

Coast & Valley Swimming Association Inc. Minutes-Management Committee Meeting

Edgeworth Sport & Rec Club Tuesday, 18 March, 2014

Meeting opened at 6.58pm with David Hinds in the Chair

1. ATTENDANCE

David Hinds	Jenny Schwetz	Patricia Roberts	Russell Waugh	Michele Burley-Jones
Ian Johnson	Norm Roberts			

2. **APOLOGIES:** David Richards, Jarrod Anthony. Moved Michele Burley-Jones 2nd Ian Johnson that apologies be accepted. Carried
3. **CONFIRMATION** - Minutes of previous meeting:
Moved Norm Roberts 2nd Russell Waugh that the minutes of the previous meeting are a true and correct copy. Carried
4. **BUSINESS ARISING** from the minutes
 - 4.1. Coaching scholarship places being booked by Jarrod Anthony
 - 4.2. First aid kit has been purchased and should arrive on Thursday
 - 4.3. Liaison with Masters swimming-Michele Burley-Jones to follow up
 - 4.4. Draft budget 2014/15 tabled
5. **CORRESPONDENCE:**
 - 5.1. INWARDS
 - 5.1.1. Email :Valentine Torpedoes SC: re Swimmer ID
 - 5.1.2. Email: Kincumber Pacific Dolphins SC re Dev meet program
 - 5.1.3. Email: Swimming NSW:-Clublane database not yet operational- no way to give a member a membership number
 - 5.1.4. Email: Singleton SC: unable to locate Development shield
 - 5.1.5. Purnell Trophies – flyer
 - 5.1.6. Email: Kerrie Walsh- confirmation the Mayor Jodie Harrison will be attending the Technical Officials dinner
 - 5.1.7. Email: Swimming NSW- Membership Go Live
 - 5.1.8. Email: Pat Troy-acceptance to attend invitational dinner
 - 5.1.9. Email: Robyn Brown-query re break times- fwd: Russell Waugh
 - 5.1.10. Sid Fogg- invoice – bus charter-E Squad
 - 5.1.11. Email: PLC re booking form-fwd: Jarrod Anthony
 - 5.1.12. Email: Newcastle Embroidery- Invoice & statement-fwd: Treasurer
 - 5.1.13. Email: Phillip Hawke re website access for mobile devices
 - 5.1.14. Email: Swimming NSW-Speedo start list-fwd: Russell Waugh
 - 5.1.15. Email: Julie Pollitt re Development Squads
 - 5.1.16. Australia Post- invoice for PO Box rental
 - 5.1.17. Chris Hartcher-Seniors week Local achievement awards
 - 5.1.18. Email: Ashwood Motel- booking and contract B Squad
 - 5.1.19. Email: Macquarie Shores SC re accreditation for timekeepers and Marshals
 - 5.1.20. Email: Purnell Trophies-invoice-fwd:Treasurer

- 5.1.21. Email(Russell Waugh): Toukley SC-cancellation of swim meet
- 5.1.22. Email: Liam Farmer re results from Hunter swim meet-fwd: Russell Waugh
- 5.1.23. Email: Swimming NSW re nil claims for swimming clubs for insurance
- 5.1.24. Email: PLC re warm up lanes-fwd: Jarrod Anthony
- 5.1.25. Email: Purnell Trophies-invoice-fwd: Treasurer

5.2. OUTWARDS

- 5.2.1. Email Kincumber Pacific Dolphins SC: catering claim
- 5.2.2. Email Kincumber Pacific Dolphins SC: Time Trial criteria
- 5.2.3. Email Various Club Secretaries: re inclusion of Development & Technical training information in meet programs
- 5.2.4. Email-Amy Wilde: recipient Coaching Scholarship
- 5.2.5. Email- Ben Fricker: recipient Coaching Scholarship
- 5.2.6. Email: David Hinds, Narelle Murphy, Russell Waugh- Team Manager Policy
- 5.2.7. Email; Kerrie Walsh- Invitational dinner details for Mayor Jodie Harrison
- 5.2.8. Email: Julie Pollitt re Development squads
- 5.2.9. Email: Liam Farmer re results for Hunter swim meet

5.3. Business Arising from Correspondence:

- 5.3.1. Development shield was delivered to Singleton pool, but has been unable to be located since-David Hinds to follow up.
- 5.3.2. PLC Booking-warm up lanes- follow up by Jarrod Anthony
- 5.3.3. Website access for mobile devices – Matt Frith to advise
- 5.3.4. Ashwood Motel booking-4 rooms sleeps 5, 4 rooms sleeps 4. 50% deposit required one (1) month prior & numbers per room; use of BBQ area, games room, pool; & Function room for debrief on Saturday evening
- 5.3.5. Toukley Sharks SC swim meet has been cancelled due to lack of entries
- 5.3.6. Insurance- Nil claims – 21 March

