

Coast & Valley Swimming Association Inc. Minutes-Management Committee Meeting

Edgeworth Sport & Recreation Club Tuesday, 18 October, 2016

Prior to the commencement of the Management meeting, Craig Boettcher addressed the committee by telephone link on the Coach Professional Development Day.

- Informal discussion group where coaches can share knowledge and ideas
- Michael Bohl will be leading group discussion – expected 6 hours
- To be held on 29 October, 2016
- Number of CVSA coaches expected to attend is 14
- Assistant coaches have also been invited to attend
- No cost to coaches to attend
- Catering for attendees will be organised
- Costs involved include: Michael Bohl - \$800 attendance fee + flights, and catering
- Request for financial assistance from CVSA
- Further development day expected to be held in early 2017.

Craig was thanked for his time and committee will discuss any assistance available at Management meeting tonight.

Meeting opened at 7.17pm with David Richards presiding.

1. ATTENDANCE

David Richards	Jenny Schwetz	Suzy Scaron	Ian Johnson	Russell Waugh
Michelle Gross	Norm Roberts	Phillip Hawke		
Jarrold Anthony	SNSW Development Officer			

- 2. APOLOGIES:** Michele Burley-Jones, David Hinds. Moved Phillip Hawke 2nd Suzy Scaron that apologies be accepted. Carried

- 3. CONFIRMATION** - Minutes of previous meeting: Moved Michelle Gross 2nd Norm Roberts that the minutes of the previous meeting are a true and correct copy. Carried.

4. BUSINESS ARISING from the minutes

- 4.1. Payment for officials that work at CVSA Championships & Encouragement/Speedo- to be referred to ATSC for consideration- for further discussion by ATSC – meeting still to be held

- 4.2. IBIS proposal-Phillip Hawke - update:

- 5%Rebecca Partridge works in Newcastle area only
- Can offer Country Regional accommodation deal - \$125 per night for 2 people. Children 12/U free
- Will hold 20 rooms for Friday/Saturday nights
- 5% rebate to CVSA for rooms booked
- Working with Woy Woy area for CVSA Championships, but nothing yet confirmed.

Moved Phillip Hawke 2nd Ian Johnson that offer be accepted and IBIS be invited to submit flyer for insertion into Summer championship program, and other Areas attending Country Regional to be advised. Carried.

- 4.3. Performance Swimwear sponsorship-Phillip Hawke – update
- Will look at sponsorship at a later date
 - Proposal to have a stall at summer and winter championships – Colin aware that he will need to approach PLC for conditions and submit flyer for inclusion in Championship program
 - Discounted rate for swimwear for sales at championships
 - Proposed stall in Singleton for Speedo/Development meet

Moved Phillip Hawke 2nd Russell Waugh that Performance Swimwear be granted permission for stalls. Carried.

- 4.4. Hamish Neal- Presenter/Assessor course cancelled- no bookings received.

- 4.5. Coach Professional Development Day – Moved Russell Waugh 2nd Ian Johnson that \$1000 be allocated to assist for October development day. A written report to be submitted by organiser, and further assistance may be available for future Coach Development Days. Carried.

5. CORRESPONDENCE:

5.1. INWARDS

- 5.1.1. Email-Swimming NSW: Newsletter
- 5.1.2. Email-Julie Rees: Withdrawal of Alexandra Rees from Nat A Squad
- 5.1.3. Email-Ryan Strickland: Country Regional Meet- stalls
- 5.1.4. Email-Swimming NZ: invoice
- 5.1.5. Email Newcastle Embroidery: invoice-fwd: Treasurer
- 5.1.6. Email-David Earl (Newcastle Embroidery): Donation deposited (\$1017.50)
- 5.1.7. Email-Adam Crouch: Sporting Club grants open
- 5.1.8. Email-Swimming NSW-Mark Heathcote: Area Presidents' Meeting-2015 minutes and 2016 attendee information
- 5.1.9. Email-Swimming NSW-Shannon Smith: Achievers squad- timekeepers required
- 5.1.10. Email-Swimming NSW-Michelle Johnson: Newsletter
- 5.1.11. Email-Swimming NSW-Cecilia Nguyen: Reminder-Development Convenors' Meeting-7th October
- 5.1.12. Email-Swimming NSW-Cecilia Nguyen: Confirmation of details for Development Convenors' Meeting.
- 5.1.13. Email-Purnell Trophies: Medal design
- 5.1.14. Email-John Hart: Technical Assessments – completed
- 5.1.15. Email-John Hart: Technical Assessment – in progress
- 5.1.16. Email-Swimming NSW-Narelle Duggan: Development Convenors' Meeting agenda & squad summary
- 5.1.17. Email-Swimming NSW-Michelle Johnson: Newsletter
- 5.1.18. Email-Swimming NSW-Mark Heathcote: Presidents' Meeting agenda/minutes/nomination form
- 5.1.19. Email-Swimming NSW: TSC Newsletter
- 5.1.20. Email-Swimming NSW-Narelle Duggan: Development Convenors' meeting – request for feedback by 14th October
- 5.1.21. Email-Toni Berry: Withdrawal of Maddison Berry from National A camp
- 5.1.22. Email-Andy Figgis: results- ICG (Lake Macquarie)-fwd: Registrar
- 5.1.23. Email-J Murray: Change of contact details for members

