

Coast & Valley Swimming Association Inc. Minutes-Management Committee Meeting

Edgeworth Sport & Recreation Club Tuesday, 19 July, 2016

Meeting opened at 6.55 pm with David Hinds in the Chair

1. ATTENDANCE

David Hinds	David Richards	Jenny Schwetz	Suzy Scaron	Russell Waugh
Ian Johnson	Norm Roberts	Phillip Hawke	Michele Burley-Jones	
Jarrold Anthony	SNSW Development Officer			

Norm Roberts thanked the committee for the card and flowers, and for the support shown for Trish and himself.

- 2. APOLOGIES:** Michelle Gross. Moved Phillip Hawke 2nd Michele Burley-Jones that apology be accepted. Carried.

- 3. CONFIRMATION** - Minutes of previous meeting:
Moved Ian Johnson 2nd David Richards that the minutes of the previous meeting are a true and correct copy. Carried.

Moved Norm Roberts 2nd David Richards that Standing Orders be suspended to allow Colin Grant (Performance Swimwear) to address the meeting. Carried.

- Performance Swimwear are relaunching the Adidas brand and is the NSW distributor
- Ian Thorpe is an Adidas ambassador and is available to attend organised events
- Adidas also have a custom team wear program with 30 different swatches available
- Looking to promote the brand to clubs through CVSA and rebates may be available
- Presence at CVSA and local swim events to sell swimwear – is aware of restrictions as PLC
- Able to offer a percentage to clubs/aquatic centre/CVSA
- Able to offer "prize packs" to use at events/present to Champion Swimmer, etc
- Local club nights – will attend with suits for sale on the night
- Looking at short term and long term sponsorship options

David Hinds thanked Colin for addressing the meeting and options will be discussed by Committee later in the meeting.

Moved Norm Roberts 2nd David Richards that Standing Orders be resumed. Carried.

- 4. BUSINESS ARISING from the minutes**
- 4.1. Draft Delegations Policy - Moved Ian Johnson 2nd Norm Roberts that policy be adopted with changes as discussed. Carried.
 - 4.2. Uniforms for Technical Officials – colour alternative to white. Referred to Technical Committee for their recommendation.

5. CORRESPONDENCE:

5.1. INWARDS

- 5.1.1. Email-Brett Doring: Physio assessments-CVSA Championships
- 5.1.2. Email-Natasha Perry: Riley Perry-Championship results-fwd: Registrar
- 5.1.3. Email-Nikkei Hamilton: Aryn Hamilton-Championship results-fwd: Registrar
- 5.1.4. Email (Russell Waugh)-Helena Wong: Meet fee refund
- 5.1.5. Email-Swimming NSW: AGM Notice and papers
- 5.1.6. Email-Kelly Wicks: Meet entries-fwd Registrar
- 5.1.7. Email-Catherine Wong: Refund of meet fee
- 5.1.8. Email-Shane Milsom: issues CVSA Championship weekend
- 5.1.9. Email- Anthony Burling: issues CVSA Championship weekend
- 5.1.10. Email-Newcastle Embroidery: Invoice-fwd: Treasurer
- 5.1.11. Email-University of Newcastle: invoice
- 5.1.12. Email-University of Newcastle: invoice
- 5.1.13. Email-Blinda Francis-Smith: EOI Committee
- 5.1.14. Email-Jacqui Currey: EOI Committee
- 5.1.15. Email-Debby Tatoli: EOI Committee
- 5.1.16. Email-NSW Fair Trading: Submission-Draft Associations Incorporation Regulation
- 5.1.17. Email-Geoff Woodward: Recognition of selection Jr Pan Pac
- 5.1.18. Email-Julie Redfern: Dates for summer championships/Speedo heats
- 5.1.19. Email-Sue Westwood: Assessment for Maddi Elliot-fwd: ATSC Co-ordinator
- 5.1.20. Email-Colin Grant: Acceptance of invitation to attend July Meeting
- 5.1.21. Email-Catherine Wong: Meet Fee refund
- 5.1.22. Email-Cherry Smith: NOAP Q&A Update
- 5.1.23. Email-Newcastle Premiers SC: Affiliation
- 5.1.24. Email-Phillip Johnston: EOI Technical Committee
- 5.1.25. Central Coast Council: Formation of Central Coast Council-billing details
- 5.1.26. Central Coast Council: Patron

5.2. OUTWARDS

- 5.2.1. Refund – Timothy Cuthbert, Daniel Taylor
- 5.2.2. Assistance payment-Maddison Elliot & Bradley Woodward
- 5.2.3. Email (Russell Waugh)-Helena Wong: Meet fee refund
- 5.2.4. Email-Swimming NSW: Delegate Nomination form (SNSW AGM & Forum)
- 5.2.5. Email-Catherine Wong: Meet Fee
- 5.2.6. Email- Shane Milsom: issues-CVSA Championship weekend
- 5.2.7. Patrons (2016/17) Advice of acceptance
- 5.2.8. Dough Eaton: Advice of patronage
- 5.2.9. Email-Julie Redfern: Dates for summer championships/Speedo heats
- 5.2.10. Email-Colin Grant: Invitation to attend July meeting
- 5.2.11. Email-Catherine Wong: Meet fee explanation

Moved Russell Waugh 2nd Michele Burley-Jones that correspondence inwards be dealt with as read and correspondence outwards be approved. Carried.

