

# **Coast & Valley Swimming Association Inc. Minutes-Management Committee Meeting**

## **Edgeworth Sport & Recreation Club Tuesday, 16 August, 2016**

Meeting opened at 7.00 pm with David Hinds in the Chair

### **1. ATTENDANCE**

David Hinds	David Richards	Jenny Schwetz	Suzy Scaron	Russell Waugh
Ian Johnson	Norm Roberts	Michelle Gross	Michele Burley-Jones	
Jarrold Anthony	SNSW Development Officer			

### **2. APOLOGIES:** Phillip Hawke.

Moved Michele Burley-Jones 2<sup>nd</sup> Ian Johnson that apologies be accepted.  
Carried

### **3. CONFIRMATION** - Minutes of previous meeting:

Moved Russell Waugh 2<sup>nd</sup> David Richards that the minutes of the previous meeting are a true and correct copy Carried

### **4. BUSINESS ARISING** from the minutes

- 4.1. Uniforms for Technical Officials – colour alternative to white. Referred to Technical Committee for their recommendation.

### **5. CORRESPONDENCE:**

#### **5.1. INWARDS**

- 5.1.1. Email-Josh Karp: 2016-2017 Memberships Fees
- 5.1.2. Email-Neil Hamish: Presenter/Assessor training course info
- 5.1.3. Email-Kelly Wicks: Online meet entries
- 5.1.4. Email-KPD Swim Club: appln to host summer championships-fwd: Competition committee
- 5.1.5. Email-Cecilia Nguyen: Final information MC Development Day
- 5.1.6. Email (Jarrod Anthony)-Anna Nguyen: Outstanding invoice(Newcastle University)
- 5.1.7. Email (Phillip Hawke)-Narelle Duggan: Target Squad information
- 5.1.8. Email Kelli McCreadie: KPD meet entries-fwd: Registrar
- 5.1.9. Email-Mark Heathcote: Presidents Meeting-29<sup>th</sup> October
- 5.1.10. Email-KPD Swim Club: invoice-catering SC championships-fwd: Treasurer
- 5.1.11. Email-Graeme Field: National Accreditation Program-fwd: ATSC Co-ordinator
- 5.1.12. Email-Hunter Valley AllStars SC: affiliation information
- 5.1.13. Email-Mark Heathcote: Country Regional
- 5.1.14. Email-Colin Grant: Golf Day

- 5.1.15. Email-Swimming NSW: Minutes SNSW AGM & Forum
- 5.1.16. Email –Cherry Smith: Meet Manager Operator Credential
- 5.1.17. Email-Novocastrian SC: Changes to club email addresses
- 5.1.18. Email-Hamish Neal: Date for Presenter/Assessor training
- 5.1.19. Michele Burley-Jones: EOI Technical Committee
- 5.1.20. Email-Valley Aquatic SC: request to update website link-fwd: Website Administrator
- 5.1.21. Email-Michelle Johnson: Launch of IOT online training
- 5.1.22. Email-Newcastle Embroidery: Outstanding invoice-fwd: Treasurer
- 5.1.23. Email-Louise Gallagher: query re online entries
- 5.1.24. Email-Cherry Smith: Forbes Carlile funeral arrangements
- 5.1.25. Email-Hamish Neal: Presenters/Assessor training
- 5.1.26. Email-Central Newcastle SC: Application to host Dev/Speedo meet-fwd: Competition Committee
- 5.1.27. Email-Singleton SC: Application to host Dev/Speedo meet-fwd: Competition Committee
- 5.1.28. Email-Clarencetown Comets: Affiliation Form
- 5.1.29. Email- Wyong SC: Query re receipt of Application to host CVSA meet
- 5.1.30. Email-Branxton-Greta SC: Query re Interclub dates on website

