

Coast & Valley Swimming Association Inc. Minutes-Management Committee Meeting

Edgeworth Sport & Recreation Club Tuesday, 15 September, 2015

Meeting opened 7.00pm with David Hinds in the Chair.

1. ATTENDANCE

David Hinds	Jenny Schwetz	David Richards	Suzy Scaron	Russell Waugh
Ian Johnson	Michele Burley-Jones			

2. **APOLOGIES:** Phillip Hawke, Norm Roberts, Jarrod Anthony (SNSW Development Officer). Moved Michele Burley-Jones 2nd Ian Johnson that apologies be accepted. Carried

David Hinds vacated the chair and left the meeting after handing the chair to David Richards at 7.05pm

3. **CONFIRMATION** - Minutes of previous meeting:
Moved Ian Johnson 2nd Russell Waugh that the minutes of the previous meeting are a true and correct copy. Carried.

4. **BUSINESS ARISING** from the minutes
- 4.1. Presidents' meeting-31 October. Agenda items by 24 September
 - 4.2. Adobe Acrobat – Russell Waugh- would allow for online completion of forms. Jarrod Anthony advised that Swimming NSW will permit use of Survey Monkey program. For further discussion at October meeting

5. CORRESPONDENCE:

- 5.1. INWARDS
 - 5.1.1. Email- Cassandra van Breugal: Thank you-NZ trip
 - 5.1.2. Email- John Hart: KPD Training-fwd: Technical committee
 - 5.1.3. Email-Sonia Sansom: Thankyou-NZ trip
 - 5.1.4. Email-Michelle Johnson: Setting area membership fees
 - 5.1.5. Email (Jarrod Anthony)-Celia Nguyen: Testing data- dev squads-fwd: Belinda Boon
 - 5.1.6. Email-Sonya Moore: Query re KPD meet-fwd: KPD
 - 5.1.7. Email-Club information-West Wallsend
 - 5.1.8. Email-Hy-Tek: Meet Manager 6 now available
 - 5.1.9. Email-Mingara SC: 2015-16 CVSA fees query
 - 5.1.10. Email-Mark Heathcote: Completed review.
 - 5.1.11. Email-Michelle Johnson: Minutes of AGM & Forum
 - 5.1.12. Email-Jodie Stephens-Request for refund Katrina Stephens
 - 5.1.13. Email-Danni Sheehan: Explained absence- Junior Target-fwd: Team - Manager
 - 5.1.14. Email-Natasha Schnieder: Withdrawal Heidi Schnieder- Achievers
 - 5.1.15. Email- Stephen Parker: Thank you-NZ trip
 - 5.1.16. Email-Suzy Scaron: Charlestown SC swim meets
 - 5.1.17. Email-Michelle Johnson: updated TO database
 - 5.1.18. Email-Tom Davis- Development
 - 5.1.19. Email-Another PB:

- 5.1.20. Email-Debra Wales: Sport & Recreation grants
- 5.1.21. Email-Russell Waugh: Teamer team App- What's new-fwd: Development,
- 5.1.22. Email-Narelle Duggan-Development convenors meeting-25 September-agenda items
- 5.1.23. Email- Boolaroo Speers Point Swimming Club: query re further courses for Technical Officials
- 5.1.24. Email-Beresfield SC: Junior Dolphins initiative
- 5.1.25. Email-Julie Rees: Thank you NZ trip
- 5.1.26. Email-Belinda Boon: CVSA Development
- 5.1.27. Email-Belinda Boon: CVSA Development- further
- 5.1.28. Email-Greg Skinner: Junior Dolphins program
- 5.1.29. Email-Michelle Johnson: Registration will not be opened on 1/9
- 5.1.30. Email-Mark Heathcote: CVSA Development
- 5.1.31. Email-Belinda Boon: CVSA Development
- 5.1.32. Email-George Brown: Referee Report-CC Special Olympics-fwd: Technical Committee
- 5.1.33. Email-AIS Swimming Camp 2015-fwd: CVSA clubs & coaches
- 5.1.34. Kengo Yagami: Thank you on retirement
- 5.1.35. Email-Susannah Williams: Practical assessment-fwd: ATSC co-ordinator
- 5.1.36. Email- Michelle Johnson: Registrations now open
- 5.1.37. Email-Newcastle Premiers: Affiliation form
- 5.1.38. Email-NuSwim SC: Officials for swim meet-fwd: Technical officials
- 5.1.39. Email-Maccabi SC: request for Charlestown SC meet program-fwd: Charlestown SC
- 5.1.40. Email-The Forum: Outstanding invoice-fed: Treasurer
- 5.1.41. Email-Mark Hinchey: replacement cheque-fwd- Treasurer
- 5.1.42. Email-Andrew Rodham: waiver of CVSA meet fee