5.3. Business Arising from Correspondence:

- 5.3.1. EOI Blinda Francis-Smith-Development & Technical Committee
- 5.3.2. EOI Jacqui Currey-Technical Committee
- 5.3.3. EOI Debby Tatoli-Development Committee
- 5.3.4. EOI Phillip Johnston-Technical Committee

Moved Phillip Hawke 2nd Norm Roberts that the above be approved as committee members to the relevant committees. Carried.

6. REPORTS:

6.1. **Treasurer** – Suzy Scaron

Report tabled-copy attached.

- 6.1.1. Moved Michele Burley-Jones 2nd David Richards that Mastercard be ordered for Team Manager – Senior Establishment Squad. Carried.
- 6.1.2. Debit Mastercard has been opened – Moved Suzy Scaron 2nd David Richards that 3 cards that have been ordered be approved for
 - Suzy Scaron
 - Jenny Schwetz
 - Russell WaughCarried.

6.1.3. Accounts approved for Payment

Newcastle Embroidery	Apparel	\$2100.00
Newcastle University	Room Hire – Development	\$600.00

Moved Suzy Scaron 2nd Ian Johnson that report be accepted and accounts approved for payment. Carried.

6.2. **Competition Committee/Registrar** – Russell Waugh

- 6.2.1. Minutes tabled-copy attached
- 6.2.2. Quote for medals from Purnells - \$7.00 per medal; minimum order 2000. Sample medal shown. Moved Russell Waugh 2nd Norm Roberts that medals be approved and ordered. Carried.
- 6.2.3. Remaining medals 20 Gold/20 Silver/20 Bronze; Development Medals 3 Gold/10 Silver/15 Bronze to be used for out-of-area swimmers – Moved Russell Waugh 2nd Ian Johnson. Carried.
- 6.2.4. Charlestown have been added to the Summer season on the Saturday or Sunday before the CVSA champs.

6.2.5. All clubs that have had summer meets approved are asked to send final programs, TM files & online link to Russell

6.2.6. Target squad entries have been sent to SNSW. Phil was CC on email

Moved Russell Waugh 2nd Phillip Hawke that minutes be accepted and report approved. Carried.

6.3. **Selection & Development Committee** – Phillip Hawke

Report tabled-copy attached

Moved Phillip Hawke 2nd David Richards that report be accepted. Carried

6.4. **ATSC Convenor** – Norm Roberts

Report tabled-copy attached

Selected Technical Officials who attended 2016 Country Championships were:

- Blinda Francis-Smith
- Cydney Francis- Smith
- Jennifer Bell
- Phillip Johnston
- Jennifer Johnston
- Jacqui Currey
- David Van Eldik
- Andrew Wright

Norm requested that letters be sent to Maddi Elliot and Alyssa Andrews advising them to work at several meets to gain further experience, prior to undertaking assessment.

Moved Norm Roberts 2nd David Richards that selected technical officials be invited to attend winter Country championships in 2017. Carried.

Moved Norm Roberts 2nd David Richards that letter be sent to SNSW regarding new accreditation process. Carried.

Moved Norm Roberts 2nd David Richards that report be accepted.

6.5. **Development Officer** – Jarrod Anthony

Report tabled-copy attached.

Moved Phillip Hawke 2nd Norm Roberts that report be accepted. Carried.

- 6.5.1. Golf Day- 14 teams registered to date. Outstanding entry fees still to be collected.
- 6.5.2. Recommended that Liaison Officer for club swim meets should be an ATSC member – Michele Burley-Jones will submit an EOI for this position.

6.6. **Property Officer**- Ian Johnson

No report.

6.7. **Publicity Officer** – Michele Burley-Jones

Report tabled-copy attached.

Report for championships to be submitted.

Moved Michele burley-Jones 2nd David Richards that report be accepted. Carried

6.8. **Web Administrator** –Michelle Gross

No report

7. GENERAL BUSINESS:

- 7.1. Budget Estimate & Actuals - reviewed.
- 7.2. Payment for officials that work at CVSA Championships & Encouragement/Speedo-Russell Waugh – held over to August meeting

- 7.3. Updated Policies – Radio/Nominations & Appointments: Moved Michele Burley-Jones 2nd Suzy Scaron that policies be adopted. Carried.
- 7.4. Moved Russell Waugh 2nd David Richards that Performance Swimwear (Adidas) be:
- 7.4.1. Invited to attend the Golf Day in September
 - 7.4.2. Invited to set up stall at Country Regional (provided consent obtained from Swimming NSW and pool manager)
 - 7.4.3. Invited to provide sponsorship – package to be sent to Colin Grant.
- Carried.