Moved Michele Burley-Jones^{2nd} Ian Johnson that correspondence inwards be dealt with as read and correspondence outwards be approved. Carried

6. REPORTS:

6.1. **Treasurer** – Trish Roberts

Report tabled-copy attached

Amended Statement for February tabled-copy attached

6.1.1. Accounts approved for Payment

Sid Fogg & Sons P/L	Bus charter- E Squad	\$930.00
Newcastle Embroidery	Blue tee shirts (Speedo)	\$486.00
Australia Post	PO Box rental	\$107.00
Purnell Trophies	Medals- Development meet	\$2292.00
Purnell Trophies	Plaque- Development meet	\$25.00
Russell Waugh	Program printing- Development meet	\$170.65
Michele Burley-Jones	Catering-Development Meet	\$53.53
Jairuk Thai Kitchen	Catering-Development Meet	\$164.00

Moved Trish Roberts 2nd Ian Johnson that report be accepted and accounts approved for payment. Carried

6.2. Competition Committee/Registrar – Russell Waugh

Report tabled-copy attached.

Moved Russell Waugh 2nd Trish Roberts that report be accepted. Carried.

- 6.2.1. Advised that Mingara SC entry fees \$(320.00) for CVSA Development meet have not been received. Russell to contact Race Secretary-if payment not received this week, secretary to write to club management advising that swimmers ` entry into CVSA meets (Championships, etc) will be jeopardized until all outstanding payment has been received.
- 6.2.2. All relay entries (2 teams per club per event) at 2014 Winter & Summer championships & 2014/15 development meet be free to enter. Moved Russell Waugh 2nd Ian Johnson. Carried.
- 6.2.3. That a second point score system be adopted as a "Club Handicap point score" and that a club which wins the Premier point score cannot win the Handicap point score. Moved Russell Waugh 2nd Norm Roberts that recommendation be approved. Carried. The award of this point score shall be allocated by the Number of points scored divided by the number of athletes (minimum four (4) competing.
- 6.2.4. Request for Host Club to be sent to CVSA clubs for winter Championships
- 6.2.5. Admission prices to be discussed with PLC- Russell Waugh and David Hinds to follow up.

6.3. Selection & Development Committee – Tom Davis

Minutes of committee meeting tabled-copy attached

Moved Russell Waugh 2nd Norm Roberts that minutes be accepted. Carried

6.4. ATSC Convenor – Norm Roberts

- 6.4.1. Invitations for Technical Officials to be sent out- list to be sent to Jenny Schwetz
- 6.4.2. Criteria for awards to be forwarded to Technical Committee by Norm Roberts
- 6.4.3. Reminder to clubs for JoS & IT training-29 March.
- 6.4.4. Reminder to Mark Heathcote re Technical dinner

- 6.4.5. Reminder that all infraction reports are to be handed to a representative of the Technical or Management committees.
- 6.4.6. Query re DQ of 8yr old swimmers at Development meet – Norm advised that no 8 year old competitor was disqualified.

Moved Norm Roberts 2nd Russell Waugh that report be accepted. Carried.

6.5. **Development Officer** – Jarrod Anthony

Report tabled-copy attached

Moved Trish Roberts 2nd Ian Johnson that report be accepted. Carried

- 6.5.1. Swim caps- cheque sent; caps have arrived
- 6.5.2. **International Youth Games 2014** - David Hinds & Jarrod Anthony are attending meeting with LMMC- Thursday.
- 6.5.3. Recommendation that Russell Waugh should be issued with a polo development shirt so he can be recognised as CVSA Manager. Moved Trish Roberts 2nd Ian Johnson that shirt be purchased. Carried.
- 6.5.4. CVSA banner needs to be provided by management to team managers on any touring teams.
- 6.5.5. Development Squad 2014 *applications have been extended to 31 March*

6.6. **Property Officer**- Ian Johnson

No report

6.7. **Publicity Officer** – Michele Burley-Jones

Report tabled-copy attached.

Moved Michele Burley-Jones 2nd Russell Waugh that report be accepted. Carried.

