

Coast & Valley Swimming Association Inc. Minutes-Management Committee Meeting

Edgeworth Sport & Rec Club Tuesday, 17 February, 2015

Meeting opened at 7.00 pm with David Hinds in the Chair

The club Forum that was to be held at this time was cancelled due to lack of interest and support by the Area clubs

1. ATTENDANCE

David Hinds	David Richards	Jenny Schwetz	Patricia Roberts	Russell Waugh
Ian Johnson	Norm Roberts	Phillip Hawke		

2. **APOLOGIES:** Jarrod Anthony, Michele Burley-Jones. Moved In Johnson 2nd David Richards that apologies be accepted, Carried

3. **CONFIRMATION** - Minutes of previous meeting:
Moved David Richards 2nd Philip Hawke that the minutes of the previous meeting are a true and correct copy. Carried.

4. **BUSINESS ARISING** from the minutes
- 4.1. Budget for each committee to be tabled at March Meeting
 - 4.2. Team Bonding event- date unable to be changed from 8 March as this was a "special" booking. Invitations to be sent.
 - 4.3. Speedo Finals: Approve Peter Reed (Novos) as Team Manager, and Andreas Falkenau (Singleton) as Coach. CVSA shirts to be delivered to SOPAC by Philip Hawke. Moved Philip Hawke 2nd Russell Waugh. Carried

5. CORRESPONDENCE:

5.1. INWARDS

- 5.1.1. Email-Clubs NSW Academy Games: Event registration-fwd: Russell Waugh
- 5.1.2. Email-Moonshadow Cruises: Booking confirmation
- 5.1.3. Email-Swimming NSW: Speedo merchandise
- 5.1.4. Email-Moonshadow Cruises: Receipt
- 5.1.5. Email-Kelly's Party Hire: invoice
- 5.1.6. Email-Mingara SC: re outstanding referee reports
- 5.1.7. Email-Jeff Greene(LMCC): proposal to form Lake Macquarie SC-fwd: President
- 5.1.8. Email-Purnell Trophies: Invoice-fwd: Treasurer
- 5.1.9. Email-Maddi Elliot: Thank you for letter & cheque
- 5.1.10. Email-Sue Westwood: link re Maddi Elliot- Fox Sports Oz Top list-fwd: Publicity Officer
- 5.1.11. Email-John Hart/Michelle Johnson: queries with accreditations- John Hart & Danny Linnen
- 5.1.12. Email-Sid Fogg's Coaches: Development Squad bus charter confirmations

- 5.1.13. Email-Andrew Sylvester: Resignation-Presentation Group chair
- 5.1.14. Email-Karen Popovic: query re results Nelson Bay meet-fwd: Registrar
- 5.1.15. Email-Central Coast Grammar School: timing equipment operator
- 5.1.16. Email-Narelle Duggan: Bookings for JES
- 5.1.17. Email-Chris Dale: Bookings for Development Squads
- 5.1.18. Email-Daniel Mulvey: Proposal-Lambton pool
- 5.1.19. Email-KPD: Programs for website-fwd: Russell Waugh/Philip Hawke
- 5.1.20. Email-Newcastle Embroidery: Invoice & Statement-fwd: Treasurer
- 5.1.21. Email: Purnell Trophies: invoice-fwd: Treasurer
- 5.1.22. Email-Andrew Rodham: Speedo Results-Thomas Rodham-fwd: Registrar

5.2. OUTWARDS

- 5.2.1. Email-Charlestown SC: Time Trial
- 5.2.2. Email- Mingara SC: outstanding referee reports
- 5.2.3. Email-Woy Woy SC: outstanding referee reports
- 5.2.4. Maddison Elliot: Congratulations- Para team member-European Championships
- 5.2.5. Paul Sharman: Congratulations-Para team coach-European Championships
- 5.2.6. Email-Lane 4 Aquatics: reminder re hire arrangements Lambton Pool-CVSA LC champs
- 5.2.7. Email-Narelle Duggan: Jr Establishment bookings
- 5.2.8. Email-Mark Hinchey: invitation to present lecture for Achievers Squad
- 5.2.9. Email-Central Coast Grammar School: unable to assist
- 5.2.10. Email-Narelle Duggan: bookings for Jr Establishment Squad
- 5.2.11. Email-Chris Dale: Bookings for Development Squads

Moved Norm Roberts 2nd Ian Johnson that correspondence inwards be dealt with as read and correspondence outwards be approved. Carried

5.3. Business Arising from Correspondence:

- 5.3.1. Clubs NSW-event registration-Russell Waugh has contacted
- 5.3.2. Proposal from LMCC-awaiting proposal
- 5.3.3. Confirmed that accreditations for John Hart & Danny Linnen are current
- 5.3.4. Jr Establishment bookings have been completed with assistance from Narelle Duggan (SNSW)
- 5.3.5. New Chair of Presentation Group required – invitation to be sent to clubs for EOI for casual vacancy. Committee to elect new chairperson.
- 5.3.6. Speedo results-Thomas Rodham-Russell Waugh to advise