8. MEETING CLOSED 9.04pm

9. NEXT MEETING: Tuesday,16 August, 2016-Edgeworth Sport and Recreation Club-7pm

CHAIR: David Hinds

SECRETARY: Jenny Schwetz

COAST AND VALLEY TREASURERS REPORT

JUNE 2016

Forward \$20,490.54

Interest 00.00

SAL 32,418.00

Development Fees 35.00

Championships - Program sales 528.00

Entry Fees - 145.00

\$33,126.00

\$33,126.00

\$53,616.54

Less

Expenses

300661 NSW Affiliation \$200.00

300654 Newcastle Embroidery \$291.00

300668 Central Coast Council - Hire PLC \$8,000.00

300674 Julie Scott - Refund Championships \$20.00

300678 David Lamond - Refund Championships \$20.00

300684 Kerrie Ghali - Refund Championships \$62.00

300670 Louise McIntyre - refund Championships \$24.00

300683 KPD - Program sales Championships \$264.00

300667 Russell Waugh - programs Championships \$765.80

300669 Cooranbong Print - AGM report \$1,366.00

300671 Jody McLoughlin - Refund championships \$20.00

300675 Debra Gellatley - Refund championships \$20.00

300689 Shaye Booth - Swimmer of meet \$100.00

300696 David Hinds - Catering Development \$205.20

300673 Donna Coates - Refund championships \$20.00

300697 Australia Post Envelopes \$499.50

11,877.50

\$41,739.04

BALANCE AS PER STATEMENT NO 83

Unpresented Cheques

300543 KPD 298.00

300597 Belinda Boon 30.00

300610 Ian Jeffery \$60.00

300614 Leslee Taylor \$20.00

300653 Sonny Hinwood (refund TO dinner) \$70.00

300655 Swansea Swim Club - Catering \$279.43

300665 NSW - Deposit ETE hire championships \$50.00

300666	Jenny Schwetz (Flowers Jade Frith)	\$111.00
300672	Jayne Day	\$20.00
300676	Ian Jeffrey	\$60.00
300677	Mark Breasley	\$20.00
300679	Purnell Trophies	\$5,690.20
300680	Kellys Party Hire	\$349.40
300681	Mark Walmsley Chartered Accountants	\$880.00
300682	Swimming NSW - Hire Electric Equipment	\$290.00
300685	Karen Stanley	\$20.00
300686	Young Ayeo	\$20.00
300687	Sandra Dimmock	\$20.00
300688	Emily Jones - Swimmer of meet	\$100.00
300690	Jenny Schwetz - Printing/binding AGM	\$37.48
300691	Maddison Elliot - Assistance paralympics	\$150.00
300692	Bradley Woodward - Assistance Jr Pan-Pac	\$150.00
300693	Leslee Taylor - Refund Daniel Taylor	\$86.00
300694	Linda Cuthbert - Refund Timothy Cuthbert	\$50.00
300695	Narelle Murphy - Catering Development	\$33.67
300698	NSW Fair trading - Filing Fees	\$54.00
300699	Jenny Schwetz - Flowers Norm & Trish	\$55.00

Term Deposits

Due 16/07/2016 for 12 months @2.4%	\$10,717.41
Due 13/07/2016 for 12 months @2.7%	\$25,220.61
Due 3/12/2016 for 12 months @ 2.7%	\$20,640.00

Cash Reserve

Interest 29/06/2016	19.50	\$18,460.32
Balance as per Statement 65		

ACCOUNTS TO BE PAID

University of Newcastle - Room Hire	\$600.00
Newcastle Embroidery	\$2,100.00
Russell Waugh - Office works (paper/printer)	\$156.04

Coast & Valley Swimming Association Inc.

Minutes-Competition Committee Meeting

Sunday, 26th June, 2016

Edgeworth Sport and Recreation Club

Meeting opened at 9.30am with Russell Waugh in the Chair.

1. ATTENDANCE

Narelle Murphy, Russell Waugh, David Hinds, Jenny Schwetz, Jarrod Anthony, Debby Tatoli

2. APOLOGIES

Michele Burley-Jones

Moved Narelle Murphy 2nd David Hinds that apologies be accepted. Carried.

3. CONFIRMATION OF MINUTES

Moved Russell Waugh 2nd Jarrod Anthony that the minutes of the previous meeting are a true and correct copy. Carried

4. BUSINESS ARISING FROM THE MINUTES

Nil.

