

Coast & Valley Swimming Association Inc. Minutes-Management Committee Meeting

Edgeworth Sport & Rec Club Tuesday, 28 April, 2015.

Meeting opened at 6.07 pm with David Hinds in the Chair

1. ATTENDANCE

David Hinds	David Richards	Jenny Schwetz	Patricia Roberts	Russell Waugh
Ian Johnson	Norm Roberts	Phillip Hawke	Michele Burley-Jones	
Jarrold Anthony	SNSW Development Officer			

2. **APOLOGIES:** Tom Davis. Moved Norm Roberts 2nd Ian Johnson that apology be accepted. Carried.

3. **CONFIRMATION** - Minutes of previous meeting:
Moved David Richards 2nd Russell Waugh that the minutes of the previous meeting are a true and correct copy. Carried.

4. Suspension of Standing Orders – Moved: Trish Roberts 2nd Michele Burley-Jones. Carried.

- 4.1. Budget for each committee presented by Jarrod Anthony
- 4.2. Sponsorship Proposals – Jarrod Anthony advised that response still forthcoming
- 4.3. Recommendation to AGM that membership fee increase to \$4.00 per member from 1 October 2015. Moved Trish Roberts 2nd Russell Waugh. Carried.
- 4.4. Recommendation to AGM that Honorarium be increased to \$250 and attendance payments be increased to \$25 from June 2016. Moved Ian Johnson 2nd David Richards. Carried.
- 4.5. Competition event entry to be increased to \$6 per event. Moved Russell Waugh 2nd Phillip Hawke. Carried.
- 4.6. CVSA championship venue – winter-PLC/summer-PLC \$5.30 pool entry per swimmer and spectator. Moved Ian Johnson 2nd Phillip Hawke. Carried.
- 4.7. Appointment of Team Manager
 - SES-Patricia Roberts
 - Nat A's-: Belinda Boon
 - STS- Narelle Murphy
 - JTS-
 - Achievers- Suzy Scaron
- 4.8. Appointment of Technical Official- Sr Est Squad-Andrew Jones

Resumption of Standing Orders – Moved: Phillip Hawke 2nd Russell Waugh. Carried.

5. **BUSINESS ARISING** from the minutes

- 5.1. ATSC – approve proposed by-law changes. Moved Norm Roberts 2nd Russell Waugh. Carried.
- 5.2. Approve Facebook page for Development Squads. Moved Phillip Hawke 2nd Michele Burley-Jones. Carried.

6. CORRESPONDENCE:

6.1. INWARDS

- 6.1.1. Email-Kylie Tasker: Entries for Woy Woy SC meet
- 6.1.2. Email-SNSW: Aust Competition Calendar/SNSW survey-fwd: Management/coaches/clubs
- 6.1.3. Email-Titans SC: Query re host club for SC championships
- 6.1.4. Email-Sonny Hinwood: contact details and Presentation committee
- 6.1.5. Email-Y Valley SC: summer meet appln- fwd: Competition committee
- 6.1.6. Email-SNSW: Notice 2015 AGM & Forum
- 6.1.7. Email-Graeme Stephenson (SAL): CVSA Championship venue
- 6.1.8. Email-Swimming NSW: winter Sprint Series
- 6.1.9. Email-Mark Hinchey: Development presentation-fwd: Jarrod Anthony
- 6.1.10. Email-Swimming NSW: Affiliation fee-fwd: Treasurer
- 6.1.11. Australia Post: invoice
- 6.1.12. Fair Trading: Seminars for Incorporated Associations
- 6.1.13. Central Newcastle SC: Invitation Presentation Night
- 6.1.14. Swimming NSW: Development Squad grant- cheque
- 6.1.15. Email-italk travel: quote for NZ tour
- 6.1.16. Email-Sonny Hinwood: Presentation Group catch-up – 13-16 April.
- 6.1.17. Email-KPD SC: Application to host Winter meet-fwd: Competition committee
- 6.1.18. Email-Beresfield SC: Invitation to attend Presentation evening
- 6.1.19. Email-Cooranbong Printing: quote for Stroke Correction forms
- 6.1.20. Mark Walmsley: Westpac Account access request
- 6.1.21. Email-italk travel: Invoice NZ tour

6.2. OUTWARDS

- 6.2.1. Email (Russell Waugh)-NC Aquatic SC: provisional approval to attend SC Championships
- 6.2.2. Email-Matt Storey: scholarship coach
- 6.2.3. Email-Andreas Falkenau: Scholarship coach
- 6.2.4. Email-Mark Heathcote: invitation to Technical Dinner
- 6.2.5. Email-Kylie Tasker: Woy Woy meet entries
- 6.2.6. Toukley SC: catering-Speedo heats
- 6.2.7. Titans SC: TO badges
- 6.2.8. Hunter SC: TO badges
- 6.2.9. Mingara SC: TO badges
- 6.2.10. Email-Titans SC: Host club
- 6.2.11. Email: Belinda Boon & Sonny Hinwood: Presentation committee
- 6.2.12. Email-Graeme Stephenson: CVSA championship venue
- 6.2.13. Email- SNSW: Nil claims
- 6.2.14. Email-Swimming NSW: Winter sprint series