## 5.2. OUTWARDS

- 5.2.1. Email-Kelly Wicks-online entries
- 5.2.2. Email-Graeme Field: National Accreditation Program-
  - 5.2.3. Email-Colin Grant: Invitation-Golf Day
  - 5.2.4. Email-Phillip Johnston, Jacqui Currey, Blinda Francis-Smith: Appointment to ATSC.
  - 5.2.5. Email-Debby Tatoli, Blinda Francis-Smith: Appointment to Selection & Development Committee
  - 5.2.6. Email- Alyssa Andrews, Maddi Elliot: TO Assessment information
  - 5.2.7. Email-Mark Heathcote: Country Regional Sponsors
  - 5.2.8. Email-Colin Grant: Invitation to attend Golf Day
  - 5.2.9. Email- Graeme Field: Protocols for oral exams for IOT and JOS
  - 5.2.10. Email-Louise Gallagher: Online entries
  - 5.2.11. Email-Hamish Neal: Presenters/Assessors training
  - 5.2.12. Email: Wyong SC: Query re non-receipt of Application to host CVSA meet
  - 5.2.13. Email-Branxton-Greta SC: No information received re interclub dates

Moved Ian Johnson 2<sup>nd</sup> David Richards that correspondence inwards be dealt with as read and correspondence outwards be approved. Carried

## 5.3. Business Arising from Correspondence:

- 5.3.1. EOI Michele Burley-Jones – Area Technical Swimming Committee-Moved Ian Johnson 2<sup>nd</sup> Russell Waugh that appointment be approved. Carried.
- 5.3.2. Host Club-summer championships- Moved Russell Waugh 2<sup>nd</sup> Ian Johnson that KPD be appointed. Carried.
- 5.3.3. Host club-Development/Speedo: Moved Norm Roberts 2<sup>nd</sup> Ian Johnson that Singleton SC be appointed. Carried
- 5.3.4. Presidents' Meeting- Agenda items by 22 September
- 5.3.5. Performance Swimwear are able to have a stall at Country Regional, however their logos cannot be included in any pre-event promotion material (start list, website, timeline, etc)

- 5.3.6. Performance Swimwear are unable to attend CVSA Golf Day
- 5.3.7. Meet Manager Operator credential- recognition of prior learning-Norm Roberts-moved to ATSC report
- 5.3.8. Examinations for Inspector of Turns, Judge of Strokes, Referee – Norm Roberts-moved to ATSC report
- 5.3.9. Presenter/Assessor training – 15/16 October- date and venue confirmed by CVSA. Cost \$120.00 per participant- general invitation to be sent to clubs and technical officials

## 6. REPORTS:

### 6.1. Treasurer – Suzy Scaron

- 6.1.1. Report tabled-copy attached
  - 6.1.1.1. Debit cards still to be received from financial institution
  - 6.1.1.2. Cards to be organised for Russell Waugh and Gabrielle Davy

### 6.1.2. Accounts approved for Payment

KPD Swim Club	Catering- winter championships	\$800.00	
Russell Waugh	Reimbursement-Broadband recharge	\$140.00	
Lane Cove Tourist Park	Accommodation-Sr Target Squad	\$1610.00	
Phillip Hawke	Reimbursement-Meals	<del>\$501.27</del>	
	- Transport	<del>\$335.99</del>	\$837.26
Italk Travel	SES tour	\$1000.00	

Moved Suzy Scaron 2<sup>nd</sup> David Richards that report be accepted and accounts approved for payment. Carried

### 6.2. Competition Committee/Registrar – Russell Waugh

- 6.2.1. Application received from Mingara SC for Development Meet – date will be 28 October. Russell will notify club.
- 6.2.2. Speedo/Development meet – person to collate results for Speedo finals team
- 6.2.3. Medal layout to be circulated to Management Committee for final approval.