5. CORRESPONDENCE

5.1. INWARDS

5.1.1. Summer swim meet applications

- Nuswim
- Woy Woy
- Charlestown
- Titans
- Hunter

- Raymond Terrace
- Beresfield
- Coalfields United
- Nelson Bay
- Maitland
- West Wallsend Indoor

5.2. OUTWARDS

Nil

Moved Narelle Murphy 2nd David Hinds that correspondence inwards be dealt with as read. Carried

6. BUSINESS ARISING FROM CORRESPONDENCE

All items for discussion moved to General Business

7. GENERAL BUSINESS

7.1. Set calendar for 2016 summer season

- Dates for Charlestown meet still to be confirmed with club
- Noted that Aussi Masters is being held on 18 September and CVSA officials will be assisting with the running of the meet
- Noted that Meet Manager/Team Manager training will be held on 23rd October
- *Swim with the Stars* will be held on 27th January, 2017
- Nelson Bay SC – program still to be received
- Beresfield SC program will be the same as last year
- Clubs to be requested to factor in 30 minute lunch break
- Recommend approval of 2016-2017 summer competition calendar

7.2. Combination Meet

- Standard Qualifying Times to be applied to Division 1 and Division 2.
 - Division 1 – faster than Break Time
 - Division 2 – slower than Break Time

- 7.3. Distance meet to be added to Event Matrix and included in revised Information Booklet.
- 7.4. CVSA Championship Qualifying Times to be reviewed
- 7.5. Host club for CVSA Championships
- 7.6. Host club for CVSA Development/Speedo Heats

SUMMER 2016-2017 COMPETITION CALENDAR

CLUB	DATE	VENUE	TYPE
Mingara	16th Sept	Mingara	Distance
Mingara	17th Sept	Mingara	Qualifying
Nuswim <i>Twilight</i>	15th Oct	Forum	Qualifying
Woy Woy <i>fri/sat</i>	21st/22nd Oct	PLC	Dist/Qualifying
Meet Manager/Team Manager training	23 rd October	Edgeworth Sport & Recreation Club TBC	
Charlestown	29-30th Oct (TBC)	Charlestown	Combination
Titans	6th Nov	Mingara	Combination
Hunter	12th Nov	Lambton	Combination
CVSA Champs	26-27th Nov	PLC	Championships
Beresfield	4th Dec	Beresfield	Development
Nelson Bay	21st Jan	Tomaree	Qualifying
Country Regional	28th/29th Jan.	Charlestown	
CVSA Dev/Speedo	4th Feb	TBA	
Ray Terrace	12th Feb	Lakeside	Qualifying
Maitland	5th March	Maitland	Picnic
Cessnock	12th March	Cessnock	Picnic
W.W.I	19th Mar	W.W.I	Development

MEETING CLOSED: 10.37 am

NEXT MEETING: TBA

Russell Waugh
CHAIRMAN

Jenny Schwetz
SECRETARY

Selection and Development Coordinator's Report

1. Team Managers for National A's and Snr Establishment Squad selected and thank you to everyone for their interest in the positions.

2. Senior Establishment Squad

Team Manager: Gabrielle Davy (Novos)

Coach: Kerry Saunders (Hunter)

Technical official: Greg Skinner (Beresfield)

Team; Cameron Davy (NUSwim), Emma McDonald (NUSwim), Matthew Pender (Valley aquatic), Kiran Richardson (KPD), Cassandra van Breugel (Woy Woy) and Myles Bailey (Woy Woy)

3. National A's

3.1 Team Manager David Lamond (Titans)

3.2 National A's Meet to be held on the 24th & 25th September at Knox Grammar.

4. Senior Target Squad

4.1 Team Manager Michelle Gross (WWI)

4.2 The Development Day was held on the 25th June at The Forum, thank you to all those that participated.

4.3 Target Squad Meet will be on the 13th & 14th August at Ryde Aquatic Centre.

5. Junior Target squad

5.1 Team Manager Suzy Scaron (Novos)

5.2 The Development Day will be held on the 30th July at The Forum and the Target Squad Meet will be on the 13th & 14th August at Ryde Aquatic Centre.

6. Achievers Squad

6.1 Team Managers for Achievers Squad are Carmen Cleare and Andrew Wright

6.2 The Development Day will be held on the 20th August at The Forum and the Achievers Meet will be on the 8th October at SOPAC

7. Junior Establishment squad

7.1 JES activities are completed for the 2016 season, photos from the JES trip to NSW Open Championships on the 4th March are on the website Photo Gallery. Thank you to those who assisted.

8. Apparel; Maroon shirts were worn by JES team trip and we have 6 Maroon shirt left in stock. Yellow shirts were worn by the 2016 Speedo Sprints team members we have 5 Yellow shirt left in stock.

AREA TECHNICAL COMMITTEE REPORT.

JULY 2016

TRAINING

During the month of July we have had the following people assessed and were successful in gaining their credentials.

Jennifer Bell	Hunter Club	Referee
Phillip Johnston	WWI	Referee
Seang Siv	Macquarie Shores	Judge of Strokes Chief Timekeeper
Krisna Siv	Macquarie Shores	Timekeeper Check Starter
Tania Morphew		Chief Timekeeper
Alesandro (Alex) Scaron	Novocastrian	Check Starter Timekeeper
Wendy Ward	Mingara	Timekeeper
Blinda Francis-Smith	Titans	Starter

This has been another successful month and my thanks to those that have helped while I have been away on family commitments.

The first Development day was again well attended and my thanks to those people that gave freely of their time to help in the training process with 6 officials attending the Recorder Training, thank you to Jenny Schwetz and Janette Kinkade for conducting this training session.