6.8. **Web Administrator** –Matthew Frith

No report

7. GENERAL BUSINESS:

- 7.1. Purchase of CVSA water bottles for Technical Officials at winter championship meet. Moved Norm Roberts 2nd Michele Burley-Jones that Trish Roberts investigate prices and delivery. Carried.
- 7.2. Moved Norm Roberts 2nd Russell Waugh that Meet Manager 5 be purchased. Jenny Schwetz to follow up
- 7.3. Moved Trish Roberts 2nd Ian Johnson that Matt Woods be reimbursed cost of polo shirt (Technical Official) for embroidery
- 7.4. Moved Norm Roberts 2nd Ian Johnson that Russell Waugh be provided with CVSA laptop and wireless printer. Carried. Ian Johnson to investigate pricing options.

8. MEETING CLOSED: 8.33pm

9. NEXT MEETING: TUESDAY 15 APRIL, 2014-EDGEWORTH SPORT & REC CLUB-7.00PM

CHAIR: David Hinds

SECRETARY: Jenny Schwetz

COAST & VALLEY TREASURERS REPORT AS AT 1 FEBRUARY 2014

FORWARD **\$45,924-15**

INCOME

INTEREST 32-45
 DEVELOPMENT SQUAD 225-00
 ON LINE ENTRIES (SSS) 750-00

TOTAL **\$1007-45** **1007-45**
\$46,931.60

LESS EXPENSES

CHQ NO 379 E KEEGAN 35-00
 NO 382 M.BURLEY-JONES 20-00
 NO 383 P ROBERTS 72-00
 NO 384 CASH RESERVE A/C 15,000-00
 DEPOSIT BOOK 5-00

TOTALS **\$15,132-00** **\$15,132-00**

BALANCE AS PER STATEMENT NO 54 **\$31,799-60**

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Unpresented chqs : No 380 D Hinds \$17-60 No 381 SNSW \$390

Term deposits \$23,509-30 due 12/7/14 for 12 months 3.75% **\$23,509-30**

\$10,000 due 16/7/14 for 12 months 3.65% **\$10,000-00**

Cash Reserve a/c: \$ 46-72 interest + \$15,000 deposit **\$37,254-21**

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Signature

Date

COAST & VALLEY TREASURERS REPORT AS AT 1 MARCH 2014

FORWARD **\$31,799.60****INCOME**

BUS TRIP – E SQUAD	60-00
DEVELOPMENT SQUAD	500-00
MEET ENTRIES	6370-00
MEET ENTRIES	695-00
N MURPHY	20-00

TOTALS	\$7645-00	<u>7645-00</u>
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\$39,444-60**LESS EXPENSES**

CHQ NO 378 Gosford s/c	50-00
No 381 SNSW	390-00
No 387 R Waugh (programs)	218-80
No 389 Nuswim s/c	185-00
No 390 Ncle Embroidery	70-00

TOTALS	\$913-80	913-80
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TOTALS AS PER STATEMENT NO 55	\$38,530-80
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Unpresented chqs NO 37 N Murphy \$10 No 380 D Hinds \$17-60 no 382 M Burley-Jones \$20
No 383 P Roberts \$72 No 384 C & V (cash reserve a/c) \$15,000-00 385 SNSW \$50
No 386 SNSW \$1063-00 no 388 SNSW \$940 7,375-15

Cash reserve a/c \$37,254-21 + Int Jan = \$52-26 Feb \$68-68	\$37,375-15
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Term deposits due 16/7/14 @ 3.65% 12 months	\$10,000-00
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Term deposit due 12/7/14 @ 3.75% 12 months	\$23,509-30
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Signature.....
Date

Competition & Registrar report March 2014

Well done to the swimmers that competed in the Speedo Finals.

5th in the point score behind the 4 Sydney areas, 4 gold, 5 silver, 6 bronze medals.

Thank you to the Coast & Valley officials without swimming who officiated on the day as well as the parents of swimmers that also officiated at the meet.

Development meet

Development meet seems to well patronized with 180 swimmers & 800 entries with the meet to last approx. 4 hours an improvement on past development meets.

Further to last meeting on the subjects of relay swims & small club point score. Haven't been able to sit with Trish & Norm for various reasons.

I propose the following;

All relay entries at 2014 Winter & Summer championships & 2014/15 development meet be free to enter.

That a second point score system be adopted as a "Club Handicap point score".

In my opinion the best two options to choose from for this are; (see attachment); explanation below.

1. Quality 1 point score, where the number of points per team is divided by the number of athletes in team. min 4 swimmers
2. Quality 2 point score, where the number of points per team is divided by the athletes that score points. min 4 swimmers

Have we got a host club for Winter Champs? I can't find anything.