5.2. OUTWARDS

- 5.2.1. Email-Swimming NSW-Mark Heathcote: agenda items for Presidents' Meeting
- 5.2.2. Email- Clubs and committee member: Invitation to Social Day
- 5.2.3. Email-David Earl (Newcastle Embroidery): Appreciation for donation
- 5.2.4. Email-IBIS Newcastle: Proposal
- 5.2.5. Email-Swimming NSW-Mark Heathcote: Presidents' Meeting attendee information
- 5.2.6. Email-J. Murray: Change of contact details

Moved Phillip Hawke 2nd Michelle Gross that correspondence inwards be dealt with as read and correspondence outwards be approved. Carried.

5.3. Business Arising from Correspondence:

- 5.3.1. Alexandra Rees/Maddison Berry- late withdrawal from Nat A squad- Phillip Hawke
- 5.3.2. David Hinds to attend Presidents' Meeting.
- 5.3.3. Medal design approved and ordered.
- 5.3.4. Donation received from Newcastle Embroidery

6. REPORTS:

6.1. **Treasurer** – Suzy Scaron

Report tabled – copy attached.

6.1.1. Accounts approved for Payment

Swimming NZ	Short Course entries(NZ\$1012.50)	\$995.17
Newcastle Embroidery	NZ touring uniforms	\$2035.00
Regent Street Physiotherapy	Sponsorship- Coach Dev Day	\$1000.00

Moved Suzy Scaron 2nd Ian Johnson that report be accepted and accounts approved for payment. Carried.

Moved Suzy Scaron 2nd Jenny Schwetz that debit card assigned to Gabrielle Davy be destroyed. Carried.

6.2. **Competition Committee/Registrar** – Russell Waugh

Congratulations to Russell Waugh on his appointment to the Swimming NSW Competition Committee.

Russell reported on State Age, Speedo and Country Regional proposals.

Noted that Nelson Bay meet program still to be received.

Moved Russell Waugh 2nd Phillip Hawke that 2 swimmers from Ulladulla SC be permitted to compete at upcoming CVSA championships. Carried.

Moved Norm Roberts 2nd Ian Johnson that Standing Orders be suspended to allow Greg Skinner (New Zealand Tour technical official) to address the committee. Carried.

Greg tabled his report and answered any questions from the committee. Greg gained valuable experience whilst on tour and commended the committee for implementing and continuing to support the Sr Establishment tour.

Greg also noted that Jacqui Currey has been selected to officiate at the Australian titles.

Greg was thanked for making the time to address the committee.

Moved Norm Roberts 2nd Ian Johnson that Standing Orders be resumed. Carried.

6.3. Selection & Development Committee – Phillip Hawke

Report tabled-copy attached

- Noted that there were 5 late withdrawals from National A squad. The cost per swimmer to attend the camp was \$136 (not including apparel). Moved Phil Hawke 2nd Norm Roberts that no recovery action be taken this year, but changes may be necessary for 2017. Carried.
- Development squad activity planning for 2017 is underway.
- Swimming NSW Area Development Convenors meeting was held on 7th October to discuss 2017 development program.
- There will be no state-wide black-out weekends
- National A will become an Area implemented pathway
- Draft letter for inclusion in championship program tabled
- Moved Phillip Hawke 2nd Ian Johnson that sponsors' logos be included in LC program. Carried.
- Letter of thanks to be sent to retiring member, Belinda Boon, thanking her for her time and commitment to the Selection and Development Committee

Moved Phillip Hawke 2nd Norm Roberts that report be accepted. Carried.

6.4. ATSC Convenor – Norm Roberts

- Congratulation to Jacqui Currey on her selection to the Australian titles as a technical official.
- Jacki Mackintosh has completed online training modules
- Badges for KPD/Mingara officials to be sent out
- Technical Official cards will no longer be issued by Swimming Australia

- Letter of thanks with photo of Sr Establishment team to be sent to Tilligerry Golf Club for organising Golf Day fundraiser. Moved Norm Roberts 2nd Ian Johnson. Carried.
- Updated list of ATSC members to be sent to Norm.

Moved Norm Roberts 2nd Ian Johnson that report be accepted. Carried.