COUNTRY WINTER CHAMPIONSHIPS

The Area had (7) seven officials attend these Championships as a part of the Area's Development program for officials. These officials all worked in various positions over the four sessions of the meet and were placed alongside experienced officials which proved to be very beneficial to these new officials as they learned from them in a major meet situation. On Saturday during dinner I have them talk about their experiences and what they gained and all commented they had a great time and had learned a lot which will be beneficial to the Area. After the meet concluded on Sunday I talked with the various officials that our people worked with, they all gave me positive feedback as to their knowledge and commitment to the positions that they worked in and they asked many questions as to why different aspects of the position were being done.

I feel that this program should continue due to the knowledge and expertise these officials gained over the weekend. It will not only benefit these officials in their pathway to becoming a Referee, but will also benefit the Area Meets.

A copy of some of the reports these officials were asked to send in have been included, there are still two to come in and these will be forwarded to the committee when I have received these.

NEW SAL TRAINING PROGRAM

As you all would know by now Swimming Australia has complied a new training Modules for people wishing to become technical officials and following on Swimming NSW has adopted this new system.

The major changes are to the position of Judge of Strokes, Inspector of Turns and Referee, the changes being that examination now has to be completed by the candidates during the training process and all position must have an 85% pass mark, with the level 1 Referee position now requiring two assessments.

I have drafted a letter and sent to all on Management expressing my concerns as to the new process, this needs to be discussed and a letter sent to our Area contact person on Swimming NSW Technical Committee (Graeme Field).

Norm Roberts

Area Coordinator

NSW COUNTRY CHAMPIONSHIPS 2-3 JULY 2016 TECHNICAL OFFICIAL EXPERIENCE REPORT

The opportunity to travel to Sydney and participate in NSW Country Championships as a Technical Official provided valuable experience in helping further my competency and abilities as a NSW swimming technical official. It provided an environment where I was able to work alongside many experienced officials, from all over NSW Country. By travelling and staying together, CVSA officials were able to talk and discuss the day's events and any technical questions could be shared and solved among the group. It also provided an opportunity to build positive relationships between newer and more experienced CVSA officials.

My weekend was spent in a different position each session as listed below.

INSPECTOR OF TURNS - SESSION 1

Participating as an IT at NSW Country was fantastic experience. It is a position that is difficult to gain experience in as the JOS often has to cover this role. By concentrating on IT only, the jurisdiction and protocols of an IT could be practised and consolidated. My time as an IT was further challenged by observing two lanes and being the third timekeeper for one of those lanes.

Backstroke ledges were used at the Championships, something that I hadn't had any experience with. The ledges aren't used at CVSA and local meets and is another benefit of working at this level. Backstroke ledges are the responsibility of the IT and I came away with a number of protocols surrounding the use of ledges clarified. It was also beneficial to have hands on experience in attaching the ledges to the blocks, and taking them off.

JUDGE OF STROKES - SESSION 2

I was JOS3 for Saturday's afternoon session. My colleague on my side of the pool (JOS2) was an extremely experienced official. During the session I judged Multiclass swimmers, something that is necessary to be proficient in, but has a limited opportunity for practise. Having to read, understand and interpret the exceptions was really worthwhile experience. Working as JOS with IT at the start end meant that I still had to inspect turns at the turn end of the pool.

From my vantage point at the 15m mark, I was also able to observe the Starter and Referee and their responses to swimmers starting before the starting signal (in particular subsequent swimmers that enter the water). I also observed that the backstroke ledges became tangled up if they weren't lifted out of the water carefully, reinforcing my understanding of the use of ledges from the morning's session. What was evident was the amount of time that can be used up if ITs aren't proficient and careful when using the ledges. This can have an impact on the meet staying close to the scheduled timeline.

CHECK STARTER - SESSION 3

I was a Check Starter for Sunday morning's session. What was immediately evident was how smooth and efficient the Check Starting process can be when having sufficient check starters, not to mention very experienced officials.

We had to be mindful of Referee's instructions about how many swimmers were to be lined up behind the block and chairs. It is a fine line between ensuring a continuous flow of events and having too many swimmers on pool deck leading to crowding and the potential for errors. With good check starters the referee can be confident that all swimmers are accounted for and behind the correct block.

RECORDER - SESSION 4

I spent the last session of the Championships in the recording room. It was interesting to see "behind the scenes" at SOPAC with electronic timing and use of a scoreboard.

Once again, I was fortunate to work with an experienced Recorder who explained at every opportunity what to do if a problem arose. We had to check for records and calculate swimmers of the meet (a unique procedure for NSW Country Champs). Adding these steps to the recording process was something that reinforced the need to travel to the higher level meets to become proficient in each area. Checking Multiclass results was also great experience. It is important to realise that the placings won't always correlate with times as the classifications have an effect on a swimmers place in a race.

The AOE operators and Announcers were in different rooms to the Recorder and this highlighted the need to follow protocols when amalgamations, reseeding and DQs occur.