5.2. OUTWARDS

- 5.2.1. Email-Mingara SC: 2015-16 CVSA fees
- 5.2.2. Email- Boolaroo Speers Point SC: request for dates for technical training
- 5.2.3. Email-Beresfield SC: Junior Dolphins initiative
- 5.2.4. Email-Belinda Boon: CVSA Development
- 5.2.5. Email-CVSA Clubs: Meet Manager/Team Manager Course- 25 October
- 5.2.6. Email-SNSW: Jenny Schwetz to attend Development Convenors Meeting
- 5.2.7. Email-Andrew Rodham- meet fee (CVSA)

Moved Michele Burley-Jones 2nd Suzy Scaron that correspondence inwards be dealt with as read and correspondence outwards be approved. Carried

5.3. Business Arising from Correspondence:

- 5.3.1. Refund Katrina Stephens –copy of receipt of payment not received
- 5.3.2. Agenda items for Development convenors meeting by 18 September.
Jenny Schwetz to attend for CVSA.
- 5.3.3. Replacement cheque for Mark Hinchey- approved.

6. REPORTS:

6.1. Treasurer – Suzy Scaron

Report tabled, copy attached.

Moved Suzy Scaron 2nd Russell Waugh that report be accepted and accounts approved for payment. Carried.

6.1.1. Accounts approved for Payment

The Forum	Room Hire-Development	\$310.00
Narelle Murphy	Reimbursement- Dev Squad catering	\$21.00
Callum Sanderson	Assistance-Global Games	\$150.00
Jenny Schwetz	Reimbursement-Office supplies	\$105.97
Westpac	Accommodation-NZ trip (balance)	\$2024.13
	Fee	\$32.00
Westpac	Travel card-NZ trip	\$2856.57
P Roberts	Cash-pool entries-NZ trip	909.00
Russell Waugh	Reimbursement-printing of training notes	\$627.92
Narelle Murphy	Reimbursement- Dev catering	\$62.03
Mark Hinchey	Presenter-Dev	\$150.00
David Hinds	Reimbursement-catering Development	\$316.80
Camp Breakaway	Accommodation- Sr Target	\$3191.00

6.2. Competition Committee/Registrar – Russell Waugh

- 6.2.1. Entries for B/C squad & D squad meets sent to SNSW. Entry reports sent to Narelle & Jarrod for distribution to the relevant managers.
- 6.2.2. Recommendation of Competition Committee: CVSA records can only be set at CVSA championship meets & by-laws to be updated- Moved Michele Burley-Jones 2nd Ian Johnson. Carried
- 6.2.3. Draft timeline for BC Squad meet tabled
- 6.2.4. Summer meet programs have been submitted by clubs

Moved Russell Waugh 2nd Michele Burley-Jones that report be accepted. Carried

David Richards handed back the chair to David Hinds on his return to the meeting at 7.25 pm

Moved Ian Johnson 2nd Michele Burley-Jones standing orders be suspended to allow Andrew Jones to address the meeting. Carried.

David Hinds welcomed Andrew to the meeting.

Andrew thanked the committee for allowing him to attend the meeting and for his selection as the technical official to the New Zealand trip. He appreciated the opportunity to officiate at an international level and learnt a lot from the experience.

- The team arrived after midnight to their accommodation after a 7 hour delay to their flight
- The accommodation was first class
- The NZ championships were held at a brand-new regional indoor pool in Auckland
- The standard of swimming at the meet was good

- Officiating was professional & proficient
- Swimmers self-marshalled for 13 years/over heats and worked well. The finals were marshalled.
- Infractions were written on "write what you see" rather than to the rules
- Starting- there was no waiting for the swimmers to settle
- Our swimmers had problems with the heats/finals concept used by SNZ
- The atmosphere at the meet was "unreal"
- Andrew returned from the trip with more self-confidence
- The team were wonder ambassadors for our Area
- Team Managers
 - Trish Roberts did a fantastic job
 - Jarrod Anthony did a great job
 - Tom Davis did a brilliant job, creating team harmony
- Future applicants should have a JOS/IT as a minimum level of accreditation
- Team apparel was well received

David Hinds thanked Andrew for his report. Moved Michele Burley-Jones 2nd David Richards that report be accepted and standing orders resumed. Carried.