6.5. **Development Officer** – Jarrod Anthony

Report tabled-copy attached

Moved Norm Roberts 2nd Phil Hawke that report be accepted. Carried.

6.6. **Property Officer**- Ian Johnson

No report.

Noted that Russell Waugh has the remote pointer.

6.7. **Publicity Officer** – Michele Burley-Jones

Emails were sent to the following Clubs who are conducting their Swim Meets requesting information on their Technical Officials attending those meets :

- ✚ NUSwim Swimming Club Annual Qualifying Carnival Saturday 15th October at The Forum Sports and Aquatics Centre Newcastle University has been asked for a list of Technical Officials for their meet with a report coming forward to the Management Committee.
- ✚ Woy Woy Swim Club Long Course Qualifying Meet Friday 21st & Saturday 22nd October at Peninsular Leisure Centre. They are finding themselves a little short of Technical Officials, but a "call" has been put out for assistance.
- ✚ Mingara Aquatic Swimming Club Development Meet Saturday 29th October at Mingara One, have been requested for information regarding a list of their Technical Officials for this meet.
- ✚ Titans Swimming Club Summer Long Course Meet Sunday 6th November at Mingara One will be sent a request for Technical Officials list this coming Saturday (15th).
- ✚ Noted that Woy Woy SC still need officials for Friday and Saturday.

Moved Russell Waugh 2nd Michelle Gross that report be accepted.

6.8. Web Administrator –Michelle Gross

Website has been updated.

7. GENERAL BUSINESS:

- 7.1. Letter of thanks to be sent to Gabrielle Davy, Kerry Saunders, Greg Skinner for assistance with Sr Establishment tour. Moved Norm Roberts 2nd Ian Johnson. Carried.
- 7.2. Update Management shirts – for discussion at next Management meeting.

8. MEETING CLOSED 9.00pm

9. NEXT MEETING: Tuesday,15th November, 2016-Edgeworth Sport & Rec Club-7pm

CHAIR: David Richards

SECRETARY: Jenny Schwetz

COAST AND VALLEY TREASURERS REPORT

September 2016

Forward \$17,397.88

Interest	\$0.00	
SAL		
	1,415.00	
CVSA Golf Day	7,663.00	
Sponsorship Newcastle Embroidery	1,017.50	
Sponsorship Coughlans	<u>\$200.00</u>	<u>\$10,295.50</u>
		\$27,693.38

Less

Expenses

300680	Kellys Party Hire	\$349.40	
300715	Craig Boetcher - Development	\$300.00	
300712	SNSW- Hire Electric Equipment	\$50.00	
300724	Transfer to Debit Card	\$6,000.00	
		<u>\$6,699.40</u>	\$20,993.98

\$20,993.98

BALANCE AS PER STATEMENT NO 86

Unpresented Cheques

300543	KPD	298.00
300597	Belinda Boon	30.00
300614	Leslee Taylor	\$20.00
	Sonny Hinwood (refund TO	
300653	dinner)	\$70.00
300687	Sandra Dimmock	\$20.00
300723	KPD Catering	\$800.00
300725	Purnell Trophies	\$7,035.00
300726	Phillip Hawke- Email meform	\$98.95

Term Deposits

Due 16/07/2017 for 12 months @2.450%	\$10,717.41
Due 13/07/2017 for 12 months @2.450%	\$25,220.61
Due 3/12/2016 for 12 months @ 2.7%	\$20,640.00

Cash Reserve

Interest 29/09/2016	14.86
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Balance as per Statement 68		\$18,505.10
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Debit Card

Opening Balance 27/09/2016	\$6,000.00	
Balance 10/10/2016	\$3,294.63	
		\$2,705.37
Report and receipts to be forwarded by NZL Team Manager		

ACCOUNTS TO BE PAID

Newcastle Embroidery	\$2,035.00
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Selection and Development Coordinator's Report

All CVSA Development activities for 2016 are now complete and planning will start for next year's activities. I would like to thank the Development Committee members, Team Managers, coaches and swimmers who assisted and participated in our activities.

1. The Senior Establishment Squad competed in the NZ Short Course Championships from 2nd to 6th October 2016 and all our swimmers performed well. Thankyou to our team of volunteers who assisted with the swimmers.

Team Manager: Gabrielle Davy (Novos)

Coach: Kerry Saunders (Hunter)

Technical official: Greg Skinner (Beresfield)

Team; Cameron Davy (NUSwim), Emma McDonald (NUSwim), Matthew Pender (Valley aquatic), Kiran Richardson (KPD), Cassandra van Breugel (Woy Woy and Myles Bailey (Woy Woy)

2. National A's

3.1 Team Manager David Lamond (Titans) and CVSA Coach Andreas Falkenau (West Wallsend Indoor)

3.2 National A's Meet to held on the 24th & 25th September at Knox Grammar.

3. Senior Target Squad

3.1 Team Manager Michelle Gross (WWI)

3.2 The Development Day was held on the 25th June at The Forum, thankyou to all those that participated.

3.3 Swimming NSW Target Squad Meet was held on the 13th & 14th August at Ryde Aquatic Centre. We had 30 STS Squads swimmers participate in the weekend meet with 19 of our state level swimmers staying overnight as part of our CVSA Target Weekend Camp.

