

Coast & Valley Swimming Association Inc. Minutes-Management Committee Meeting

Edgeworth Sport & Rec Club Tuesday, 14 January, 2014

Meeting opened at 6.32 pm with David Hinds in the Chair

1. ATTENDANCE

David Hinds David Richards Jenny Schwetz Matt Frith Russell Waugh
Ian Johnson Norm Roberts Tom Davis Michele Burley-Jones Trish Roberts
Jarrod Anthony NSW Development Officer
Visitors Peter Reinhard

2. **APOLOGIES:** Narelle Murphy Belinda Boon Moved Matt Frith 2nd David Richards that apologies be accepted, Carried

Moved Tom Davis 2nd Norm Roberts that standing orders be suspended to allow Development presentation by Jarrod Anthony to proceed. Carried

Jarrod welcomed everyone to the meeting.

Explanation of "SAL Podium Program" for the continued advancement of the Development program. This will entail CVSA offering 2 Development days and a Competition meet for each of the squads (A-D) for any entitlement to funding from Swimming NSW.

Development days will be:

A Squad	Saturday 21 June, 2014	The Forum, Newcastle University
	20 September 2014	Education & Pool sessions-Knox Grammar School
	21 September, 2014	Duel style meet- Knox Grammar School, Wahroonga
	<i>** This will be a camp for the A squad and will involve an overnight stay. Accommodation venue to be advised at a later date.</i>	
B Squad	Saturday 28 June, 2014	The Forum, Newcastle University
	Sunday 20 July, 2014	The Forum, Newcastle University
	18-19 October, 2014	B & C Squad meet Duel Style meet-Peninsula Leisure Centre, Woy Woy
C Squad	Sunday 29 June, 2014	The Forum, Newcastle University
	Saturday 9 August, 2014	The Forum, Newcastle University
	18-19 October, 2014	B & C Squad meet Duel Style meet-Peninsula Leisure Centre, Woy Woy
D Squad	Saturday 19 July, 2014	The Forum, Newcastle University
	Sunday 10 August, 2014	The Forum, Newcastle University
	28 September, 2014	D Squad meet- SOPAC

Noted that CCAS will also be running their development program again in 2014.

Moved Tom Davis 2nd Norm Roberts that standing orders be resumed. Carried. Management meeting commenced at 7.12pm with the departure of Peter Reinhard and the arrival of Trish Roberts.

3. **CONFIRMATION** - Minutes of previous meeting:
Moved Ian Johnson 2nd David Richards that the minutes of the previous meeting are a true and correct copy Carried

