

Coast & Valley Swimming Association Inc. Minutes-Management Committee Meeting

Edgeworth Sport & Rec Club Tuesday, 15 July, 2014

Meeting opened at 7.00 pm with David Hinds in the Chair

1. ATTENDANCE

David Hinds David Richards Jenny Schwetz Patricia Roberts Russell Waugh
Ian Johnson Norm Roberts Michele Burley-Jones
Jarrod Anthony SNSW Development Officer

2. **APOLOGIES:** Tom Davis. Moved Russell Waugh 2nd Michele Burley-Jones that apologies be accepted. Carried
3. **CONFIRMATION** - Minutes of previous meeting:
Moved Ian Johnson 2nd David Richards that the minutes of the previous meeting are a true and correct copy Carried
4. **BUSINESS ARISING** from the minutes
 - 4.1. WWI report- finalized – endorsed that letter be sent.
 - 4.2. New name for "Handicap point score" . Moved Russell Waugh 2nd Norm Roberts that title be renamed to: *Club Quality Point Score*. Carried.
 - 4.3. Technical Committee: consideration and setting of criteria for payment per meet to Technical Officials for Meet attendance – ATSC meeting still to be held.
 - 4.4. Macquarie Shores SC- waiting for production of copy of paid invoice for software upgrade
5. **CORRESPONDENCE:**
 - 5.1. INWARDS
 - 5.1.1. Affiliation forms: Newcastle Premiers, Raymond Terrace, Macquarie Shores, Kincumber Pacific Dolphins, Tilligerry Stingrays SC,
 - 5.1.2. Email-Swimming NSW: request for SNSW Board members to attend AGM
 - 5.1.3. Email-Michelle Johnson: web page editor problem logged with SAL
 - 5.1.4. Email-Michelle Johnson: website problem logged with APT
 - 5.1.5. Email-The Entrance SC: will review training requirements next season-fwd: Norm Roberts
 - 5.1.6. Email-Kirstin Street: EOI-Selection & Development committee
 - 5.1.7. Email-Sue Alley: NCC website link for ICG
 - 5.1.8. Email-Mark Heathcote: SNSW AGM & Forum papers and delegate nominations
 - 5.1.9. Email-Adelaide Markey: application for ICG –David Hinds
 - 5.1.10. Email-Matt Adair: D Squad meet proposal
 - 5.1.11. Email-Hunter SC-revised swim meet application
 - 5.1.12. Email-Danielle Tranter: lost property-CVSA champs-fwd: CVSA clubs
 - 5.1.13. Email-Matt Adair(SNSW):B& C Squad meet
 - 5.1.14. Email: EOI Phillip Hawke-Selection & Development Committee
 - 5.1.15. Janette Kinkade: letter of appreciation
 - 5.1.16. Email-Lee Bendeich: letter of appreciation
 - 5.1.17. Heather Brown: invitation to attend 2015 AGM
 - 5.1.18. Email-Matt Frith-EOI committee
 - 5.1.19. Email-Newcastle Embroidery: Invoice-fed: Treasurer
 - 5.1.20. Email-Swimming NSW: SNSW Membership Fees
 - 5.1.21. Email-Hunter Valley Allstars: Change of Secretary
 - 5.1.22. Email-Kincumber pacific Dolphins: Request to correct closing date on CVSA website for September meets

- 5.1.23. Email-Cathy & Jim Sheedy: thank you
- 5.1.24. Email-KPD: Confirmation that LC Championships will be held at PLC; number of officials at SC meet
- 5.1.25. Email-Kincumber Pacific Dolphins SC: Invoice
- 5.1.26. Email-Matt Adair: B& C Squad-change of venue
- 5.1.27. Email- Phillip Hawke: EOI Committee

5.2. OUTWARDS

- 5.2.1. Mark Walmsley: signed documents and cheque
- 5.2.2. Email-Swimming NSW: approval for SNSW Board members to attend AGM
- 5.2.3. Email-Michelle Johnson: re website page editor
- 5.2.4. Email-The Entrance SC: technical training
- 5.2.5. Email-Matt Adair: D Squad meet proposal
- 5.2.6. Sue Bradley- request for statement
- 5.2.7. Email-KPD- numbers for catering

5.3. Business Arising from Correspondence:

- 5.3.1. Delegate for SNSW AGM – Jenny Schwetz
- 5.3.2. Delegate for SNSW Forum – Jenny Schwetz
- 5.3.3. D Squad meet proposal –tabled at next SNSW competitions meeting
- 5.3.4. Request from Matt Adair to host B& C Squad meet – Moved Ian Johnson 2nd Norm Roberts that CVSA host B & C Squad meet. Carried
- 5.3.5. SNSW Membership fees- 1.5% transaction fee may be passed on to members – to be confirmed prior to opening of registration season
- 5.3.6. KPD-closing date on CVSA website for September meets has been corrected
- 5.3.7. B & C Squad meet to be held at Mingara – dates & times remain unchanged. Accommodation and bus hire to be reviewed by Development Committee