4. Junior Target squad

4.1 Team Manager Suzy Scaron (Novos)

4.2 The Development Day will be held on the 30th July at The Forum and the

4.3 Swimming NSW Target Squad Meet was held on the 13th & 14th August at Ryde Aquatic Centre. We had 24 JTS Squads swimmers participate in the weekend meet

6. Achievers Squad

6.1 Team Managers for Achievers Squad are Carmen Cleare and Andrew Wright

6.2 The Development Day was held on the 20th August at The Forum with approximately 80 swimmers participating.

6.3 The Achievers Meet was held on the 8th October at SOPAC. This was the first time that a number of our swimmers had the opportunity to swim in a meet at SOPAC and it was very exciting for them. Our team did very well on the day coming 4th overall in the point score, and 3rd overall on the medal tally.

7. Junior Establishment squad

7.1 JES activities are completed for the 2016 season, photos from the JES trip to NSW Open Championships on the 4th March are on the website Photo Gallery. Thank you to those who assisted.

8. Apparel; Maroon shirts were worn by JES team trip and we have 6 Maroon shirt left in stock. Yellow shirts were worn by the 2016 Speedo Sprints team members we have 5 Yellow

shirt left in stock. Black shirts were worn by 2016 CVSA Development squads, number of shirt still in stock to be confirmed.

9. Swimming NSW Area Development Convenors meeting was held on 7th October to discuss 2017 development program.

CVSA D/O Report – October 2016 - 18/10/16

1. **Achievers Squad** - Our team travelled to SOPAC on 8th October 2016 to compete in the Achievers squad meet. The CVSA squad completed brilliantly all day between eleven other Swimming Associations. .

A big thank you must go to our Team Manager Andrew Wright , Kelly Wright, Carmen Cleary for all his work throughout the year with such a big squad and the other assistant managers on the day - Phillip Hawke and also to our coach Sam Frame.

2. **Senior Establishment Squad** - CVSA Swimmers have competed at the NZ SC Championships. CVSA Establishment Team has done the area extremely proud, not just with their performances in the pool but through the way they have conducted themselves throughout the entire meet which has brought tremendous credit to the CVSA area and our Country. The team which includes our CVSA technical official would like to pass on their thanks to everybody concerned, especially our sponsors and CVSA management for making this tour possible. Check out our Facebook page for results ad photo's.

3. **CVSA Development** - Congratulations to the CVSA Development committee and the management team for providing intensive education/development days for our squad members for the 2016 season.

The management team heavily subsidised this program with each member only paying \$35 for which they received a shirt, swim cap and experienced travelling to competitions throughout NSW without their parents or home coaches and competed as a team which they all did extremely well.

The program this year received mainly positive feedback from swimmers and parents, which will continue again next year. The CVSA development committee will be reviewing the season shortly and issuing a report in the near future.

Please refer to the CVSA information guide for further information on participating in these squads for the 2017 season.

4. **Area's President Meeting** - will be conducted on **Saturday 29th October 2016** at the **Pullman Sydney Airport*** commencing at **10.00am**, we expect the meeting to conclude at approximately 3pm. CVSA President and SW D/O should be in attendance.
5. **CVSA Summer Championships 2016** - Confirming pool bookings at PLC. Meet Fee to be sent out as a reminder to all clubs and new members. Brett Doring has offered 'Free assessments' of swimmers and athlete massages \$5 = 10min.
6. **Junior Dolphin Program** - Is going well. Novocastrian SC had a launch for the season last week.
Please let me know should you club have any questions in regards to the Junior Dolphin program or of any special activities your club may be running.
jarrod.anthony@nsw.swimmig.org.au
7. **Team Manager & Meet Manager Training** –Sunday 23rd October at Edgeworth Bowling Club. ALL CVSA swim clubs are encouraged to have a representative(s) to attend both sessions. Please reply to swim.coastandvalley@gmail.com or jarrod.anthony@nsw.swimming.org.au as soon as possible to confirm your position.

8. **Hot Off the Blocks** - Is a weekly newsletter that will be issued every Friday by Swimming NSW to all clubs with the latest information. Please check your emails regularly but at least every Friday.
9. **Presenter and Assessor Training Course** - was cancelled due to lack of interest. The cost may have been a contributing factor in this.

Jarrod Anthony
SNSW Development Officer