Contact Woy Woy regarding admission prices.

Russell Waugh

Coast & Valley Swimming Association Inc. Minutes-Selection and Development Committee Meeting

**Teleconference
Monday, 17th February, 2014**

Meeting opened at 7.02pm with Jarrod Anthony elected as Chairman.

10. ATTENDANCE

Visitors Belinda Boon Tom Davis
Jenny Schwetz
Jarrod Anthony NSW Development Officer

- 11. APOLOGIES:** Narelle Murphy, David Hinds. Moved Belinda Boon 2nd Tom Davis that apologies be accepted. Carried.

- 12. CONFIRMATION** - Minutes of previous meeting
Moved Tom Davis 2nd Belinda Boon that the minutes of the previous meeting are a true and correct copy. Carried

13. BUSINESS ARISING from the minutes

13.1. Review from 2013 Honeysuckle – Swimming NSW guidelines dictate that we have 2 training days for each squad

13.2. Presentation of Development Structure – 14 Jan 2014- Edgeworth Sport a7 Rec Club

5. CORRESPONDENCE IN –

Multiple emails re – Enquiries Development squads

Moved Belinda Boon 2nd Tom Davis that correspondence inwards be dealt with as read and correspondence outwards be approved. Carried.

6. GENERAL BUSINESS –

- 6.1. 2014 Development Plans submitted to Swimming NSW- copy attached
- 6.2. Venue bookings have been confirmed – Newcastle University. Copy of booking form has been sent to CVSA Secretary & Treasurer.
- 6.3. Squad numbers – Narelle has submitted current list – approx 183 applications
- 6.4. Payments or Consent forms outstanding – Narelle & Trish to co-ordinate. Need for letter to be sent to those outstanding?
- 6.5. Development Applications – extension of closing date. Moved Tom Davis 2nd Belinda Boon that applications be re-opened from 24 Feb to end March. Carried
 - 6.5.1. Advertise in club summer swim meet programs
 - 6.5.2. Club involvement
 - 6.5.3. Email to all clubs and coaches
 - 6.5.4. Coaches to be approached at Country Championships re development squads
- 6.6. Apparel – Narelle-
 - 6.6.1. caps have been ordered and should arrive at end Feb
 - 6.6.2. Shirts to be approved at next Management committee meeting
- 6.7. E Squad –

- 6.7.1. schedule attached. Coach hire quote to be received. 15 members attending plus parents.
- 6.7.2. Team Manager-David Hinds
Assistant Team Manager- Narelle Murphy
Managers to be supplied with CVSA Team Manager Policy and first aid kit.
- 6.7.3. Tom Davis
 - E Squad coach- 45 minutes after heats on Friday
 - Access to 50 m competition pool
 - Free entry to complex
 - Free tour of NSWIS
- 6.7.4. Contact person -
- 6.8. B & C Squad meet- 18-19 October – Moved Tom Davis 2nd Belinda Boon that B squad stay overnight. Accommodation to be arranged. Transport to be arranged.
- 6.9. CVSA Scholarship coaches- Congratulations to Amy Wilde & Ben Fricker on their successful applications. Silver licence course to be booked for Amy, Ben and Tom Davis (deferred form last year) by Jarrod Anthony.
- 6.10. Area Development Convenors meeting at Doole3ys Lidcombe – 7 March- 6pm. Tom Davis to attend.
- 6.11. Communications with squad members – emails, website, swim meets, coaches. Development of Technical Officials to be included.
- 6.12. MC swimmers are included under SNSW/CVSA development structure

Next Meeting – TBA – after 7 March, 2014.