Moved Russell Waugh 2<sup>nd</sup> Ian Johnson that report be accepted. Carried

**6.3. Selection & Development Committee – Phillip Hawke**

- 6.3.1. Lost accommodation key (Senior Target camp) – Moved Russell Waugh 2<sup>nd</sup> Ian Johnson that CVSA will have to pay \$50 fee. Carried.
- 6.3.2. Discuss with Jarrod Anthony - Re-imbursement of CVSA costs of \$88 from the Swimming NSW TSC for the Technical Official who participated in the Swimming NSW mentor program.
- 6.3.3. CVSA wish to extend their appreciation to the Coaches and Team Managers of the Senior and Junior Target Squads for their commitment and time given to our development swimmers. Feedback has been very positive.

**6.4. ATSC Convenor – Norm Roberts**

- 6.4.1. Congratulations to John Hart on his recent appointment to Swimming Australia Technical Swimming Committee. John will bring a wealth of experience and we wish him well in this role.
- 6.4.2. Meet Manager Operator credential- recognition of prior learning- Application forms can be obtained from Norm Roberts or Swimming NSW
- 6.4.3. Examinations for Inspector of Turns, Judge of Strokes, Referee –
  - a) Online course for Inspector of Turns has been launched by Swimming NSW
  - b) Judge of Strokes examination can be done locally – advise Norm Roberts when ready to sit exam
  - c) Referee exam can be done locally – advise Norm Roberts so that examination papers can be sent from Swimming NSW

**6.5. Development Officer – Jarrod Anthony**

Report tabled-copy attached

Moved Ian Johnson 2<sup>nd</sup> Russell Waugh that report be accepted. Carried.

**6.6. Property Officer- Ian Johnson**

Noted that stop watches and radios have been returned.

**6.7. Publicity Officer – Michele Burley-Jones**

- 6.7.1. Report tabled-copy attached.
- 6.7.2. Winter Championship report tabled-copy attached
- 6.7.3. AGM Report tabled-copy attached

Moved Michele Burley-Jones 2<sup>nd</sup> Suzy Scaron that reports be accepted. Carried.

**6.8. Web Administrator –Michelle Gross**

Website has been updated.

**7. GENERAL BUSINESS:**

- 7.1. Sponsorship proposal: approval for CVSQA Championship naming rights for \$5000-Moved David Richards 2<sup>nd</sup> Norm Roberts that proposal be approved. Carried.
- 7.2. Approved excursion for Senior Establishment Squad. Moved Ian Johnson 2<sup>nd</sup> David Richards. Carried.
- 7.3. Payment for officials that work at CVSA Championships & Encouragement/Speedo-Russell Waugh- to be referred to ATSC for consideration.
- 7.4. Noted that there were 6 withdrawals from Target meet (4 ST/2 JT)
- 7.5. David Hinds requested that Golf Day Sponsors certificates (approx. 20) to be generated - Jenny Schwetz will complete
- 7.6. Moved Russell Waugh 2<sup>nd</sup> Norm Roberts that CVSA medals to be ordered after final approval for artwork – cost of medals and lanyards \$7.00. Carried.
- 7.7. Michele Burley-Jones noted that there was some confusion at a recent swim meet regarding medals for combined age groups. As a general rule, in combined age groups medals are awarded for each age group, and for Age/Under, medals are awarded to first 3 placegetters only.