6. REPORTS:

- 6.1. **Treasurer** – Trish Roberts

Report tabled-copy attached

6.1.1. Accounts approved for Payment

Kelly's Party Hire	Equipment hire-Speedo heats	\$185.80
Purnell Trophies	Medal	\$27.50
Newcastle Embroidery	Shirts-Tech Officials	\$594.00
Purnell Trophies	Medals-Development meet	\$3270.00
Swimming NSW	Speedo entries & Merchandise sales	\$1161.00
Joshua Reed	Refund entry fee-Speedo	\$5.00
R Waugh	Program printing – Speedo	\$136.81
Toukley SC	Share program sales	\$106.00
R Waugh	Program printing-Dev meet	\$110.40
Singleton SC	Share program sales	\$77.00
KPD	Catering-summer championships	\$630.00
Swimming NSW	Speedo entries & merchandise	\$1161.00

Moved Trish Roberts 2nd Russell Waugh that report be accepted & accounts approved for payment. Carried.

6.2. **Competition Committee/Registrar** – Russell Waugh

Noted that the CVSA Development meet ran at a loss

Applications open for clubs to apply for their winter swim meet dates

Moved Russell Waugh 2nd David Richards that report be accepted. Carried.

6.3. **Selection & Development Committee** – Tom Davis

6.3.1. Minutes tabled-copy attached.

6.3.2. Approve Matt Storey & Andreas Falkenau– Coaching Scholarship program.

Noted that Amy Wilde will be attending ATSCA conference this year (deferred from last year) 27 April-3 May

Moved Trish Roberts 2nd Ian Johnson that minutes and report be accepted. Carried.

6.4. **ATSC Convenor** – Norm Roberts

6.4.1. Technical Official attendances –to include B & C Squad meet & ICG.

6.4.2. Changes to By-laws and Technical Section of Information Guide tabled – for consideration at March committee meeting.

6.5. **Development Officer** – Jarrod Anthony

Report tabled-copy attached.

Moved Philip Hawke 2nd Norm Roberts that report be accepted. Carried.

6.6. **Property Officer**- Ian Johnson

No report

6.7. **Publicity Officer** – Michele Burley-Jones

Report tabled-copy attached

Moved Ian Johnson 2nd Philip Hawke that report be accepted. Carried.

6.8. **Web Administrator** –Phillip Hawke

CVSA development squad information is being updated regularly. Please keep checking the website for details.

Moved Philip Hawke 2nd Russell Waugh that report be accepted. Carried.

6.9. **Presentation Group** – Andrew Sylvester

Noted that Andrew Sylvester has tendered his resignation as Chair – regretfully accepted.

Casual vacancy to be filled – invite Paul McParlane to fill vacancy; EIO to be sent to clubs

Group to elect new chairperson.

7. GENERAL BUSINESS:

- 7.1. Team Manager/s- Jr Establishment Squad- Approve Jarrod Anthony as Team Manager/Coach, and Assistant Managers- Melisa Geale (Singleton) Tamara Braovic (KPD). Brooke May (NuSwim) & Amy Gray (Singleton) as Assistant Managers. Carried.
- 7.2. PLC Draft Agreement- discussion
- 7.3. Lane 4 proposal- CVSA LC Champs-discussion
- 7.4. Trish Roberts has confirmed that she will not be standing for re-election at the upcoming AGM. Clubs to be notified and brief Job Description to be circulated.

8. MEETING CLOSED: 8.13pm**9. NEXT MEETING:** Tuesday 17 March, 2015-Edgeworth Sport & Rec club – 7pm

CHAIR: David Hinds

SECRETARY: Jenny Schwetz

COAST & VALLEY TREASURERS REPORT

as at 1 February 2015

FORWARD **\$30,900-56**

INCOME

Development Squad 35-00

Interest 22-79

Championship entries 1460-00

TOTALS **1517-79** **1517-79**

32,418-35

LESS EXPENSES

CHQ NO 484 Kellys party hire 1696-80

No 493 SNSW 2755-00

495 Petty cash 100-00

TOTALS **4551-80** **(4551-80)**

BALANCE AS PER STATEMENT NO 66 **\$27,866-55**

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Unpresented chqs :

no 472 B Boon \$118-09 480 SNSW \$100 No 482 Central Ncle s/c \$300

No 487 Ncle Embroidery \$594 No 492 SNSW \$100 No 494 Z Morphew-Watson \$100

No 496 SNSW \$290 No 497 J Schwetz \$143-47 No 498 M Elliott \$150

No 499 P Sharman \$150 No 500 Moonshadow Cruises \$1860

Cash reserve account \$40-47 Interest **\$18,080-89**

Term Deposits 12 months @ 3.4% due 16/5/15 **\$10,365-00**

\$24,390-95

Term deposit 12 months @ 3.2% due 3/12/15 **\$20,000-00**

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Signature

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Date

Coast & Valley Swimming Association Inc. Minutes-Selection and Development Committee Meeting

Tuesday, 20th January, 2015

Meeting opened at 6.10pm with Jarrod Anthony elected as Chairman.