Meeting Closed : 7.33pm

CHAIR: JARROD ANTHONY

SECRETARY: JENNY SCHWETZ

AREA B SQUAD DEVELOPMENT PLAN

SQUAD OBJECTIVE	Prepare swimmers to qualify for the following 2015 National Age Championships.		
SELECTION CRITERIA	<ul style="list-style-type: none"> • Able Bodied Swimmers aged 13-18 years that attended the 2014 State Age LC Championships. • Multi Class Swimmers aged 13-18 years that have attended 2014 Country/Metro LC Championships. • Open Water Swimmers aged 13-18 years that have attended 2013 State Age Open Water Championships. • Swimmers attend the relevant Area LC Championships. 		
ADDITIONAL SELECTION CRITERIA	SNSW Country Attendees		
ANTICIPATED SQUAD SIZE	40 Members		
DEVELOPMENT DATES (please circle)	28 th June, 2014	29 th June, 2014	19 th July, 2014
	20 th July, 2014	9 th August, 2014	10 th August, 2014
LOCATION	<p>Development Day 1 - Newcastle University - University Drive Callaghan 2308 (Forum Aquatic Centre - Pool / Hpe Lecture Theatre. ALL Day Room hire - \$120 and Pool hire 1x 2hr and 1 x 1.5 hrs - \$400</p> <p>Development Day 2 - Newcastle University - University Drive Callaghan 2308 (Forum Aquatic Centre - Pool / Hpe Lecture Theatre. ALL Day Room hire - \$120 and Pool hire 1x 2hr and 1 x 1.5 hrs - \$400</p>		
DEVELOPMENT ACTIVITIES	<p>Development Day 1 – Education - Goal Setting, Athlete Development and Growth, Pool - Skills Testing, Skills Focus</p> <p>Development Day 2 – Education – Personal Preparation, Technical Skills Presentation, Pool – Skills Testing, Skills Focus</p>		
SNSW ASSISTANCE (please circle)	Coaches	Presenters	Venue
SQUAD BUDGET	<p>Presenters (6) x \$300 - \$1800 Coaches (\$50 local) - \$800 tbc Pool Hire - \$800 Room Hire - \$240 Coach Hire - \$1500. Possibly N/A Meet Entries - \$450 Shirts/ Caps - \$500 Catering - \$500 Total = \$6590</p>		

AREA C SQUAD DEVELOPMENT PLAN

SQUAD OBJECTIVE	Prepare swimmers to qualify for the National Age Championships.		
SELECTION CRITERIA	<ul style="list-style-type: none"> • Able Bodied Swimmers aged 10-12 years that have attended 2014 State Age LC Championships. • Multi Class swimmers aged 10-12 Years that have attended 2014 Country/Metro LC Championships. • Open Water Swimmers aged 10-12 years that have attended 2013 State Age JX/Open Water Championships. • Swimmers attend the relevant Area LC Championships. 		
ADDITIONAL SELECTION CRITERIA	N/A		
ANTICIPATED SQUAD SIZE	60		
DEVELOPMENT DATES (please circle)	28 th June, 2014 20 th July, 2014	29 th June, 2014 9 th August, 2014	19 th July, 2014 10 th August, 2014
	<p>Development Day 1 - Newcastle University - University Drive Callaghan 2308 (Forum Aquatic Centre - Pool / Hpe Lecture Theatre. ALL Day Room hire - \$120 and Pool hire 1x 2hr and 1 x 1.5 hrs - \$400</p> <p>Development Day 2 - Newcastle University - University Drive Callaghan 2308 (Forum Aquatic Centre - Pool / Hpe Lecture Theatre. ALL Day Room hire - \$120 and Pool hire 1x 2hr and 1 x 1.5 hrs - \$400</p>		
DEVELOPMENT ACTIVITIES	<p>Development Day 1 – Education – Introduction to Goal Setting, Athlete Development and Growth, Pool - Skills Testing, Skills Focus</p> <p>Development Day 2 – Education – Race/Personal Preparation, Technical Skills Presentation, Pool – Skills Testing, Skills Focus</p>		
SNSW ASSISTANCE (please circle)	Coaches	Presenters	Venue
SQUAD BUDGET	<p>Presenters (6) x \$300 - \$1800 Coaches (\$50 local) - \$800 tbc Pool Hire - \$800 Room Hire - \$240 Coach Hire - \$1500. Possibly N/A Meet Entries - (Inc B Squad) Shirts/ Caps - \$500 Catering - \$500</p> <p style="text-align: right;">Total = \$6140</p>		