**8. MEETING CLOSED 8.37pm**

**9. NEXT MEETING: Tuesday, 20 September, 2016-Edgeworth Sport and Recreation Club-7pm**

CHAIR: David Hinds

SECRETARY: Jenny Schwetz

# COAST AND VALLEY TREASURERS REPORT

JULY 2016

<b>Forward</b>			\$41,739.04
Interest		\$6.30	
SAL		420.00	
		<u>\$426.30</u>	<u>\$426.30</u>
			<b>\$42,165.34</b>
<b>Less Expenses</b>			
300610	Ian Jeffery	\$60.00	
300655	Swansea Swim Club - Catering	\$279.43	
300665	SNSW - Deposit ETE hire championships	\$50.00	
300666	Jenny Schwetz (Flowers Jade Frith)	\$111.00	
300672	Jayne Day	\$20.00	
300676	Ian Jeffrey	\$60.00	
300677	Mark Breasley	\$20.00	
300679	Purnell Trophies	\$5,690.20	
300681	Mark Walmsley Chartered Accountants	\$880.00	
300682	Swimming NSW - Hire Electric Equipment	\$290.00	
300686	Young Ayeo	\$20.00	
300688	Emily Jones - Swimmer of meet	\$100.00	
300690	Jenny Schwetz - Printing/binding AGM	\$37.48	
300691	Maddison Elliot - Assistance paralympics	\$150.00	
300692	Bradley Woodward - Assistance Jr Pan-Pac	\$150.00	
300693	Leslee Taylor - Refund Daniel Taylor	\$86.00	
300694	Linda Cuthbert - Refund Timothy Cuthbert	\$50.00	
300695	Narelle Murphy - Catering Development	\$33.67	
300698	NSW Fair trading - Filing Fees	\$54.00	
300701	Norm Roberts - TO Dev Prog Winter Champs	\$3,565.99	
300707	Norm Roberts - Honariums	\$275.00	
300710	Ian Johnson - Honariums	\$300.00	
300702	David Hinds- Honariums	\$500.00	
300709	Michelle Burley Jones - Honariums	\$200.00	
300708	Phillip Hawke - Honariums	\$225.00	
300700	Russell Waugh - Engraving,printer,paper	\$169.04	
300706	Russell Waugh - Honariums	\$300.00	
300705	Suzy Scaron - Honariums	\$425.00	
EFT	M Hinchey - Development	\$450.00	<u>14,551.81</u>
			<b>\$27,613.53</b>

**BALANCE AS PER STATEMENT NO 84**

## Unpresented Cheques

300543	KPD	298.00
300597	Belinda Boon	30.00
300614	Leslee Taylor	\$20.00
300653	Sonny Hinwood (refund TO dinner)	\$70.00
300680	Kellys Party Hire	\$349.40
300685	Karen Stanley	\$20.00
300687	Sandra Dimmock	\$20.00
300699	Jenny Schwetz - Flowers Norm & trish	\$55.00
300703	Jenny Schwetz - Honariums	\$550.00
300704	David Richards - Honariums	\$250.00
300711	Michelle Gross - Honariums	\$100.00
300712	SNSW- Hire Electric Equipment	\$50.00
300713	University of Newcastle - Development	\$600.00
300714	Newcastle Embroidery	\$2,100.00
300715	Narelle Murphy Catering Development	\$13.75
300715	Craig Boetcher - Development	\$300.00
300717	Phillip Hawke - Catering Development	\$133.60

**Term Deposits**

Due 16/07/2017 for 12 months @2.450%	\$10,717.41
Due 13/07/2017 for 12 months @2.450%	\$25,220.61
Due 3/12/2016 for 12 months @ 2.7%	\$20,640.00

**Cash Reserve**

Interest 30/06/2016	15.93	
Interest 29/07/2016	13.99	
Balance as per Statement 66		\$18,490.24

**ACCOUNTS TO BE PAID**

Russell Waugh - broadband recharge \$140.00  
 KPD – Winter champions catering \$800.00

## **CVSA D/O Report – August 2016 - 11/8/16**

1. **CVSA Development Squad 2016** - CVSA has conducted 2 of the 3 Development Days on the 30th July . It was another successful day with 4 streams being conducted on each day. 1. Swimmer Development 2. Coaching Development 3. Parent Seminars with Technical components 4. Alternate Pathways (Coaching and Technical). Like us on Face book - CVSA Development

Thanks to the Forum Aquatic Centre and Newcastle Embroidery for sponsoring our squads and also everybody who has contributed to make these days such a success.

The third and final development day to be held on Saturday 20th August.

**Senior Establishment Squad** - Confirming accommodation has been paid along with debit card for team manager. Apparel has been ordered with Newcastle Embroidery. Entries are now to be submitted.

**Target Meet** - Is to be held at Ryde Aquatic centre 13/14 August. Thanks to Michelle Gross and Suzy Scaron who are the Team managers along with Kerry Saunders and Sam Frame coaches.