Moved Russell Waugh 2nd David Richards that correspondence inwards be dealt with as read and correspondence outwards be approved. Carried

6. REPORTS:

6.1. Treasurer – Trish Roberts

Report tabled-copy attached

Moved Trish Roberts 2nd Ian Johnson that 2 Term Deposits be re-invested for a further 12 months with interest to be added to the capital. Carried

6.1.1. Accounts approved for Payment

Management	Honorariums	\$2520.00
Gunyah Hotel	Deposit-Tech officials dinner	\$300.00
NSW Fair Trading	Fee-Form 12	\$52.00
Jenny Schwetz	Printing, stationery	\$861.91
Jenny Schwetz	Office Supplies	\$145.44
Narelle Murphy	Reimburse- Dev squad expenses	\$206.65
Jenny Schwetz	Office Supplies	\$144.00
Newcastle Embroidery	Invoice	\$1917.00
Kincumber Pacific	Invoice – summer Champs	\$690.00
Dolphins SC		
Trish Roberts	Reimburse Country Champs Tech	\$2180.43
	Officials development	
Trish Roberts	Reimburse AGM catering	\$160.45
David Hinds	Reimburse AGM catering	\$102.00

Moved Trish Roberts 2nd David Richards that report be accepted and accounts approved for payment. Carried

6.2. Competition Committee/Registrar – Russell Waugh

Minutes tabled-copy attached. Moved Russell Waugh 2nd David Richards that minutes be accepted. Carried.

6.2.1. Moved Russell Waugh 2nd Michele Burley-Jones that that Summer meet dates be approved. Carried

APPROVED SUMMER SWIM MEETS			
CLUB	DATE	VENUE	TYPE
Woy Woy	3/4 October 2014	Woy Woy	Qualifying
NuSwim	11 October 2014	The Forum	Qualifying
SNSW B & C Squad meet	18-19 October 2014	Woy Woy	
Hunter	25 October	Lambton	Qualifying
Mingara	1/2 November 2014	Mingara	Qualifying
Mingara	8 November 2014	Mingara	Development
Raymond Terrace	9 November 2014	Lakeside	Qualifying
Central Newcastle	16 November 2014	Lambton	Qualifying
Swansea	22nd November	Swansea	Development
CVSA Championships	29-30 November 2014	Woy Woy	Championships
ICG	8-10 December 2014	The Forum	
Beresfield	14 December 2014	Beresfield	Development
Nelson Bay	31 January 2015	Tomaree	Qualifying
Speedo heats	7 February 2015	TBA	
Mingara	8 February 2015 TBC	Mingara	Open qualifying
CVSA Development	15 February 2015	TBA	Development
Titans	22 March 2015	Toukley	Development
Country Regional	10-11 January 2015	Lightening Ridge, Queanbeyan & Taree	
State Age 12 & under	16-17 January 2015		
State Age 13/18	19-24 January 2015		
State Open	28 Feb-1 March		
Country	21-22 February 2015		

6.2.2. **Recommendation:** altering 15 & Over relays to Open events allowing small clubs to field a team in a relay event. Moved Russell Waugh 2nd Ian Jphnson. Carried.

6.2.3. **Recommendation:** Add two (2) new age groups p 15/16 years and 17/over. Moved Russell Waugh 2nd David Richards. Carried.

6.2.4. EOI from Mingara SC to host 2014 summer championships
Recommendation: PLC is still best option due to size of facility. Moved Russell Waugh 2nd David Richards. Carried

6.2.5. Considered request by Mingara SC to move winter championships to long weekend in June
Recommendation: retain winter championships in current position on the calendar due to accommodation costs and availability of technical officials. Moved Russell Waugh 2nd Norm Roberts Carried

6.2.6. Program cost for CVSA championships:
Recommendation: sell for \$2.00 each with \$1.00 to go to host club. Moved Russell Waugh 2nd Norm Roberts. Carried.

6.2.7. Call for applications to host CVSA summer meets and Speedo heats has been sent out to Clubs

- 6.2.8. Noted that swimmers are playing with heaters in marshalling area.
Recommendation: Any swimmer disobeying an instruction will not be permitted to compete in further events of the meet. Moved Russell Waugh 2nd Norm Roberts. Carried.

