.au**

7. **Expressions of Interest for a Youth Leadership Camp has been extended** - Swimming NSW's Youth Advisory Panel are organising an overnight camp for young leaders of our sport. The aim of the camp is to motivate and inspire young leaders and provide them with skills they can apply to improve participation and increase fun within their own swimming clubs. We are asking clubs to complete an Expression of Interest form to nominate up to two(2) swimmers to attend.

Where: Vision Valley (Arcadia, NSW)

When: 28-29 October, 2017

Who: Swimming NSW members aged 12-16 years

Cost to club: \$100 per swimmer

Clubs and/or swimmers will be responsible for the costs associated with getting to the camp. Swimming NSW will cover all other costs.

Facebook page: <https://www.facebook.com/SNSWYAP/> , Nominations for camp:

<http://www.emailmeform.com/builder/form/wU5h270Hee2dGbpa> , Link to digital story:

<https://www.wevideo.com/view/925346941>