6.3. **Selection & Development Committee** – Tom Davis

- 6.3.1. Expenditure report- NZ trip tabled by Trish Roberts-copy attached
- 6.3.2. National A Squad camp – report table-copy attached.
- 6.3.3. Mingara coaches will assist with team at B C Squad meet

Moved Russell Waugh 2nd Ian Johnson that reports be accepted. Carried.

6.4. **ATSC Convenor** – Norm Roberts

No report

6.5. **SNSW Development Officer (for CVSA)** – Jarrod Anthony

Report tabled-copy attached.

Moved David Richards 2nd Russell Waugh that report be accepted. Carried.

6.6. **Property Officer**- Ian Johnson

No report

6.7. Publicity Officer – Michele Burley-Jones

Once again, a quiet month for local meets.

22/8/15 Email out to KPD re Technical Officials for their 2 day meet 12 & 13 September, 2015

31/8/15 Follow up Email requesting a reply

1/9/15 Follow up Email requesting a reply

1/9/15 Email to C&VSA Management Committee stating having problems with emails to KPD

1/9/15 Reply received from Michelle Biddulph to say a reply was coming

2/9/15 Reply received with listing of Technical Officials.

Congratulations to Maddi Elliot on being awarded Paralympian of the year.

Moved Michele Burley-Jones 2nd Russell Waugh that report be accepted. Carried

6.8. Web Administrator –Phillip Hawke

No report

7. GENERAL BUSINESS:

- 7.1. Team Manager report (NZ trip) tabled-copy attached moved Suzy Scaron 2nd David Richards that report be accepted. Carried.
- 7.2. Meet Manager/Team Manager course- 25 October. Notice sent to CVSA club secretaries. Confirmed that venue has been booked.
- 7.3. Report tabled re problem in Marshalling at KPD meet-letter to be sent to club
- 7.4. Additional Coach/es for D Squad meet to be confirmed by Tom Davis.
- 7.5. Verbal report received re problem with guardian of Mingara swimmer-letter to be sent to club

8. MEETING CLOSED 8.20pm

9. NEXT MEETING: Tuesday, 20 October, 2015-Edgeworth Sport and Rec Club-7pm

CHAIR: David Hinds

SECRETARY: Jenny Schwetz

COAST AND VALLEY TREASURERS REPORT

1st September 2015

Forward		\$11,192.28
Interest	00.00	
SAL	21.00	
		<u>\$21.00</u>
		\$11,213.28

Less Expenses

300573	T. Van Roosmaten	150.00	
300580	N.Murphy	21.00	
300546	SNSW	1,161.00	
300588	R Waugh	627.92	
300555	T Davis	40.00	
300568	D Gilson	150.00	
300494	Z Morphew Watson	100.00	
300559	J Schwetz	257.50	
300582	C Sanderson	150.00	
300594	D. Hinds	316.80	
300592	N. Murphy	62.03	
300591	Newcastle Embroidery	<u>25.00</u>	
			<u>\$3,061.25</u>

BALANCE AS PER STATEMENT NO 73

\$8,152.03

Unpresented Cheques

300534	TT Corey	150.00
300543	KPD	298.00
300560	N Roberts	348.20
300562	E Adams	300.00
300589	SNSW	50.00
300590	Coast Liners	800.00
300572	Australia Post	157.50
300574	Newcastle Embroidery	2,430.00
300575	Newcastle Embroidery	121.00
300576	Purnell Trophies	47.50
300577	Newcastle Embroidery	275.00
300578	SNSW	50.00
300579	Camp Breakaway	500.00
300581	Coast Liners	800.00
300585	NZ Accommodation	2,024.13
300586	NZ Travel Card	2,856.57
300587	NZ Meet enteries	909.00
300589	SNSW	50.00

300590	Coast Liners	800.00
300584	J. Schwetz	105.97
300593	Mark Hinchey	150.00
300594	D Hinds	316.80

Term Deposits

Due 16/07/2016 for 12 months @2.4%	\$10,717.41
Due 13/07/2016 for 12 months @2.7%	\$25,220.61
Due 3/12/2015 for 12 months @3.2%	\$20,000.00