- 4. BUSINESS ARISING** from the minutes
- 4.1. Updated list of equipment to be tabled at next meeting after receipt of extra radios
 - 4.2. Ian Johnson queried whether cheque for extra radios had been cashed-this was confirmed by Treasurer. Ian to contact supplier to rectify their oversight.
 - 4.3. Correction to statements made at previous meeting are: -
 - 4.3.1. Current logo was adopted by Northern District SA prior to the inauguration of CVSA and not at the 1st AGM- this is noted in the 1st Committee meeting minutes of the new Coast and Valley Swimming Assn.
 - 4.3.2. Current logo is not included in the constitution or By-laws-although reference is made to a CVSA badge which can be "determined by the committee from time to time" in the by-laws (CI 22)
 - 4.3.3. Current logo was awarded a prize as a result of a competition held by the Northern and Central Coast Districts
 - 4.3.4. There is no reference in Constitution or by-laws that the logo can only be changed at an AGM
- 5. CORRESPONDENCE:**
- 5.1. INWARDS
- 5.1.1. Email: Swimming NSW-Meet Setup in Area Consoles-fwd: Russell Waugh
 - 5.1.2. Email: Swimming NSW-Clublane Update #6-fwd: Russell Waugh, Matt Frith
 - 5.1.3. Email: Fiona Herring-CVSA website address
 - 5.1.4. Email: Swimming NSW-Clublane Update-fwd: Russell Waugh
 - 5.1.5. Email: Sandra Higgins- Website address
 - 5.1.6. Email: Swimming NSW- Country Regional Meet-Singleton
 - 5.1.7. Email: Swimming NSW-Clublane Checklist #8-fwd: Russell Waugh
 - 5.1.8. Email: Swimming NSW-Clublane Update #9-fwd: Russell Waugh
 - 5.1.9. Email: Laurette Brown- appreciation for flower arrangement
 - 5.1.10. Email: Swimming NSW- Country Regional Meet documents
 - 5.1.11. Email: Swimming NSW- Area fees-Nov 13
 - 5.1.12. Email: Swimming NSW- request for monthly technical training reports
 - 5.1.13. Email: Sharon Jeffery-meet results-fwd: Russell Waugh
 - 5.1.14. Email: Jets SC- winter swim meet flyer-fwd: Development committee
 - 5.1.15. Email: Coalfields United ASC-summer swim meet application0-fwd: Russell Waugh
 - 5.1.16. Email: Swimming NSW: Country Regional Meet-Singleton documentation
 - 5.1.17. Email: Swimming NSW- invoice-ETE hire-fwd: Treasurer
 - 5.1.18. Email: Swimming NSW- Country Regional-Singleton results backup
 - 5.1.19. Email (Russell Waugh): Phillip Hawke- request for CVSA shirt
 - 5.1.20. Email (Russell Waugh): Coalfields United SC- request for picnic meet 16 March
 - 5.1.21. Email: Swimming NSW: Speedo Sprint Series Convenor, Information & Merchandise
- 5.2. OUTWARDS
- 5.2.1. Email: Fiona Herring-new CVSA website details
 - 5.2.2. Email: Sandra Higgins-website details
 - 5.2.3. Email (Russell Waugh): Sharon Jeffery- times unable to be uploaded at present
 - 5.2.4. Email(Russell Waugh): Coalfields United- request for picnic meet 2 March denied
 - 5.2.5. Owen Keegan: Refund cheque
 - 5.2.6. Gosford Stingrays SC:- refund cheque
 - 5.2.7. Hunter SC: qualifying meets

Moved Michele Burley-Jones 2nd Matt Frith that correspondence inwards be dealt with as read and correspondence outwards be approved. Carried

5.3. Business Arising from Correspondence:

- 5.3.1. Request for CVSA shirt-Phillip Hawke- criteria to receive a CVSA shirt is you must work at a CVSA (championships for a minimum of a session, therefore request was denied.
- 5.3.2. Coalfields United SC- request for picnic meet- 16 March application has been withdrawn
- 5.3.3. Speedo Sprint Series Convenor-Moved Michele Burley-Jones 2nd Ian Johnson that Russell Waugh be appointed. Carried
- 5.3.4. Speedo Sprint Series-merchandise –50 x T shirts (small sizes only) & 50 x caps. Moved Russell Waugh 2nd Trish Roberts that we request SNSW to sent these out. Carried

6. REPORTS:

6.1. **Treasurer** – Trish Roberts

6.2.

Report tabled-copy attached

6.2.1. Accounts approved for Payment

Swimming NSW	ETE hire CVSA championships	\$390.00
Michele Burley-Jones	Reimburse- stationery	\$20.00
Trish Roberts	Reimburse-flowers-Laurette Brown	\$72.00

Moved Trish Roberts 2nd David Richards that report be accepted and accounts approved for payment. Carried.

Moved Trish Roberts 2nd Tom Davis that \$15,000.00 be moved to Cash Reserve Account. Carried.

6.3. **Competition Committee/Registrar** – Russell Waugh

Speedo program is on website
Competition calendar has been uploaded to website
ETE has been ordered from SNSW for Speedo

Moved Russell Waugh 2nd Tom Davis that report be accepted. Carried

6.4. **Selection & Development Committee** – Tom Davis

No report

6.5. **ATSC Convenor** – Norm Roberts

Singleton Country Regional was a great meet.