2. **Membership and Registrations 2016/17** - It's important that all clubs have their club fees set up in ClubLANE no later than the **2nd September 2016**. Memberships open on the **5th September 2016**.

*Club registrars' check list will be released on the SNSW website on the **15th August 2016***

Membership fees for the 2016-17 membership season have been finalised and are as follows:

- Swimmer \$63 (\$25 Swimming Australia + \$38 Swimming NSW)
- Non-Swimmer \$19.50 (\$19.50 Swimming NSW)

3. **Junior Dolphin Program** - Is available to all swim clubs this year. Should your club wish to participate please contact Josh Karp [josh.karp@nsw.swimming.org.au](mailto:josh.karp@nsw.swimming.org.au) ASAP to ensure your club is registered.

The purpose of the Junior Dolphins program is to increase FUN, participation-based membership at swim clubs. It's a great segway membership for clubs who work with a feeder Learn to Swim program, and can be used as a promotional tool to attract new members off the back of the Rio Olympics this year. Junior Dolphins clubs can offer members aged 7 and under, FREE membership. Since all Swimming Australia and Swimming NSW membership fees are waived, your club will need to agree to waive your membership fees as well in order to participate in the program. For more information, [click here](#).

4. **CVSA Golf Day** - Please see attached sponsor sheet. David Hinds to organise certificates for sponsors to be presented on the day

Jarrold Anthony  
SNSW Development Officer



**C&VSA - PUBLICITY REPORT**  
**AUGUST, 2016 MEETING**

The only media release found in any Newcastle or Central Coast Paper is from the Peninsula News dated 11 July 2016 "Woy Woy swimmers bring home medals".

As I am not able to obtain many of the newspapers I really would appreciate any member of our swimming community forwarding a copy to me for our Publicity Book.

A report on the C&VSA Short Course Championships and a report on the Annual General Meeting both held recently were forwarded to the Secretary.

I had correspondence to and fro with Macquarie Shores regarding their Swim Meet's Technical Officials for their meet which was conducted last Sunday.

Michele Burley-Jones  
Publicity Officer/Liaison Officer  
C&VSA  
9<sup>th</sup> August, 2016

## **COAST AND VALLEY SHORT COURSE CHAMPIONSHIPS – 2016**

The 2016 C&VSA Short Course Championships were held on the weekend of 18/19 June at the Peninsula Leisure Centre, Woy Woy. Competition in the pool was great and exciting with many swimmers gaining a qualifying time to enter the forthcoming NSW Country and State Age and Open Championships to be conducted in the Sydney Olympic Park Aquatic Centre at Homebush.

The highest score winners in each age were as follows:

9 yrs & U Girls	- Lola Russell (Hunter SC)	Boys – Alexander Walker (Charlestown SC)
10 years Girls	- Terangimarie Moanaraoa (Novocastrian SC)	Boys – Ryan Vesper - (Mingara SC)
11 years Girls	- Emily March (Hunter SC)	Boys – Tyne Spencer (KPD SC)
12 years Girls	- Christine Connell (Novocastrian SC)	Boys – Joshua Reed (Novocastrian SC)
13 years Girls	- Emily Jones (Novocastrian SC)	Boys – Charlie Hawke (Hunter SC)
14 years Girls	- Jasmine Anderson (Macquarie Shores SC)	Boys – Ryan Walker (NUSwim SC)
15 years Girls	- Maddison Berry (Singleton ASC)	Boys – Shaye Booth (Mingara SC)
16 years Girls	- Kate Richards (KPD SC)	Boys – Myles Bailey (Woy Woy SC)
17 yrs & Ov Girls	- Cassandra Van Breugel (Woy Woy SC)	Boys – Cameron Davy (NUSwim SC)

The Team Point Scores read as follows :

Women Team Rankings 1<sup>st</sup> Novocastrian SC, 2<sup>nd</sup> Hunter SC and 3<sup>rd</sup> NUSwim SC