AREA D SQUAD DEVELOPMENT PLAN

SQUAD OBJECTIVE	Swimmers qualify for the 2015 State Age Championships.		
SELECTION CRITERIA	<ul style="list-style-type: none"> Able Bodied Swimmers aged 9-16 years that have attended the relevant 2014 Area LC Championships. Multi Class Swimmers aged between 9-16 years that have attended the relevant 2014 Area LC Championships. Open Water Swimmers aged between 9-16 years that have attended the relevant 2014 Area Championships. 		
ADDITIONAL SELECTION CRITERIA	Coast and Valley Championship Attendees 2013 season.		
ANTICIPATED SQUAD SIZE	120		
DEVELOPMENT DATES (please circle)	28 th June, 2014	29 th June, 2014	19 th July, 2014
	20 th July, 2014	9 th August, 2014	10 th August, 2014
LOCATION	Development Day 1 - Newcastle University - University Drive Callaghan 2308 (Forum Aquatic Centre - Pool / Hpe Lecture Theatre. ALL Day Room hire - \$120 and Pool hire 1x 2hr and 1 x 1.5 hrs - \$400 Development Day 2 - Newcastle University - University Drive Callaghan 2308 (Forum Aquatic Centre - Pool / Hpe Lecture Theatre. ALL Day Room hire - \$120 and Pool hire 1x 2hr and 1 x 1.5 hrs - \$400		
DEVELOPMENT ACTIVITIES	Development Day 1 – Education – Introduction to Goal Setting, Technical Skills Presentation Breast/Fly, Pool – Skills/Technical Focus Development Day 2 – Education – Meet Preparation, Technical Skills Presentation Free/Back, Pool – Skills/Technical Focus		
SNSW ASSISTANCE (please circle)	Coaches	Presenters	Venue
SQUAD BUDGET	Presenters (6) x \$300 - \$1800 Coaches (\$50 local) - \$800 tbc Pool Hire - \$800 Room Hire - \$240 Coach Hire - \$1500. Meet Entries - Free? Shirts/ Caps - \$800 Catering - \$150 Total - \$6090		

PUBLICITY REPORT

As requested last meeting that I would be the Liaison Officer regarding the required Technical Officials for each Swim meet to be notified to the Management Committee a fortnight prior to the Swim Meet so that if further Technical Officials are required to meet the requirement that they can be sought by Coast & Valley Swimming Association.

I do require an up to date listing of all Area clubs and their contacts, addresses and email addresses so that I am able to contact the required people in the clubs.

Thank you to Russell Waugh who forwarded me a copy of his CVSA 2014 Meet applications information.

I wrote to Maitland prior to receiving the information from Russell and was not aware that the Technical Officials for that meet were not required.

Since then I have written to the following Clubs :

Tuggerah Titans Meet 23/3/14 Email & letter sent 3/3/14 Reply received 4/3/14 with list of T. O.

This Club requires Referees as they do not have any listed and the ones they asked are unavailable.

Toukley Meet 30/3/14 Email & letter sent 8/3/14 Reply received **

With regards to Publicity Report from all recent meets, I am still waiting to learn the programme to be able to pick up all those results, which is in the pipeline with Russell.

If any person does read results or write-ups of our swimmers at recent meets, please forward "hard copies" to me, thank you,

Michele Burley-Jones

** At the meeting on 18/3/14 I will probably have further information.

CVSA D/O Report – March 2014 - 11/3/14

1. **CVSA Development Squad 2014 Extension** - Any members wishing to apply for CVSA development squads can still do so. They will need to contact Development coordinator (Tom Davis) as soon as possible.

Squad members will be notified by email mid-May (after Open Nationals) with the squad they have successfully achieved and schedule activities. *Squad lists will also be posted on Coast and Valley website.* CVSA Development Squads are conducted between June and September each year.

2. **DEVELOPMENT E SQUAD** – On Friday the 28th February , members of E squad attended SOPAC to watch the NSW State Open Championships. A great day was had by all, where swimmers had the opportunity to train in the competition pool before the finals, had a tour of the NSWIS facility and some were clothes basket carriers for competitors in the finals. A big thank you to David Hinds and Narelle Murphy for being the team managers.
3. **International Youth Games 2014** - Lake Macquarie council will be hosting the International Youth Games at the end of the year at the Forum Aquatic Centre. SNSW and CVSA management will be requested to assist with the running of the meet. Recommendation - Is that CVSA appoint a committee member as the liaison between meet co coordinator and committee.
4. **CVSA Winter Swim Meets 2014** – is on the CVSA website under Competitions tab 'Winter Swim Meets '. The 'Calender tab' will be updated as soon as possible. Can all clubs hosting a meet this season please ensure that any amendments to programs and TM/ MM files be sent through to Russell Waugh ASAP so it can be placed on website.
5. **Speedo Finals** - Congratulations to all swimmers who competed at the Speedo Finals in Sydney on the 8th March 2014. Thank you to Tom Davis and Russell Waugh for their efforts on the day.

Recommendation that Russell Waugh should be issued with a polo development shirt so he can be recognised as CVSA Manager. Also CVSA banner needs to be provided by management to team managers on any touring teams.

6. **CVSA Proposed Budget 2014** - (attached)

Jarrold Anthony
SNSW Development Officer