6.3. **Selection & Development Committee** – Jarrod Anthony on behalf of Tom Davis

Minutes tabled-copy attached. Moved Norm Roberts 2nd Ian Johnson that minutes be accepted. Carried.

- 6.3.1. Moved Russell Waugh 2nd Trish Roberts that Expressions of Interest for Team Managers be called for A. B& C and D Squad meets. Carried.
- 6.3.2. A squad
- 6.3.2.1. All members (swimmers, coaches, Team Managers) to cost \$130.00 each to be covered by CVSA. MC carers will have to cover own cost. Moved David Richards 2nd Michele Burley-Jones. Carried
- 6.3.2.2. EOI received:
- | | |
|-------------------|----------------|
| Team Manager | Narelle Murphy |
| Assistant Manager | Belinda Boon |
| Head Coach | Tom Davis |
- 6.3.3. B Squad
- 6.3.3.1. EOI received:
- | | |
|-------------------|--------------|
| Team Manager | Belinda Boon |
| Assistant Manager | |
| Head Coach | |
- 6.3.3.2. Costing for accommodation & bus hire for B & C Squad meet to be reviewed as venue has changed to Mingara.
- 6.3.3.3. Confirmation that lunch will be provided by SNSW at meet
- 6.3.4. C Squad
- 6.3.4.1. Team Manager & Coach to be appointed
- 6.3.4.2. **Recommendation:** B & C Squad meet – Saturday is optional; all members must attend Sunday
- 6.3.4.3. **Recommendation:** parents drop off and pick up swimmers at pool
- 6.3.5. Approve supply of shirts for scholarship coaches (2)
- 6.3.6. Team Manager policy and first aid kit to be supplied to all Team Managers

6.4. **ATSC Convenor** – Norm Roberts

Winter Country Championships report tabled. Moved Norm Roberts 2nd David Richards that report be accepted. Carried

- 6.4.1. Noted that Technical Official database to be reviewed
- 6.4.2. Moved Norm Roberts 2nd Ian Johnson that selected technical officials be targeted for Summer Country Championships in February.
- 6.4.3. Gunyah Hotel function room has been booked for Technical Officials dinner – 2nd May, 2015.
- 6.4.4. Reminder to be sent to clubs about AOE training- 16 August
- 6.4.5. Reminder to be sent to club about Meet Manager/Team Manager training.
- 6.4.6. EOI to be sent to clubs for training for Judge of Strokes and Inspector of Turns. Dates will be set when interest in training has been identified.

6.5. **Development Officer** – Jarrod Anthony

Report tabled-copy attached. Moved Michele Burley-Jones that report be accepted.
Carried.

Management committee position descriptions tabled-copy attached

Updated Seasonal calendar tabled

Jarrod Anthony left the meeting at 8.32pm due to work commitments.

6.6. **Property Officer**- Ian Johnson

Current Asset register tabled – copy attached

6.7. **Publicity Officer** – Michele Burley-Jones

Verbal report given

6.8. **Web Administrator** – TBA

7. GENERAL BUSINESS:

- 7.1. Approved formation of a working group to formulate options to run an Annual Presentation event:

Andrew Sylvester	Steven Elsworth
Sonny Hinwood	David Hinds
Tom Davis	Jenny Schwetz
Belinda Boon	Jarrod Anthony

- 7.2. Approved Working Group-Presentation Event: Terms of Reference-copy attached

- 7.3. Expressions of Interest have been received for the following:

- 7.3.1. Management (Individual Member): Narelle Murphy
(1 vacancy) Matt Frith
Phillip Hawke

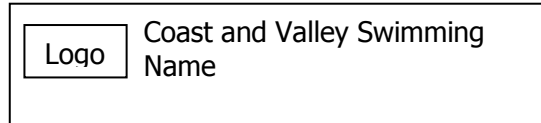
Phillip Hawke was appointed to fill casual vacancy..
Letter to be sent thanking Narelle Murphy and Matt Frith for their interest.

- 7.3.2. Selection & Development: Kirstin Street
(2 vacancies) Phillip Hawke
Kirsten Street & Phillip Hawke were appointed to fill casual vacancies

- 7.3.3. Competition Committee: Debbie Blyth
(2 vacancies) Steven Elsworth
Debbie Blyth & Steven Elsworth were appointed to fill casual vacancies.

7.3.4. Technical Swimming: John Hart
John Hart was appointed to the Technical Committee

- 7.4. Endorsed executive decision to purchase maroon polo shirts for Dev team
- 7.5. Approved Password change for website
- 7.6. Approved magnetic Name badges for Development team- all coaches and Managers should be identified by a name badge. Moved Jenny Schwetz 2nd Norm Roberts that first name badge supplied at no cost; replacement badges to be supplied at cost. Carried. David Hinds to follow up.