In conclusion, I thank CVSA for providing this opportunity for myself and my fellow Technical Officials who are in the earlier stages of their development. Practical experience at a higher level ensures the development of correct protocols and provides experience that may not always be possible at local meets. I had a wonderful, tiring weekend and am sure that this will make me a better technical official.

Jennifer Bell

Country Championships July 2016

Blinda Francis-Smith and Cydney Smith

After a hugely successful weekend Cydney and I have had time to sit back and reflect on the experience extended to us by the Coast and Valley Swimming Association to take part in a program that incorporated attending the 2016 Winter Country Championships on 2nd and 3rd July.

During the weekend I took on roles in timekeeping, computer operator, marshalling and Check starting. These are all roles that I have experienced at club, local meets and area championship level however it was a fantastic experience to take part in these roles at a state championship meet.

As I have been told previously, 'as you go higher in the level of swimming meet the easier the job is'. I totally agree with this however I do feel that the swimmers do still push the limits at this level as they do at any other level and I'm sure that this will never change. This will sometimes throw a curve ball in but this is a rare occurrence.

Whilst timekeeping I took the opportunity to watch how they setup and take out the ledges for the backstroke races. This looks to be a cumbersome process and does add time to the meet, especially if you get an operator who just can't get it right. Timekeeping isn't the thing that I take on often, purely because there are always official roles that have to be filled first, so to timekeep at this level was a great experience. I must say though, the wet feet and legs are not my favourite part of the role. However you do have to take the good with the bad, also told to be several times to which I totally agree. Note to self, always bring a dry pair of shoes and socks.

Cydney also timekept on the weekend and was put in the role of being in charge of the backstroke ledges. As much as she wanted to try other roles at the meet, I didn't hear any complaints from her at the end of the day. I think the responsibility was well received by her. I made a point of asking those that worked with Cydney, how she went over the day. All feedback was positive and in fact there was disappointment noted when Cydney wasn't returning to marshalling on the Sunday.

Cydney also recorded on the Saturday and enjoyed the experience, along with the social side. She found everyone to be very helpful and appreciated. This was also the same response from other technical officials when she was in marshalling.

By the time I arrived to assist Russell with the computer on Saturday afternoon, Russell had it all sorted and under control. It was fantastic to sit in the operations room and to see how the AOE worked and to be part of this process. I helped put the relays in for the Sunday and learnt a few new little hints along the way for future reference. Loved this experience and would like to have the opportunity to do this again, maybe even have a go at the AOE operator job, down the track of course.

On Sunday I marshalled in the morning and check started in the afternoon. I really enjoy getting in and working with the swimmers. Having the opportunity to get to know the swimmers also makes the job enjoyable. They have so many different and amazing personalities. And again the swimmers can make it either, a really easy job or a difficult job however apart from one amalgamation and one reseed, there were no other opportunities for me to have to run to the recorders. So, all up it was a pretty good day. I did tell David, who was marshalling with me, that it would be his turn to run if we had another opportunity but much to his disappointment he never had to do any running...

The relays were interesting but with some well received suggestions from Susan, they came together like a dream. The idea to seat all the relay teams in their order worked perfectly. No so much for the 15 and overs.

In the afternoon I check started. This gave me the opportunity to see some of the swimming and to check out things on pool deck. Again this was a well organised process and worked like clockwork after I was pulled back into line for being a little keen, thank you Norm and Susan for your patience.

Things ran smoothly all afternoon. We did lose one of our check starters towards the end of the day which meant we had to work a little harder, which was a little unfair on Norm considering he was so unwell however he took it all in his stride and kept on moving with no complaints.

Overall it was a great weekend with good company and both Cydney and I would be more than happy to be a part of this again. We would also like to say thank you for the opportunity that CVSA has provided us. We have taken away knowledge and experience that will be invaluable in our development as CVSA Technical Officials.

REPORT FROM COUNTRY SC CHAMPIONSHIPS

On the weekend of 2nd and 3rd July 2016, I participated as a technical official as part of a development program for technical officials in the Coast and Valley area. My activities over the two days included Marshalling (2 Sessions), Check Starting (1 Session) and Recording (1 Session) and it was my first exposure to a meet at a higher level than an area championships.

I found the exposure to officiating at this level of a swimming meet very enjoyable and also very good to build experience and continue developing effective skills as a technical official. I have had experience in Marshalling and Check Starting prior to the Country Championships but performing these duties at the meet provided an opportunity to perform at a more precise and I would say a higher level of quality. I had not had a lot of exposure to the recording role and I found the session of recording very informative and useful to gain knowledge of this component of swim meet operations.

Another benefit of the weekend was to have exposure with other technical officials that were very experienced at this level of meet. I found it invaluable to ask questions on issues or situations that arose and overall the information I gained from them was excellent and I believe that this has enabled me to perform these duties at a higher level. The general demeanour of the experienced officials was very friendly and encouraging, promoting in me a sense of being part of a supportive community.