Moved David Richards 2nd Norm Roberts that correspondence inwards be dealt with as read and correspondence outwards be approved. Carried

6.3. Business Arising from Correspondence:

- 6.3.1. SNSW AGM & Forum will be held on Saturday 25 July
- 6.3.2. Central Newcastle Presentation-24 May-David Hinds to attend
- 6.3.3. Beresfield Presentation-1 May- David Hinds to attend
- 6.3.4. Stroke Correction forms-\$195.00 – (40 pads of 50 pages) – Moved Ian Johnson 2nd Norm Roberts that these be ordered. Carried.

7. **REPORTS:**

7.1. **Treasurer** – Trish Roberts

No report – books are at accountants

7.1.1. Accounts approved for Payment

Matt Storey	Coaching Scholarship	\$795.00
Andreas Falkenau	Coaching Scholarship	\$795.00
Amy Wilde	Coaching Scholarship	\$795.00
Swimming NSW	Affiliation fee	\$195.00
Australia Post	PO Box rental	\$120.00
iTalk Travel	Air fares, insurance, van hire	\$7549.00
I J & LE Huddleston	Deposit – Accommodation	\$700.00 NZ (\$715.31 AU)
	Transfer fees	\$32.00
Purnell Trophies	Tech official Awards	\$180.00

Moved Trish Roberts 2nd Russell Waugh that accounts be approved for payment. Carried.

7.2. **Competition Committee/Registrar** – Russell Waugh

- 7.2.1. Winter sprint series will not be held by CVSA
- 7.2.2. Review of Competition section of information book completed. Qualifying times have been adjusted.
- 7.2.3. CVSA winter champs have been taken down from website-waiting for response from Gosford City Council.

APPLICATIONS FOR SUMMER SWIM MEETS ARE DUE BY 1 JUNE

Moved Russell Waugh 2nd Phillip Hawke that report be accepted. Carried.

7.3. **Selection & Development Committee** – Jarrod Anthony on behalf of Tom Davis

- 7.3.1. Development squads have been drafted
- 7.3.2. Letters to be sent out after 5 May
- 7.3.3. Team Managers to be notified & an induction will be held at summer champs.

Moved Russell Waugh 2nd Norm Roberts that report be accepted. Carried.

7.4. **ATSC Convenor** – Norm Roberts

- No training this month.
- 7.4.1. Lists have been sent to clubs for reaccreditation of officials – some clubs still to respond
- 7.4.2. Awards for 2015:
- | | | |
|----------|----------------------------------|---------------|
| 7.4.2.1. | Technical Official of the Year – | Andrew Jones |
| 7.4.2.2. | Encouragement Award- | Sonny Hinwood |

- 7.4.3. Noted Amendments to SNSW rule 11.3.5
- 11.3.5 *In the event that Automatic Equipment fails and a manual back up is used officials manual times shall be determined as follows:*
- 11.3.6 *if two of the three watches record the same time, and the third tie disagrees, the two identical times shall be the official time;*
- 11.3.7 *if all three watches disagree, the watch recording the intermediate time shall be the official time;*
- 11.3.8 *The Meet Director/Referee should decide at the start of the meet whether to use the average of the **two** recorded times or the slowest time recorded as the official time.*

Moved Norm Roberts 2nd Phillip Hawke that report be accepted. Carried.

7.5. **Development Officer** – Jarrod Anthony

Report tabled-copy attached

Technical Development will focus this year on recruitment of Officials
Technical Development for 2016 will focus and recruitment and retention of officials
Parent seminars will be run on Development days

Moved Ian Johnson 2nd Norm Roberts that report be accepted. Carried.

7.6. **Property Officer**- Ian Johnson

No report.

7.7. **Publicity Officer** – Michele Burley-Jones

Report tabled-copy attached

Taylor Corry & Maddison Elliot have been selected for the 2015 IPC World Championships in Glasgow,

Maddison Elliot has been selected for the 2015 Berlin Open team
Paul Sharman has been appointed as a coach for the 2015 Berlin Open team

Moved Michele Burley-Jones that report be accepted. Carried.

7.8. **Web Administrator** –Phillip Hawke

No report.

7.9. **Presentation Group** –

Sonny Hinwood & Belinda Boon have indicated that they are willing to continue as committee members. Chair still to be appointed.