Men's Team Rankings 1<sup>st</sup> Novocastrian SC, 2<sup>nd</sup> Mingara Aquatic SC, and 3<sup>rd</sup> NUSwim SC

Combined Team Scores 1<sup>st</sup> Novocastrian SC, 2<sup>nd</sup> Hunter SC and 3<sup>rd</sup> NUSwim SC

The Male Swimmer of the meet went to Shaye Booth from the Mingara Aquatic Swim Club who set a C & V Record in the 15 years 100m Backstroke and winning 5 Gold Medals, 5 Silver Medals, 1 Bronze Medal and placed in the top ten in 5 other events totalling 16 events over the two days. His trophy is being presented by Vice President David Richards.



*The Female Swimmer of the meet went to Emily Jones from the Novocastrian Swim Club presented by Vice President David Richards*



*The Champion Club trophy was won by Novocastrian Swim Club presented by Vice President David Richards*



*The Quality Club Team Rankings was extremely close at the conclusion of the meet with Macquarie Shores Swim Club winning, with Woy Woy Swim Club second and Hunter Valley AllStars Swim Club third.*



Special Mention must go to Myles Bailey from Woy Woy Swimming Club who set an amazing 6 records out of 9 individual events that he competed and being placed in the top ten of the other events.

At this Meet there were 23 teams who entered with 520 competitors competing in 156 Events totalling 2928 entries. With the standard that was produced there were 54 Individual Records set and 3 Relay Records set – showing a good standard in the C & V Swimmers.

On behalf of Coast and Valley Swimming Association sincere thanks is offered to Kincumber Pacific Dolphins and Central Coast Council for hosting the meet. Also a big thank you to all the C&VSA Technical officials who attended for running a very smooth, efficient and successful meet.

*Michele Burley-Jones*

## **COAST & VALLEY SWIMMING ASSOCIATION 2016 AGM REPORT**

The Annual General Meeting for 2016 was held at the Edgeworth Sport & Recreation Club, Park Street, Edgeworth on Sunday 26<sup>th</sup> June, 2016.

It was attended by 32 delegates from 17 Clubs in the Area as well as 5 Life Members and one local visitor and two representatives from Swimming NSW being NSW Board Members David Goff and Janelle Barnett. There were 10 individual apologies and two Clubs sent through their apologies. All the Annual Reports were accepted.

David Goff was asked to speak to the meeting and it was pleasing to hear that our Area had many achievements of which to be proud of and that the Area was well run and managed. He also advised that Swimming NSW was holding its membership base steady and the Junior Dolphin program is to continue.

He informed us that SNSW was recruiting a High Performance Coach helping the State to keep its swimmers and increase the number of swimmers on the dais at National Meets which will be done by the coaching/mentoring of selected swimmers.

He also reminded all clubs that the SNSW AGM was coming up and that they should all vote online especially when a local member has put forward his nomination for the Board. He also reminded us that the SNSW dates have been published and have been brought forward in the year.

There were no nominations for Life Members or Service Excellence Awards this year.

The elections took place to which there was no voting required as the present Management Committee Members re stood for their positions and accepted unopposed.

Regarding the Committees, there are still 3 vacancies on the Selection & Development Committee and one vacancy on the Competition Committee. These positions will no doubt be filled within the next month.

The Accountant will be considered by the Management Committee after due consideration given to the changing of our present accountant.

The following Patrons were invited and have accepted the position being: -  
Peter Blackmore (Mayor, Maitland City Council), Nuatali Nemes (Lord Mayor, Newcastle City Council), Cr Bob Pynsent (Mayor, Cessnock), Bruce Mackenzie (Mayor, Port Stephens), Cr John Martin OAM (Mayor, Singleton) and Cr Jodie Harrison (Mayor, Lake Macquarie).

Registration Fee for 2016-2017 remains the same at \$4.00 per member (excluding Life Members).

Michele Burley-Jones  
Publicity/Liaison Officer  
Management Committee