- 7.7. Confirmed Jenny Schwetz as Public Officer. Moved David Richards 2nd Norm Roberts. Carried.
- 7.8. Moved Trish Roberts 2nd David Richards that accommodation be booked for targeted officials for summer Country Champs in February, 2015. Carried.

8. MEETING CLOSED 8.58pm

9. NEXT MEETING: Tuesday 19 August, 2014 – Edgeworth Sport & Rec Club – 7pm

CHAIR: David Hinds

SECRETARY: Jenny Schwetz

COAST & VALLEY TREASURERS REPORT AS AT 1ST JULY 2014

FORWARD

\$33,206-13

INCOME

DEV SQUADS 40-00
CHAMPIONSHIPS 13,365-00
SWIMMING AUSTRALIA 939-00
(Club component re-imbursement)

14,344-00

\$47,550-13

LESS EXPENSES

CHQ NO 402 T Davis 795-00
No 403 SNSW 190-00
No 411 Ncle Framing 300-00
No 412 D Hinds 150-00
No 414 M Elliott 300-00
No 415 M Bailey 150-00
No 417 C Hawke 100-00
No 419 R Waugh (programs) 614-77
No 420 P Roberts 55-68
No 421 M Burley-Jones 18-50
No 422 I Johnson 30-00
No 424 M Walmsley 880-00
No 427 J Schwetz 440-00
No 431 M Burley-Jones 200-00
No 432 I Johnson 220-00
No 433 T Davis 60-00
No 438 J Schwetz (Reports) 861-91
No 440 J Schwetz
(Dev squad stationery) 145-44

\$47,550-13

TOTALS

\$5511-30

\$5511-30

BALANCE AS PER STATEMENT NO 59

\$42,038-83

Unpresented chqs: No 407 \$255, No 408 \$190, No 409 \$1699-80, No 410 \$6528, No 413 \$160,
No 416 \$262, No 418 \$100, No 423 \$10, No 425 \$440, No 426 \$220, No 428 \$400, No 429 \$240,
No 430 \$60, No 434 \$240, No 435 \$300, No 436 \$300, No 437 \$300

TOTALS \$11,704-80

Cash Reserve account (statement no 41) \$37,525-20 + Int \$74-02 \$37,599-22
Term Deposits due 16/7/14 @ 3.65% \$10,000
Term deposit due 12/7/14 @ 3.75% \$23,509-30

.....
Signature

.....
Date

Coast & Valley Swimming Association Inc. Minutes-Competition Committee Meeting

Sunday 22 June, 2014

Edgeworth Sport and Recreation Club

Meeting opened 9.22am with Russell Waugh in the Chair

1. ATTENDANCE

Russell Waugh Narelle Murphy

Visitors

Jenny Schwetz Tom Davis

Jarrold Anthony SNSW Development Officer

2. **APOLOGIES:** David Hinds
Moved Narelle Murphy 2nd Jenny Schwetz that apology be accepted. Carried.

3. **CONFIRMATION** - Minutes of previous meeting:
Moved Narelle Murphy 2nd Jarrod Anthony that the minutes of the previous meeting are a true and correct copy. Carried.

4. **BUSINESS ARISING** from the minutes

Nil

5. **CORRESPONDENCE:**

5.1. INWARDS

5.1.1. Winter swim meet applications

- 5.1.1.1. Mingara (x3)
- 5.1.1.2. Hunter
- 5.1.1.3. Titans
- 5.1.1.4. Woy Woy
- 5.1.1.5. NuSwim
- 5.1.1.6. Raymond Terrace
- 5.1.1.7. Central Newcastle
- 5.1.1.8. Beresfield
- 5.1.1.9. Nelson Bay

5.2. OUTWARDS

Nil.

Moved Narelle Murphy 2nd Tom Davis that correspondence inwards be dealt with as read.
Carried

5.3. Business Arising from Correspondence

6. GENERAL BUSINESS:

6.1. Approved Meets

- 6.1.1. Mingara Qualifying– programs to be submitted
- 6.1.2. Hunter Qualifying
- 6.1.3. Titans Development
- 6.1.4. Woy Woy Qualifying–
- 6.1.5. NuSwim Qualifying
- 6.1.6. Raymond Terrace-Qualifying
- 6.1.7. Central Newcastle Qualifying
- 6.1.8. Beresfield Development
- 6.1.9. Mingara Qualifying/Development/Open Qualifying
- 6.1.10. Nelson Bay Qualifying