If I was to add any suggestion to alter the experience, it would be a willingness to gain more exposure to the pool deck procedures such as IOT, JOS and the Referee positions. An aim of the development program (as I understood it) was to provide a pathway for us to progress to these pool deck positions and I would

have found great benefit in being able to even observe these positions closely during the event. This is not an expectation to perform these roles as I do not possess these accreditations yet but more an expression to learn more about these roles. As much as I enjoyed performing the other positions, I found I did not have much opportunity to observe the IOT/JOS/Referee positions.

In summary, I found the experience of officiating at the Country Championships a very positive one. I believe my skills as a technical official have benefited from the weekend and it has also given me added enthusiasm to progress my roles as a technical official.

Kind Regards

David Van Eldik

2016 SC Country Championships Report

I found the weekend incredibly valuable and I learnt a great deal at the 2016 SC Country Championships.

On the Saturday morning, I was working on the AOE Secondary. This was the first time I had touched an AOE system, but found it quite easy to pick up the basics of what I needed to do. While the Meet was progressing well, everything flowed in the Control Room, but when something went wrong, it became challenging to sort out the issues.

In the afternoon, I implemented what I had learnt earlier in the day, as I was the Primary AOE. Cherry Smith was the Secondary and had not been in that position before either. Before the afternoon session started, we needed to set up the AOE. Remembering what we had set up in the morning, I showed Cherry the settings we needed and assisted her in making these changes. Throughout the session, I dealt with any problems that arose and we successfully completed the tasks required.

Experience in the Control Room is important to understand how the Meet runs. As a Starter or Referee on pool deck waiting for the “green light” may seem frustrating, but behind the scenes the AOE Operator is busily checking the touches and times, and trying to resolve any issues as quickly as possible. Also from the Control Room, you see everything on pool deck, including where and how people are performing their duties. You gain a completely new perspective.

I thoroughly enjoyed learning the AOE Quantum system and would like the opportunity to work with it again in the future. I spoke to Pat Troy at dinner on the Saturday night and expressed interest in attending a future training session that he runs on the AOE, as well as learning how the system we use at CVSA meets works.

On Sunday morning, I worked with Russell Waugh, again in the Control Room, but this time on the computer. We were operating Meet Manager, entering relay teams, doing amalgamations and reseeds, maintaining the point scores and publishing results to Meet Mobile. It is position I have done several times before, but each time you learn something new as the other operator knows different shortcuts and features of the system.

For the final session, I was out on pool deck as Judge of Stroke 4. The biggest thing I learnt was that the protocols for positioning in short-course meets differ immensely from those in long-course meets. There is far less walking involved and for all strokes except Breaststroke, you do not follow the swimmers up and down the pool.

Away from the pool sessions, eating dinner together allowed plenty of relaxed time to get to know each other and to share experiences.

The whole weekend was a time of tremendous learning and understanding of the bigger picture, but it was also very enjoyable. I would recommend that any new technical official who gets this opportunity, takes it and immerses themselves in the experience to gain the maximum benefits. Thank you to CVSA for allowing me to participate, and hopefully I can pass on my newly acquired skills and experience to other officials at upcoming meets.

Jacqui Currey

CVSA D/O Report – July 2016 - 19/7/15

1. **CVSA Management Committee and Standing Committees** – Congratulations to the newly elected Management and Standing committee members for the 2016/17 season. As voted at the AGM in 2012 some of the management position will run for a two year term, with the remainder of positions being for 12 months period.

Thank you to all swim clubs and delegates for attending the CVSA AGM and a special mention to David Hind and Trish Roberts for catering lunch to members after the AGM and Forum.

2. **Management Committee Position Descriptions** – See attached.

Reminder to new and existing members - That each person on the management committee is to undertake an ownership of their role throughout their term and to utilise the SNSW Development officer whenever they need assistance. This includes submitting monthly reports when called for by the secretary prior to each monthly meeting.

Recommendation - CVSA Technical committee be re established.

3. **CVSA Development Squad 2016** - CVSA has conducted 1 of the 3 Development Days on the 27th June . It was another successful day with 4 streams being conducted on each day. 1. Swimmer Development 2. Coaching Development 3. Parent Seminars with Technical components 4. Alternate Pathways (Coaching and Technical). Like us on Face book - CVSA Development

Thanks to the Forum Aquatic Centre and Newcastle Embroidery for sponsoring our squads and also everybody who has contributed to make these days such a success.
The third and final development day to be held on the 22nd August.

Senior Establishment Squad - requires accommodation to be paid along with confirming debit card. Technical nomination has been submitted and received by Swimming NZ. Travel information and insurance to be completed with talk travel by the end of week and swimmers will receive their events and apparel information this week.

Target and Achievers Meet - Please refer to development coordinator report

4. **JX Delivery and announcement** - Swimming Australia are publishing 2016 Junior Excellence (JX) results first to swimmers via their personalised online portal MyLANE on Wednesday 6th July 2016.