1. **ATTENDANCE**

Narelle Murphy Phillip Hawke Peter Reinhard
Visitors Jenny Schwetz David Hinds
Jarrod Anthony SNSW Development Officer

2. **APOLOGIES:** Tom Davis (State Age), Kirstin Street. Moved Peter Reinhard 2nd Philip Hawke that apologies be accepted. Carried

3. **CONFIRMATION** - Minutes of previous meeting:
Moved Philip Hawke 2nd Narelle Murphy that the minutes of the previous meeting are a true and correct copy. Carried.

4. **BUSINESS ARISING** from the minutes

- 4.1. Confirmation of development dates and swim meets - General Business
- 4.2. Squad name changes confirmed - General Business
- 4.3. Development pathways into coaching, technical officials for selected athletes-Liaise with ATSC
- 4.4. Apparel update – Narelle advises yellow shirts ordered

Apparel in Stock		Number
Shirts	Maroon	30
	Blue	8
	Blue Collar	6
	Long Sleeve white	5
Caps		410
Water bottles		36

5. **CORRESPONDENCE IN –**

- 5.1. Minutes of SNSW Development meeting
- 5.2. Several member enquiries.

Moved Peter Reinhard 2nd Narelle Murphy that correspondence inwards be dealt with as read and correspondence outwards be approved. Carried.

6. **GENERAL BUSINESS –**

- 6.1. **SNSW Development Squad name changes** - To be placed on website.
Criteria unchanged from previous year

6.1.1. **National A's** - (A Squad)
Rationale: The athletes selected on this squad have competed at Nationals which is the summit of the Area Development Program.

6.1.2. **Senior Target** - (B Squad)
Rationale: The athletes selected on this squad have progressed from achieving their first representative squad and are now 'targeting' a National time.

- 6.1.3. **Junior Target** - (C Squad)
Rationale: The athletes selected on this squad have progressed from achieving their first representative squad and are now 'targeting' a National time.
- 6.1.4. **Achievers** - (D Squad)
Rationale: The athletes selected on this squad have achieved their first area representative squad.
- 6.1.5. **Senior Establishment** - Open (CVSA Touring Team)
Rationale: The athletes selected on this squad are establishing themselves in life as well as in their sport.
- 6.1.6. **Junior Establishment** - 7 - 16yrs (E Squad)
Rationale: The athletes selected on this squad are currently working towards establishing the skills of the sport.

6.2. **Dates for 2015**

27 June	ADP - TS (am) TJ (pm)	Forum
18 July	ADP - Achievers (am) TS (pm)	Forum
8-9 August	National A's Squad Camp/Meet	Knox Grammar
15 August	ADP - TJ (am) Achievers (pm)	Forum
17-18 September	Area Target Squad Meet	Mingara (TBC)
26 September	Area Achievers Squad Meet	SOPAC

Jarrold Anthony to book pool & lecture room.

- 6.3. **Squad Activities and Education** - See 2015 Area Squad Framework/Summary
Suggest each squad do two half days each (totalling 3 full days for logistics).
Add Nutrition lecture for Achievers Squad.

6.4. **Junior Establishment Squad** - Swim Meet or State Open Trip.

- 6.4.1. State Open trip – Friday 27 February. Information to be sent to clubs & coaches ASAP. To be advertised on CVSA website and Speedo heats & Development meet programs and interest gauged.
- 6.4.2. Possible Swim meet & education session to be organised for date later in the season. Belinda & Narelle to investigate options.

6.5. **Senior Establishment Squad** - Tom Davis

Confirm swim meet and dates.
Travel arrangements to be investigated.

6.6. **Team Managers** - Nominations for Team managers to be advertised ASAP but not called for until March/ April. Managers to attend all development days & meet

- 6.7. Narelle requested approval to purchase plastic box for caps – recommend to Management.