Cash Reserve

Interest 31/07/2015	21.36	
Balance as per Statement 55		\$18,260.98

Suzy Scaron

Signature

13/09/2015

Date

EXPENDITURE REPORT ON NEW ZEALAND TOUR 2015

	<i>\$Aus</i>
Apparel	850-00
Travel Agent (plane fares, car hire	
Travel insurance)	7549-00
Westpac (transfer – accommodation	
Deposit)	747-31
Accommodation	2024-13
NZ Visa Card	2856-57
Meet entries	909-00
	<u>\$14,936-01</u>
Less balance on Visa card	1559-44
TOTAL COST	<u>\$13,376-57</u>

NEW ZEALAND DOLLARS SHOPPING

	<i>\$NZ</i>
Petrol (Diesel)	75-00
Supermarket	446-38
	133-07
	110-60
	126-23
	<u>45-62</u>
TOTAL	<u>\$861-90</u>
Petrol (Diesel)	75-00
Cash **	\$200-00
TOTALS	<u>\$NZ 1136-90</u>

**Cash included : \$100 Protest
\$20 birthday cake
\$20 Vitamin tablets
\$20 Parking fees

A Squad Camp – 8/9 August, 2015



A squad camp at Knox Grammar was an enjoyable weekend. Every swimmer behaved impeccably and conducted themselves professionally. They were attentive during the lectures and displayed maximum effort in the pool.

Kim Taylor was in attendance as head CVSA coach; Andre Falkenau did not attend as scheduled. T.O.'s Ian Johnson and Phillip Johnston were also in attendance.

The swimmers all swam well, despite some illnesses amongst the swimmers. They all enjoyed the lectures and spoke highly of the presenters.

As a highlight to the completion of

the meet, Nicholas Sonntag was awarded male swimmer of the meet.

I would like to make a note in regards to the inclusion of the MC swimmers and a possible criterion for attendance. Maybe it could be suggested that they have a timing criteria as there was one swimmer who was quite a way behind the others in his lane which lead to the entire lane being held up. The calibre of swimmers who attend this meet is high and this should extend to all swimmers. Alternatively a lane specifically for MC swimmers may benefit with a specific MC coach.

I have also been requested to make a note in regards to the meals. Lunch was sandwiches and wraps which did not seem to sustain the swimmers as this was the most physical time of the day for them. This was the feedback from most swimmers, not just CVSA.

I would like to thank CVSA for the opportunity of allowing me to be team manager of this exceptional team and I look forward to performing in this role again.

Yours in swimming

Belinda Boon



CVSA D/O Report - September 2015 - 9/9/15

- 1. Team Manager & Meet Manager Training** – Sunday 25th October at Edgeworth Bowling Club.
ALL CVSA swim clubs are encouraged to have a representative(s) to attend both sessions.
Please reply to swim.coastandvalley@gmail.com or jarrod.anthony@nsw.swimming.org.au as soon as possible.
- 2. Target Squad Meet** – Mingara swim club will be looking after the catering for the swimmers and officials. SNSW Technical committee to look after AOE, MM, Starter, IOT, JOS, Referee. CVSA to look after timekeeper, chief timekeeper, marshal and check starter.
Team manager - Narelle Murphy and Peter Reed.
Coaches - Shane Arnold and Kerry Saunders and Matt Storey.
Meet directors check list attached.
There will be 4 athletes from the Achievers squad that will need direction from the alternate pathway team. I have allocated them in for the Technical rostering but they will require mentoring by one of the coaches available.
Meet director checklist attached
- 3. Achievers Squad** - Pick up points have been organised with team managers assigned for each bus. There are 94 swimmers attending this meet with having only one coach attending due to the second coach relocating to Queensland.
Team Manager - Suzy Scaron
assistants - Phillip Hawke, Narelle Murphy, Kirsten Street
Coach - Matt Storey
Recommendation - Is that a second coach be appointed to assist with the Achievers squad.
- 4. Registrations are now open for 2015-2016** - APT have not been able to completely resolve the second bug Michelle Johnson reported on 31/8, but we do not wish to hold registrations back any longer. Please note the following:
 - There is an issue that will affect any Lapsed members you need to Reinstate between now and 30 September. As of October 1, this issue will no longer occur.
 - At this point we ask that you do not Reinstate Lapsed members before October 1st.
 - SNSW would recommend you ask families with Lapsed members who need to be Reinstated to either split their payment this season, or wait until 1 October and pay for their whole family at that time.
 - The reason for this is there is a bug that causes Lapsed members to be Reinstated in the 2014-15 season if they are Reinstated before 1 October.
- 5. The 2015-2016 membership fees have been finalized and are as follows -**

Swimmer: \$59 Non-Swimmer: \$18.50 CVSA: \$4

SNSW has sent out a check list and a registration guide to areas and clubs similar to previous years on how to set up area / club fees.