Letter of congratulations to be sent to Singleton SC for their successful running of Country Regional

2 new officials this month

Request for MC exceptions for Championships to be obtained from Swimming NSW office or Margaret Gregson by Registrar prior to meet

Moved Norm Roberts 2nd Russell Waugh that report be accepted. Carried.

6.6. **Development Officer** – Jarrod Anthony

Report tabled – copy attached

Moved Russell Waugh 2nd Ian Johnson that report be accepted. Carried

Training days to be added to seasonal calendar prior to uploading to website

6.7. **Property Officer**- Ian Johnson

No report

6.8. **Publicity Officer** – Michele Burley-Jones

No report

Request for a copy of Meet Manager/Team Manager for easier access to result
Russell Waugh has given discs to Michele.

6.9. **Web Administrator** –Matthew Frith

No report

7. GENERAL BUSINESS:

- 7.1. Meet directors report- Country Regional-Singleton tabled-copy attached. Moved Michele Burley-Jones 2nd Norm Roberts that report be accepted. Carried.
- 7.2. 2 people required for merchandise stand at Speedo heats- Jarrod Anthony volunteered to sell merchandise from 9am – 10 am
- 7.3. Budget for 2014-15 season to be tabled at next committee meeting
- 7.4. Small club point score trophy – format to be tabled at next committee meeting

8. MEETING CLOSED

8.00pm

9. NEXT MEETING: Tuesday 18 February, 2014- Edgeworth Sport & Rec Club-7.00 pm

CHAIR: David Hinds

SECRETARY: Jenny Schwetz

COAST & VALLEY TREASURERS REPORT

AS AT 1ST JANUARY 2014

FORWARD

\$46,521-55

INCOME

DEVELOPMENT SQUAD FEES \$2572
CHAMPIONSHIP ENTRIES \$4425
AREA FEES \$2553

\$9 550
\$56,071-55

LESS EXPENSES

CHQ NO 67 Kellys Party hire \$1696-80
No 69 D Hinds 387-00
No 70 P Roberts 48-00
No 71 R Waugh (programs) 639-74
No 72 Purnells trophies 5664-00
No 73 KPD s/c 285-00
No 74 M Hazell 100-00
No 75 S Booth 100-00
No 76 J Schwetz 51-18
No 77 Master communications 1175-68

\$10,147-40

BALANCE AS PER STATEMENT NO 53

\$45,924-15

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Unpresented chqs

No 37 N Murphy \$10 No 351 SNSW \$100 No 78 Gosford s/c \$50 No 79 E Keegan \$35 No 80 D Hinds \$1

Cash Reserve a/c

\$22,207-49

Term deposit due 12/7/14 12 months @ 3.75%

\$23,509-30

Term deposit due 16/7/14 12 months @ 3.65%

\$10,000-00

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CVSA D/O Report – January 2014 - 10/1/14

1. **Club Lane Online Database Project** – The registration process is still stagnant at the moment and clubs are encouraged to take membership details from any new members manually. Michelle Kelly should be supplying an update directly from APT and Swimming Australia next week some time. SNSW thanks all clubs for their patience during this period and if you have any questions about this process please contact me on 0406 549 838.

Reminder - To all club secretaries please pass this information onto the relevant people with in their club. It's very important that clubs **read ALL the information** that has been provided by SNSW before contacting the Michelle directly at the office.
2. **CVSA Proposed Budget 2013** -Recommendation to Area Coordinators to submit proposed expenditure budget for the 2014/15 season. The CVSA treasurer can assist with the 2013 expenses to help plan the areas activities.
3. **Merchandise for Speedo Sprints** – require 2 persons to assist in selling merchandise at Speedo heats 2013.
4. **Reminder Development Squads** – Members of Coast and Valley Swimming Association who competed at our Championships are eligible to participate in our CVSA Development Squads which are conducted between June and September each year.

CRITERIA FOR ELIGIBILITY FOR DEVELOPMENT SQUADS

All athletes for B, C, & D squads MUST have attended CVSA Winter or Summer Championships 2013.