7. Meeting Closed: 6.50pm

8. Next Meeting : **TBC – Teleconference-17 February, 2015**



Monthly Training Report

AREA :

COAST & VALLEY SWIMMING

CONVENOR NAME:

NORM ROBERTS

Month	Unit 1 General Principles	Unit 2 Starter	Unit 3 Check Starter	Unit 4 Marshall	Unit 5 Timekeeper	Unit 6 Chief TK	Unit 7 IOT	Unit 8 JOS	Unit 9 Recorder	Unit 10 Referee	TOTAL COMPETENT	TOTAL In Training
Oct-14	14	1	1	1	11	11			1		40	34
Nov-14		3	6	7			1	1	1		19	22
Dec-14	NO	TRAINING									0	0
Jan-15	NO	REPORT									0	
Feb-15											0	
Mar-15											0	
Apr-15											0	
May-15											0	
Jun-15											0	
Jul-15											0	
Aug-15											0	
Sep-15											0	
TOTAL	14	14	7	8	11	11	1	1	2		59	

CVSA D/O Report – February 2015 - 10/2/15

1. **CVSA Coaching Scholarship 2015** – Congratulations to Matt Storey from Charlestown Swim Club and Andreas Falkenau of Singleton Swim Club on being selected as the CVSA Scholarship coaches for the 2015 season. They both will be heading to the Gold Coast in late April early May to complete their Silver license, and participate in our CVSA development squads.
2. **Swim Meet Process** - Every swim club is reminded that at the completion of their swim meet that all results (PDF, TM and MM result files) are sent through to CVSA competition Coordinator Russell Waugh immediately with the names of qualified referee and starter. This in turn is passed onto NSW for final approval.
Swim meet results WILL NOT be approved if submitted 7 days or later from the date of the meet and NSW will only accept results from CVSA and not individual swim clubs.
3. **Junior Establishment Squad** - activity this year and is inviting members to attend the *NSW State Open Championships 'Finals'* in February. This event is Swimming NSW's premier event of the year attracting up to 30 international teams. This is a preparation event for the Australian Championships, which is the trials for selection of the team to compete at the 2015 World Championships being held in August.

Date – Friday 27th February 2015- CVSA to provide a bus - **Numbers are limited.**
NB - Itinerary with pick up points will be provided upon confirmation. Departure time will be around 12noon with an approx return time of 10.30pm. Email cvsadevelopment@gmail.com **by 5pm 20 February, 2015** if interested.
4. **CVSA Proposed Budget 2015** -Recommendation to Area Coordinators to submit proposed expenditure budget for the 2015/16 season. The CVSA treasurer can assist with the 2014 expenses to help plan the areas 2015 activities.
5. **Speedo Sprints** – Sales from merchandise and unsold items to be returned to Swimming NSW. Team manager review due to change of date of Speedo finals.
6. **CVSA Information Guide** - Can all coordinators please update their respective areas so we can update the information guide and have ready to distribute mid this year. It would be ideal if we could have this as part of the forum in June 2015.
7. **Summer Championships Venue Update** -Lambton Pool See attached.
8. **PLC - 2 Year Agreement** - see attached
9. **Management and Standing committee** - Hannall St, Newcastle 12.45pm 8th March 2015
10. **CVSA Seasonal Calendar – 2015/16** Please find attached CVSA 2015/16 Seasonal Calendar.
11. **School Swimming Carnivals 2015** - If any school would like any assistance with running of their swimming carnival, then please do not hesitate to contact me jarrod.anthony@nsw.swimming.org.au or 0406 549 838.

Jarrold Anthony
NSW Development Officer

PUBLICITY REPORT – February, 2015 MEETING

21/01/15	Email to Nelson Bay RSL	Third request for list of Technical Officials
22/01/15	Email from Nelson Bay RSL ASC	List of Technical Officials available for meet
22/01/15	Email to Management Committee	Regarding T O's for Nelson Bay
29/01/15	Email to Mingara Swim Club	No information regarding T O's for forthcoming meet
30/01/15	Email from Mingara Swim Club	Technical Officials for forthcoming meet
30/01/15	Email to Management Committee	List of technical Officials available for meet
02/02/15	The Maitland Mercury	Maddi Elliott report

FURTHER PUBLICITY REPORT – February, 2015 MEETING

I have just received an envelope of newspaper cuttings from Cathy Sheedy (calling herself "the phantom newspaper clipper – gotta love it.

9 th Dec 15	The Singleton Argus	"Pooling their skills" report from International Children's Games for Singleton Swimmers
13 th Jan 15	The Singleton Argus	"Dive in to Public Pools" report from Branxton-Greta Superintendent Bruce Shakespeare
14 th Jan 15	The Advertiser	"Coalfields Swim Club Results"
21 st Jan 15	The Advertiser	"Swimmers prepare for Club Championships"
23 rd Jan 15	The Singleton Argus	"Stroke of Success" regarding Singleton Swimmers at NSW Country Regional carnival in Taree
28 th Jan 15	The Advertiser	"Good Attendance for Friday Night Swim Meet"
4 th Feb 15	The Advertiser	"Swimming Club News"
6 th Feb 15	The Singleton Argus	"Swimmers in competition mode" re Singleton Swimmers club swims

Michele Burley-Jones
Publicity Officer/Liaison Officer
C&VSA