6.2. Summer season calendar –

Moved Narelle Murphy 2nd Jarrod Anthony that summer season calendar be recommended for approval by Management Committee. Carried

APPROVED SUMMER SWIM MEETS			
CLUB	DATE	VENUE	TYPE
Woy Woy	3/4 October 2014	Woy Woy	Qualifying
NuSwim	11 October 2014	The Forum	Qualifying
SNSW B & C Squad meet	18-19 October 2014	Woy Woy	
Hunter	25 October	Lambton	Qualifying
Mingara	1/2 November 2014	Mingara	Qualifying
Mingara	8 November 2014	Mingara	Development
Raymond Terrace	9 November 2014	Lakeside	Qualifying
Central Newcastle	16 November 2014	Lambton	Qualifying
Swansea	22nd November	Swansea	Development
CVSA Championships	29-30 November 2014	Woy Woy	Championships
ICG	8-10 December 2014	The Forum	
Beresfield	14 December 2014	Beresfield	Development
Nelson Bay	31 January 2015	Tomaree	Qualifying
Speedo heats	7 February 2015	TBA	
Mingara	8 February 2015 TBC	Mingara	Open qualifying
CVSA Development	15 February 2015	TBA	Development
Titans	22 March 2015	Toukley	Development
Country Regional	10-11 January 2015	Lightening Ridge, Queanbeyan & Taree	
State Age 12 & under	16-17 January 2015		
State Age 13/18	19-24 January 2015		
State Open	28 Feb-1 March		
Country	21-22 February 2015		

6.3. Considered adding extra age groups for CVSA Championships.

Recommendation: add two (2) new age groups p 15/16 years and 17/over

6.4. Competition section of information booklet to be reviewed and updated.

6.5. Considered altering 15 & Over relays to Open events allowing small clubs to field a team in a relay event. To be recommended to Management

6.6. EOI from Mingara SC to host 2014 summer championships

- Recommendation: PLC is still best option
- 6.7. Noted that change room facilities were not available for use after 4pm
- 6.8. Considered heaters as a safety issue as swimmers were turning them on after officials had decided that they were no longer required to be in use. Vigilance by officials to be observed.
- 6.9. Considered request by Mingara SC to move winter championships to long weekend in June
Recommendation: retain winter championships in current position on the calendar.
- 6.10. Program cost for CVSA championships:
Recommendation: Option 1 allow printing of programs from website
 Option 2 sell for \$2.00 each with \$1.00 to go to host club

6. MEETING CLOSED 10.40am

7. NEXT MEETING: TBA

CHAIR: Russell Waugh

SECRETARY: Jenny Schwetz

Coast & Valley Swimming Association Inc. Minutes-Selection and Development Committee Meeting

Sunday, 22nd June, 2014

Meeting opened at 1.35 with Jarrod Anthony elected as Chairman.

1. ATTENDANCE

Narelle Murphy Belinda Boon Tom Davis
Visitors Jenny Schwetz Kirsten Street
Jarrod Anthony NSW Development Officer

2. APOLOGIES: Peter Rinhard. Moved Narelle Murphy 2nd Tom Davis that apology be accepted. Carried.

3. CONFIRMATION - Minutes of previous meeting
Moved Tom Davis 2nd Belinda Boon that the minutes of the previous meeting are a true and correct copy. Carried

4. BUSINESS ARISING from the minutes

- 4.1. Confirmed that shirts and caps are ex stock and in custody of Narelle Murphy
- 4.2. Confirmed squad numbers – 2 outstanding payments and consent forms
- 4.3. Scholarship coaches will attend Development days
- 4.4. C Squad meet – see General Business

5. CORRESPONDENCE IN –

Multiple emails re – Enquiries Development squads

Moved Belinda Boon 2nd Tom Davis that correspondence inwards be dealt with as read and correspondence outwards be approved. Carried.

6. GENERAL BUSINESS

- 6.1. Applications are definitely closed-applications will no longer be accepted.
- 6.2. Team Manager positions are to be by application and selected by management committee
- 6.3. Squad schedules:
 - 6.3.1. A Squad (23):
 - Knox Grammar 20-21 September
 - All members (swimmers, coaches, Team Managers) to cost \$130.00 each to be covered by CVSA. MC carers will have to cover own cost.
 - EOI from:

Team Manager	Narelle Murphy
Assistant Manager	Belinda Boon
Head Coach	Tom Davis
 - Bus to be hired – Narelle Murphy to follow up and obtain quotes
 - Bus pick up points: Fullerton Cove/ West Wallsend pool/ Ourimbah rest area
 - Shirts for Scholarship coaches to be obtained-Narelle Murphy to follow up
 - 6.3.2. B Squad (22)
 - As per program
 - Coaches to be confirmed by Jarrod Anthony
 - Reminder to squad members to be sent out
 - Accommodation: Ashwood Motel, Gosford – 9 rooms booked- TBC