Regards
Jarrod Anthony
SNSW Development Officer

REPORT ON NEW ZEALAND TOURING TRIP



Thank you to Management Committee for the opportunity to participate in the inaugural touring team who travelled to New Zealand for the NZ Short Course Championships - Auckland, August 2015.

It is with great pleasure that I'd like to congratulate the six swimmers on their success, their conduct and their co-operation and companionship during the week. They are a credit to their parents, their coach and their Club and Area. They are great ambassadors for swimming in our area. Many of the competitors and Managers of other Clubs at the Meet commented on their apparel, conduct and sportsmanship during the Meet.

Any other recommendations for the further selection of these swimmers should be considered by Management Committee to represent our Area at any level/Meet.

All other members of our team are to be thanked for their co-operation in the everyday running of the trip. Jarrod, Tom and Andrew all helped me with kitchen/shopping/cleaning up duties, as well as "managing" the swimmers.....who needed very little "managing" as such.....they were all organised for their entries, self-marshalling (which they learned very quickly) and presentation area. Andrew is to be congratulated on the role he played as our Technical Official on pool deck. He conducted himself in a very professional manner.

Our first day started very early with a 6.30am arrival at the airport, only to book in and be asked to return at 9.30am as our plane had not arrived from Auckland.....at 9.30am we were informed that the plane had been hit by lightning on its way from

Santiago, and was being repaired in Auckland. Fernando from Lan Chile Airlines assured me that the



plane would be repaired before I boarded!!! Lan Chile airlines provided us with meal vouchers for breakfast, and later for lunch, so we did not go hungry for the day. Even with the very long delay, the behaviour of our swimmers was excellent. After a 7 hour delay, we finally boarded and left Australia at 4.30 pm (AEST) and arrived in Auckland at 9pm (NZ time). And then had the little beagle sniffer dog stop by my baggage and I had to have it checked for foodstuffs!! Turned out that the apron I had in the suitcase was sniffed out by her for food.... After a search of the suitcase and not finding anything illegal, I was cleared by Customs and allowed to take my apron into their country...



Mrs Hertz was most helpful with the van hire and very soon we were on our way to Hebron Streetin the dark.....with local navigator, Tom Davis, arriving at our local home to search for keys in the dark, under the potplants, and finding light switches and finally , arranging bedrooms and bathrooms.

Therefore we did no shopping for food, but instead, we all slept late and “went out for breakfast” to the local Vietnamese bakery. After a short session at the pool, that the local Tom directed us to, we had a quick lunch and a tour, by the local guide , Tom, to Waiwera Place Reserve, about 30 minutes drive out of Browns Bay. There was no swimming, but the local Tom went for a paddle in the very cold water of the bay. Have photographic evidence....makes for fast swimming according to the local. Upon return to Browns Bay, Jarrod and myself attended a Team Managers Meeting at the Pool.

After a relaxing afternoon, we went to the local pub for dinner, with the proverbial NZ fish and chips, Guinness pie, lamb tagine, salmon, surf and turf, and banger and mash on the menu.

Each morning was a very early start, at 6.15 am, and on our way to the pool by 8am...for arrival and warm-up. Lots of serious swimming, with two protests, of which we won neither.... But we did stick up for our swimmers, who swam exactly as they would here, but we had to abide by the Officials decision. Back home for lunch and a rest, sleep, prepare dinner, and back to the pool for



6pm finals.

Overall the team performed admirably, with a total of 2 gold medals, 4 silver and 8 bronze...6 individual and 2 relay medals.

The team enjoyed themselves immensely, especially all the meals I prepared, which included Spaghetti bolognaise, beef and vegetable/mushroom ragout, cottage pie, baked chicken dinner and curry chicken. All rolls, wraps and meats/salads that were taken to the pool daily for snacks, including muesli bars and kilos of bananas were consumed daily!

On Sunday, our last day, we ventured in Auckland city, for a spot of sightseeing and shopping. Jarrod and myself did the "touristy" bit and added to the economy by taking the Sky Tower Tour and having a large delicious Iced Chocolate at their café.

Qantas Flight 146 was on time, thankfully, and everyone arrived at Sydney at 6pm AEST tired but excited to be home. (This time I only had to forfeit a pair of scissors to the Customs at Auckland, which is par for the course for me.)

Once again, Thank you for this opportunity, and please continue the experience for more swimmers in the future years.



Patricia Roberts
Team Manager for Coast & Valley Swimming Association
17th August 2015