A Squad – National Qualifiers - **NO Squad Fee**

B Squad - Country Qualifiers (13-18yrs) **Squad Fee -\$20.00 per athlete**

C Squad – State Qualifiers (9-12yrs) **Squad Fee -\$20.00 per athlete**

D Squad – CVSA Championships **Squad Fee -\$20.00 per athlete**

Squad members will be notified by email mid-May (after Open Nationals). Squad lists will also be posted on Coast and Valley website.

Applications can be made on the form below and returned to Narelle Murphy at the Development stand this weekend, or by email to cvsadevelopment@gmail.com including all details shown in the application form below. **Closing date for applications is 1 February, 2014.**

DEVELOPMENT SQUAD APPLICATION & SHIRT ORDER FORM - Can be found on the CVSA Website and in the CVSA Championship program.

5. **CVSA Seasonal Calendar – 2014/15** Final version will be available to clubs and on the website in early 2014 after development squad program finalised.
6. **Reminder - CVSA Coaching Scholarship Program** – Closes 1st February 2014. Application can be found on CVSA website - CoastandValleyNSW.swimming.org.au

7. Reminder - School Swimming Carnivals 2014 - If any school would like any assistance with running of their swimming carnival, then please do not hesitate to contact me jarrod.anthony@nsw.swimming.org.au or 0406 549 838.

Swimming NSW aim is to ensure schools have support in managing swimming carnivals and this resource contains important information such as:

- meet director checklists
- sample programs
- timekeeper sheets
- judges slips
- sample point score sheet
- swimming NSW entry card
- hiring of electronic equipment

Jarrod Anthony
SNSW Development Officer

2014 NSW Country Regional Meet, Singleton

Meet Director's Report

Singleton Amateur Swimming Club played host to one of three NSW Country Regional meets held over the weekend of 4-5 January 2014. Formed in January 1928, the Singleton club is one of the oldest in country NSW, so it was a special occasion for this prestigious event to be held during the month of our 86th birthday!

This was a time when Singleton needed to shine, and shine it did! Temperatures in the mid-30's over the two days provided perfect summer conditions for swimming, although keeping the Technical Officials hydrated was a full-time job.

The venue proved to be highly successful, with the open-air grandstand providing a great vantage point for spectators and an indoor pool for warm-up/cool-down.



A welcome BBQ was held on the Friday night which provided an opportunity for visiting clubs to acquaint themselves with the Singleton club and the facilities, as well as "setting up camp". In keeping with the "country carnival" atmosphere, free activities such as face painting, balloon art, a jumping castle, "mini-Olympics" and African drumming workshops were available for siblings and swimmers during breaks.

The meet attracted 306 swimmers (1,674 individual entries) from 44 clubs across the state. The change in the timing of the event, placing it before State Age, also lured several visiting clubs from Sydney.

The competition was of a high standard with many swimmers setting personnel best times over the weekend. While there were many highlights, the one that will stay with many in the crowd was the joyful celebration of multi-class swimmer, Jacana McDonald, on finishing her 50m butterfly race.



Swimming NSW representatives in attendance were SNSW Board Director, Janelle Barnett, CVSA Development Officer, Jarrod Anthony, Technical Swimming Committee members, Graeme Field and Jose Jalvo.

Sincere thanks to those Technical Officials who nominated to officiate at the meet, for without their input the meet would not have been the success that it was. Special thanks also is extended to the CVSA board for their guidance in the lead up to the event, particularly Cathy & Jim Sheedy for their time in training and assessing the club's technical officials.

The benefits of holding such a large event in regional towns cannot be underestimated. Early engagement with the local council, newspaper and pool management (YMCA) not only ensured that the meet was run successfully, it also provided the opportunity for local businesses such as accommodation, services and retail providers, to capture fresh business from the large influx of visitors.

On behalf of Singleton Amateur Swimming Club, I'd like to thank Swim NSW for selecting and supporting our club in hosting a 2014 NSW Country Regional meet.

Martin Phillips
SASC President
Meet Director