- Bus pickup points: Fullerton Cove/ West Wallsend pool/Ourimbah rest area
- Meals – Jarrod Anthony to confirm lunch provided by SNSW
-consider tea at Gosford RSL – Jarrod Anthony to follow up
- Shirts and caps in stock
- EOI from:

Team Manager	Belinda Boon
Assistant Manager	TBC
Head Coach	TBC

6.2.3. C Squad (30)

- EOI for:

Team Manager	TBA
Coach	TBA
- Shirts and caps in stock
- Recommendation: B & C Squad meet – Saturday is optional; all members must attend Sunday
- Recommendation: parents drop off and pick up swimmers at pool

6.2.4. D Squad (97)

- EOI from:

Coach	Tom Davis
Team Manager	TBA
- Bus pick up points: Fullerton Cove/ West Wallsend pool/ Ourimbah rest area
- D Squad rationale – letter to be sent to Matt Adair re dissatisfaction with 9/10yrs 50m form stroke races as relays

- 6.3. Communications with squad members – reminder emails to be sent out 2 weeks prior to any development day activities and meets
- 6.4. Team Manager policy and first aid kit to be given to Managers prior to any trip by CVSA management
- 6.5. Development section of Information booklet to be reviewed at next meeting.

Meeting Closed : 3.53pm

CHAIR: JARROD ANTHONY

SECRETARY: JENNY SCHWETZ

CVSA D/O Report - July 2014 - 9/7/14

- 1. CVSA Management Committee and Standing Committees** – Congratulations to the newly elected Management and Standing committee members for the 2014/15 season. As voted at the AGM in 2012 some of the management position will run for a two year term, with the remainder of positions being for 12 months period

Thank you to all swim clubs and delegates for attending the CVSA AGM and a special mention to David Hind and Cathy and Jim Sheedy for catering lunch to members after the AGM and Forum.

- 2. Management Committee Position Descriptions** – See attached.

Reminder to new and existing members - That each person on the management committee is to undertake an ownership of their role throughout their term and to utilise the SNSW Development officer whenever they need assistance. This includes submitting monthly reports when called for by the secretary prior to each monthly meeting. Recommendation - CVSA is need of a webmaster to keep the CVSA website up to date. This needs to be kept in mind when selecting the individual committee member nomination.

- 3. SNSW AGM - Courtyard by Marriott North Ryde 26th July 2014 10am** - Please ensure that all delegates planning to attend the Annual General Meeting complete and return the enclosed Delegate Nomination Form by 5.00pm Friday 18th July 2014.

- 4. SNSW State Forum - Courtyard by Marriott North Ryde 26th July 2014**

The Forum will commence directly after the AGM with the schedule as follows:-

- 9.30am – Delegate Registration
- 10.00am – Annual General Meeting
- 11.30am – State Forum to commence – Presentation of Top 10 Point Score Banners
- 11.40am – Update from Swimming Australia regarding the APT Online System
- 12.40pm – Presentation on the Swimming NSW High Performance Committee
- 1.00pm – Lunch Break
- 1.45pm – Update from Swimming NSW regarding new Working with Children Check
- 2.15pm – State Forum Closure (Approx)

- 5. The 2014-2015 membership fees have been finalized and are as follows -**

Swimmer: \$57 Non-Swimmer: \$17.50 CVSA: \$3

SNSW will send out a check list and a registration guide to areas and clubs similar to previous years in the upcoming months to on how to set up area / club fees.

- 6. CVSA Development Day B and C Squads** – 40 athletes attended the development days at the Forum Aquatic Centre, Newcastle University on the 28th and 29th June 2014. It was a very productive and informative day with guest coach speakers such as Tom Davis, Steve Goodier and Mark Hinchey. Thanks to CVSA coaches and the Development committee assisting in the data collection for the pool sessions.

7. **B and C Squad Meet** – SNSW has requested assistance from CVSA to conduct the B and C squad meet at the **Mingara Aquatic Centre**. Recommendation is that we support this request and use this opportunity in signing off practical skills for our technical officials within our area.