Swimmers aged 9-16 years who are registered swim club members, have competed in approved swimming meets and achieved a qualifying time between 1 April 2015 and 5 April 2016 will be recognised under the JX award program.

JX qualifiers will be recognised on the Swimming Australia website and will receive a JX award pack, which will be delivered to swimming clubs in August.

Following the release of the JX results on MyLANE, Swimming Australia will publish the full JX results on the Swimming Australia website on Thursday 7th July 2016 at 10am AEDT

5. **SNSW AGM - Pullman Olympic Park 23rd July 2016 10am** - Please ensure that all delegates planning to attend the Annual General Meeting complete and return the enclosed Delegate Nomination Form.

6. SNSW State Forum - Pullman Olympic Park 23rd July 2016 11.30am

The Forum will commence directly after the AGM with the schedule as follows:-

11.40am – Junior Dolphin Program club case study, presented by Bruce Horlyck from Parramatta City SC

The Junior Dolphin FREE 7 & Under membership program will be launched to all clubs this season. Hear from a Junior Dolphin pilot club to learn how they ran their program successfully.

12.15pm – Swimming Australia Safe Sport Framework (SSF), presented by Sarah Armstrong from Swimming Australia

Learn how you should be implementing the SSF at your club.

1.00pm – complimentary lunch provided by Swimming NSW

2.00pm – ‘Dive Right In’ membership campaign

Capitalise on the media exposure of the Rio Olympics to grow your club membership this season.

2.15pm – Club Health Checklist workshop

Learn how to create a short-term and long-term plan for your club.

Learn how to create and communicate a positive club culture.

3.15pm – State Forum closure (approx)

Jarrold Anthony
SNSW Development Officer



COMMITTEE POSITION DESCRIPTIONS

MANAGEMENT COMMITTEE

President – Include co-ordinating monthly meetings, chairing meetings to ensure they run smoothly and that the Constitution and Club rules are adhered to. Is the official representative of the area and with other committee members ensures the efficient running of the association. The President prepares a report for the Annual General Meeting (AGM), recording all achievements during the preceding year.

Vice President – Is to assist the President and other Committee Members as required. The Vice-President would assume the President's tasks should they be unable to continue, such as chairing meetings in the President's absence.

Secretary – Covers the CVSA administration activities. They are usually the first point of contact for Swimming NSW, swimming clubs and the general public. The Secretary is the chief administration officer for the committee/ area.

Treasurer – Is to oversee the financial affairs of the CVSA including all money owing, invoices, cash receipts and disbursements. The treasurer assists in preparation of the budget, planning for the areas financial future, and assisting other committee areas relating to finance. Monthly and Annual reports required.

Registrar – Act as Chairperson of the Competitions Committee. Keep up to date records of all Area competition results and swimming records set at Area Championships. Responsible for the preparation and safekeeping of medallions and ribbons for all Area Championships and associated Meets. Monthly and Annual reports required.

Development Co -ordinator – Act as chairperson for the Development Committee arranging Development Squad activities under Swimming NSW guidelines. Implement criteria for each development squad not in conflict with Swimming NSW's. Communicate with coaches to run development squads. Monthly and Annual reports required.

ATSC Co –ordinator - Act as the Chairperson of the ATSC Committee. Be the liaison between the ALEC Committee and the Area Committee. Liaison between the relevant SNSW technical committees and the Area ALEC Committee on all matters related to technical official appointments, development and education. Monthly and Annual reports required.

Property / Asset Co - ordinator - Is responsible for keeping an up to date log of equipment / assets and there location. A monthly report is to be submitted.

Webmaster - Is responsible for keeping CVSA website up to date with information regarding the Coast and Valley Swimming Area for its members and clubs. This includes (but is not limited to) Development Squads, Competitions, Results, Technical official courses and coach education. A monthly report is to be submitted with updates.

Media Officer - Is responsible for establishing contacts within the local media. Can direct all media enquiries to the relevant people within the CVSA committee or clubs. Oversees the content and distribution of media releases on behalf of CVSA.

STANDING COMMITTEES

Selection and Development Committee

Assist in recommendations to CVSA management committee in planning CVSA Development activities. Involvement in future planning / direction of local development activities in conjunction with SNSW guidelines. Attend meetings where required.

Competition Committee

Assist in recommendations to management committee for approving area meets. Involvement in CVSA competition policy for area in conjunction with SNSW structure.

ATSC Committee

Assist in recommendations to CVSA management committee in planning technical official appointments, development and education activities such as forums.

PUBLICITY REPORT JULY, 2016 MEETING

Emails to :

NBN News Central Coast	regarding the Area Championships at Peninsular Leisure Centre, Woy Woy on
Sat	18 th and Sun 19 th June, 2016
Central Coast Advocate Express	Ditto
Duck Crossing Publications	Ditto
West Wallsend Indoor	Request for TO for Lake Macquarie Games at West Wallsend on 24 th July, 2016
West Wallsend Indoor	Further request for T O information for forthcoming meet.

Michele Burley-Jones
Publicity Officer/Liaison Officer
C&VSA
12/07/16