8. GENERAL BUSINESS:

8.1. Patrons- BL 19: *Such persons as shall be invited annually by the Committee to grant their patronage and subject to their concurrence, the Committee will submit the names to the Annual General Meeting for endorsement.*

Invitations to be sent to: Peter Blackmore; Doug Eaton; Lawrie McKinna; Nuatali Nelmes

8.2. Member Protection Information Officer – Jarrod Anthony.

9. MEETING CLOSED 8.26pm

10. NEXT MEETING: **Tuesday, 19 May, 2015- Edgeworth Sport & Rec Club-7pm**

CHAIR: David Hinds

SECRETARY: Jenny Schwetz



Monthly Training Report

AREA :

COAST & VALLEY
SWIMMING

CONVENOR NAME:

NORM ROBERTS

Month	Unit 1 General Principles	Unit 2 Starter	Unit 3 Check Starter	Unit 4 Marshall	Unit 5 Timekeeper	Unit 6 Chief TK	Unit 7 IOT	Unit 8 JOS	Unit 9 Recorder	Unit 10 Referee	Ann	TOTAL COMPETENT	TOTAL In Training
Oct-14	14	1	1	1	11	11			1			40	34
Nov-14		3	6	7			1	1	1			19	22
Dec-14	NO	TRAINING										0	0
Jan-15	NO	REPORT										0	
Feb-15		2	3	2	2	2					1	12	
Mar-15	NO	TRAINING										0	
Apr-15												0	
May-15												0	
Jun-15												0	
Jul-15												0	
Aug-15												0	
Sep-15												0	
TOTAL	14	14	7	8	11	11	1	1	2		1	71	

CVSA D/O Report – April 2015 - 11/4/15

1. **Nominations for CVSA AGM** – 6th Annual General Meeting to be held on Sunday 21st June, 2015, commencing at 11:00am at Edgeworth Bowling Club. Nominations for committee positions and standing committee positions can be found on the CVSA website.

I encourage ALL members from ALL clubs who wish to be a part of the Coast and Valley Swimming Association management team, to please nominate for one of the positions available. Your contributions will help ensure that Coast and Valley remains one of the stronger areas in the state.

2. **Special Meeting** - Special meeting to be held prior to management meeting to discuss membership fees, competition event entry, pool hire, venue, sponsorship and selection of Team Managers. 6pm Edgeworth bowling club.
3. **CVSA Development Squad 2015** - This year, swimmers will be ***SELECTED*** by the *Selection & Development Committee* on swimmers performances throughout the year. Teams will be announced sometime in May as per the Swimming NSW squad structure. Swimmers will be advised by email of the squad they have successfully achieved and will be required to advise their acceptance within two (2) weeks of receiving notification.
4. **Members email addresses** – Please ensure that any members wishing to obtain information in regards to any SNSW or CVSA activities such as Development squads/ Competitions etc, that you have a current email address which is used often. Be aware if your swim club registers on your behalf, it is most likely that they have used the clubs email address and not your own. Swim clubs can you please advise your members if this is the case.
5. **Senior Establishment Squad** - Flights and van hire have been booked through italk travel Newcastle West. Payment needs to be made by 15th April which includes travel insurance. Accommodation has been organised in Browns Bay approximately 10min from the pool.
6. **CVSA Coaching Scholarship 2015** – Scholarship coaches require payments to attend conference at the end of month.
7. **CVSA Proposed Budget 2015/16** - See point 2.
8. **Summer Championships Venue Update - PLC - 2 Year Agreement** - Email sent to Gosford City Council Lord Mayor. Has responded to say he was looking into it and understands concerns. Waiting on response
9. **CVSA Information Guide** - Can all coordinators please update their respective areas so we can update the information guide and have ready to distribute mid this year. It would be ideal if we could have this as part of the forum in June 2015.

Jarrod Anthony
SNSW Development Officer

PUBLICITY REPORT APRIL, 2015 MEETING

11 th Feb 15	The Advertiser	"Coalfields United Amateur Swimming Swim Club Report"
13 th Feb 15	The Singleton Argus	"Swimmers sprint at series"
18 th Feb 15	The Advertiser	"Coalfields swimmers contest semi-finals and trophy heats"
20 th Feb 15	The Singleton Argus	"Coach happy with progress" "Big weekend in pool"
25 th Feb 15	The Advertiser	"Dein wins 200m freestyle handicap trophy"
3 rd Mar 15	Branxton The News	"Generous donation to swimming club + Club BGASC News" "Well Done!"
17 th Mar 15	The Singleton Argus	"Captains vie for swimming glory" "Boys flex their muscles"
10 th Apr 15	KPD Swimming Club	Email – requesting Technical Officials details for forthcoming Swim Meets 2 nd & 3 rd May, 2015
17 th Apr 15	Gosford Express Advocate	"Teigan makes a Splash"
20 th Apr 15	KPD Swimming Club	3 emails follow up for Technical Officials
26 th Apr 15	WWI Swimming Club	Email re Technical Officials for meet

Once again I can't thank Cathy Sheedy enough. She is the only person in the whole of the Area who sends me information from the local papers. I am unable to read or obtain all the local papers, and even my own local paper is not delivered all the time.

I feel that the Area needs to congratulate all the swimmers who have made the World Championships Team for Kazan, Russia later this year and especially Maddie Elliott for her World Record at the National Championships.

Michele Burley-Jones
Publicity Officer/Liaison Officer
C&VSA
10th April, 2015