8. **CVSA Seasonal Calendar Updated** – See attached

Regards
Jarrod Anthony
SNSW Development Officer

QTY	PROPERTY
1	VIEW SONIC PROJECTOR MODEL No. PJD5111
1	LOGITECH SPEAKER SYSTEM MODEL No Z323
1	TOSHIBA LAP -TOP MODEL No PSAR9A-01H001
1	BROTHER PRINTER
	MEET MANAGER & TEAM MANAGER PROGRAM DISCS
7	TAIT TP8110-H6CF (TP8100) UHF RADIOS
Serial no's	25496870, 25492014, 25520157, 25493080 25493662, 25496493, 25519612
7	RADIO BATTERIES
Serial no's	25482231, 25483330, 25512295, 25482203 25483306, 25483329, 25512260
5	TAIT RADIO BATTERY CHARGERS
	CLAIMS BOARD & EXTENSION LEGS
	STOP WATCHES & SCREWDRIVER
2	SETS CLIPBOARDS
	LIFE MEMBER BADGES
	CVSA BADGES
4	CASH BOXES
	LAP COUNTERS
	CATERING EQUIPMENT
1	COAST & VALLEY BANNER
1	COAST & VALLEY DEVELOPMENT BANNER

Coast and Valley Short Course Championships – 2014

The 2014 Coast and Valley Short Course Championships were held on the weekend of 14/15 June at the Peninsula Leisure Centre – Woy Woy. PLC is an excellent venue and many quality times were achieved.

Competition in the pool was high class and for many athletes a great lead up to NSW Country and State Age and Open Championships in July and August.

The nine years and under age group was dominated by Hunter duo Emily March and Charlie Walker. Charli Greedy and Y Valley and Arielle Taylor of NuSwim also performed well in the girls division while Tyne Spencer of KPD finished runner up in the boys.

The ten years age group was well contested in the girls between Christine Connell of Novocastrian and Cassandra Fayers of Hunter. The boys division was dominated by Riley Mather of Nelson Bay who broke 2 individual records. He was followed up by Joshua Reed of Novocastrian and Thomas Feldmann of Hunter.

The eleven years age group was dominated by Woy Woy's Kaylah Holmes who broke one record. She is followed up by Emily Jones of Novocastrian and Emily Leslie of Mingara. In the boys the competition was completely dominated by Charlie Hawke of West Wallsend Indoor who broke 5 records.

The twelve year age group was dominated by Michaela Hazell of NuSwim and Jasmine Anderson of Macquarie Shores. Michaela broke an amazing 7 records and Jasmine broke one. The boys division was dominated by Nelson Bay's Zane Morphey-Watson followed by Woy Woy's Lachlan Braddish. Zane finished the meet with 2 records and Lachlan 1 record.

The thirteen years age group was dominated by Novocastrian's Jade Frith. She was followed by NuSwim's Hannah Richardson and West Wallsend Indoor's Isabella Hawke. The boys division was dominated by Shaye Booth of Mingara Aquatic followed by Lachlan Blake of KPD and Mingara team mate Cooper Woolley.

The fourteen years age group was dominated by Chloe Jones of Novocastrian. She was followed by the KPD duo of Cassidy Matterson and Kate Richards. In the boy's division it was a hard fought battle between Novocastrian swimmers Jackson Ryan and Harrison Gellatly.

The fifteen years and over age group displayed high class competition. In the boys Jacob Cerniauskas of Novocastrian outscored his opposition. In the girls the NuSwim's Emma McDonald, Hunter's Meg Bailey and Woy Woy's Cassandra van Breugel outscored their rivals.

CVSA is blessed in Multi-Class swimming with Olympian Maddison Elliott – NuSwim representing the area. Events over the weekend were dominated by Woy Woy's Robert Stott, Gosford's Dylan Littlehales and Woy Woy's Joshua Smith in the male events. In the female events Maddi showed her class followed by Bella Niarros of Charlestown, Katelyn Smith of Woy Woy, and Mingara duo Ling Gribble and Tahlia Blanshard.

At the end of the meet Coast and Valley Swimming Association President David Hinds presented the Swimmer of the Meet Awards. In the male competition Charlie Hawke of West Wallsend Indoor scored 157 points and broke 5 individual records. Charlie is such a committed young athlete who gives his very best in every race he contests. In second place was Mingara's Shaye Booth and in third place Zane Morphey-Watson of Nelson Bay.

In the female competition Michaela Hazell from the NuSwim club showed her class. Michaela scored 182 points and broke 7 CVSA records. Michaela displayed form in all disciplines over all distances, especially the sprint distances. In second place was Jasmine Anderson of Macquarie Shores with Jade Frith of Novocastrian in third place.

Overall a staggering 57 individual and 9 relay records were broken out of 140 events. In one race alone the top six went under the previous record and all six swimming under the State Age qualifying time.

At the end of the two days of competition the Newcastle club Novocastrian were declared CVSA Club Champions scoring 1733 points, 2nd place to Mingara Aquatic – 1189.5 points and 3rd place to Hunter on 1163.5 points.

On behalf of Coast and Valley Swimming Association sincere thanks is offered to Kincumber Pacific Dolphins and Gosford City Council for hosting the meet. Also, a big thank you to the CVSA Technical officials for running a very smooth and efficient meet.



CVSA President David Hinds with Female Meet Michaela Hazell of the NuSwim Swim Club



CVSA President David Hinds with Male Swimmer Charlie Hawke from the West Wallsend Indoor Swim Club



CVSA Short Course Champions 2014 – NOVOCASTRIAN SWIM CLUB

WORKING GROUP – PRESENTATION EVENT

Expressions of interest were received from:

Andrew Sylvester EOI as Chairman
Sonny Hinwood
Tom Davis
Belinda Boon
Steven Elsworth

Ex Officio members:

President – CVSA
Secretary – CVSA
Development Officer – Swimming NSW

TERMS OF REFERENCE:

To formulate options to hold an annual Presentation event to recognise the performance of the Area's swimmers, clubs, Technical officials and committee members, and report to the Coast and Valley Management Committee.

It is expected that the Working group's final report will be submitted to the Secretary of the CVSA Management Committee by 30 March, 2015

The working group chairman shall:

- (a) issue, through the CVSA secretary, notices convening meetings
- (b) Cause accurate minutes to be kept of all meetings
- (c) Deliver to the Secretary of CVSA within seven days, in the format approved by the CVSA Committee a copy of all minutes, reports and recommendations arising from the working group's meetings for reference to and consideration of the Committee, and
- (d) Cause all working group correspondence to be directed through the CVSA Secretary

The CVSA Management Committee shall have the right to adopt the recommendations of the working group in whole or part.

The CVSA Management Committee may reject any recommended individual member, but shall not add to the list without a prior recommendation from the working group committee.

Each member shall have one (1) vote

Management Committee

President – Include co-ordinating monthly meetings, chairing meetings to ensure they run smoothly and that the Constitution and Club rules are adhered to. Is the official representative of the area and with other committee members ensures the efficient running of the association. The President prepares a report for the Annual General Meeting (AGM), recording all achievements during the preceding year.

Vice President – Is to assist the President and other Committee Members as required. The Vice-President would assume the President's tasks should they be unable to continue, such as chairing meetings in the President's absence.

Secretary – Covers the CVSA administration activities. They are usually the first point of contact for Swimming NSW, swimming clubs and the general public. The Secretary is the chief administration officer for the committee/ area.

Treasurer – Is to oversee the financial affairs of the CVSA including all money owing, invoices, cash receipts and disbursements. The treasurer assists in preparation of the budget, planning for the areas financial future, and assisting other committee areas relating to finance. Monthly and Annual reports required.

Registrar – Act as Chairperson of the Competitions Committee. Keep up to date records of all Area competition results and swimming records set at Area Championships. Responsible for the preparation and safekeeping of medallions and ribbons for all Area Championships and associated Meets. Monthly and Annual reports required.

Development Co-ordinator – Act as chairperson for the Development Committee arranging Development Squad activities under Swimming NSW guidelines. Implement criteria for each development squad not in conflict with Swimming NSW's. Communicate with coaches to run development squads. Monthly and Annual reports required.

ATSC Co-ordinator (ALEC) - Act as the Chairperson of the ATSC Committee. Be the liaison between the ALEC Committee and the Area Committee. Liaison between the relevant SNSW technical committees and the Area ALEC Committee on all matters related to technical official appointments, development and education. Monthly and Annual reports required.

Property / Asset Co-ordinator - Is responsible for keeping an up to date log of equipment / assets and there location. A monthly report is to be submitted.

Webmaster - Is responsible for keeping CVSA website up to date with information regarding the Coast and Valley Swimming Area for its members and clubs. This includes (but is not limited to) Development Squads, Competitions, Results, Technical official courses and coach education. A monthly report is to be submitted with updates.

Media Officer - Is responsible for establishing contacts within the local media. Can direct all media enquiries to the relevant people within the CVSA committee or clubs. Oversees the content and distribution of media releases on behalf of CVSA.

STANDING COMMITTEES

Selection and Development Committee – Assist in recommendations to CVSA management committee in planning CVSA Development activities. Involvement in future planning / direction of local development activities in conjunction with SNSW guidelines. Attend meetings where required.

Competition Committee – Assist in recommendations to management committee for approving area meets. Involvement in CVSA competition policy for area in conjunction with SNSW structure.

ATSC Committee - Assist in recommendations to CVSA management committee in planning technical official appointments, development and education activities such as forums.