

Coast & Valley Swimming Association Inc. Minutes-Management Committee Meeting

Edgeworth Sport & Rec Club Tuesday, 21 October, 2014

Meeting opened at 7.10pm with David Hinds in the Chair

1. ATTENDANCE

David Hinds David Richards Jenny Schwetz Phillip Hawke Russell Waugh
Ian Johnson
Jarrod Anthony SNSW Development Officer

Visitors

Ted Sanson (WWI), Philip Johnston (WWI), Judith Duma (EMO)

2. **APOLOGIES:** . Patricia Roberts, Michele Burley-Jones, Norm Roberts , Tom Davis, Karen Willis (EMO), Narelle Murphy (Swansea Sharks) Moved Phillip Hawke 2nd Ian Johnson that apologies be accepted, Carried

3. **CONFIRMATION** - Minutes of previous meeting:
Moved David Richards 2nd Russell Waugh that the minutes of the previous meeting are a true and correct copy Carried

4. BUSINESS ARISING from the minutes

- 4.1. Venue for Speedo heats & Area Development meet
Moved Phillip Hawke 2nd Ian Johnson that Singleton SC be approached to host CVSA Development Meet and Toukley Sharks be approved to host Speedo heats at venue to be confirmed. Carried
- 4.2. Moved Ian Johnson 2nd Phillip Hawke that David Hinds be appointed Meet Director for CVSA summer championships. Carried
- 4.3. List of officials compiled for ICG – copy forwarded to Phil Wishart by Jarrod Anthony/David Hinds
- 4.4. Pre-Paid broadband wi-fi obtained by Russell Waugh
- 4.5. PLC meeting - awaiting written response.
- 4.6. Technical Committee: consideration and setting of criteria for payment of \$10.00 per meet to Technical Officials for Meet attendance – meeting to be held.
- 4.7. PLC booking- booking form lodged

5. CORRESPONDENCE:

5.1. INWARDS

- 5.1.1. Email-Swimming NSW: request by parent for meet results to be amended-fwd: Registrar
- 5.1.2. Email- Newcastle Embroidery Specialists: invoice & statement-fwd Treasurer
- 5.1.3. Email- Swimming NSW: re amended file-fwd: Registrar
- 5.1.4. Email-Y Valley SC: Claim for MM/TM assistance-fwd; Treasurer
- 5.1.5. Email-Canberra ASC: Christmas Swim Classic-fwd: CVSA clubs
- 5.1.6. Email-Andrew Sylvester: change of date for next Presentation meeting
- 5.1.7. Email-Belinda Dein: request to sell swimwear at local swim meets
- 5.1.8. Email-Swimming NSW: Area Development Program Review & Planning Session
- 5.1.9. Email-Cessnock ASC: update contact details
- 5.1.10. Email-Taree ASC: Country Regional flyer-fwd: CVSA clubs
- 5.1.11. Email-Macquarie Shores SC: Winter meet application-fwd: Competition

- 5.1.12. Email-Swimming NSW: Confirm Area Development meeting
- 5.1.13. Email-Swimming NSW: Results uploading imminent
- 5.1.14. Email-Mingara SC: Clash of MC events at CVSA Champs with MC Champs (29/11)
- 5.1.15. Email-Singleton SC: Appln to host Speedo sprint heats-fwd: Competition committee
- 5.1.16. Email-Swimming NSW: Agenda-Presidents Meeting-fwd: President
- 5.1.17. Cr Lawrie McKinna: Acceptance as Patron
- 5.1.18. Email-Sun Valley Tourist Park: Receipt –fwd: Treasurer
- 5.1.19. Email-Coastal Liner: Invoice & receipt-fwd: Treasurer
- 5.1.20. Email-ToukleySC: EOI to host Speedo heats-?Swansea pool

5.2. OUTWARDS

- 5.2.1. Email-CVSA clubs: invitation to attend October meeting
- 5.2.2. Email-KPD: Advice of successful host club for LC Championships
- 5.2.3. Email-Peninsular Leisure Centre: booking form- LC Championships

Moved Russell Waugh 2nd Ian Johnson that correspondence inwards be dealt with as read and correspondence outwards be approved. Carried

5.3. Business Arising from Correspondence:

- 5.3.1. Presentation meeting to be held on Sunday 12 October – David Hinds to rebook venue
- 5.3.2. Request to sell swimwear at local swim meets. Moved Phillip Hawke 2nd David Richards that CVSA has no objection to Belinda Dein selling swimwear at CVSA summer championships, but she will need to approach PLC for approval and that clubs will have to be approached individually as various pool managements have different requirements in regard to swimwear sales
- 5.3.3. Area Development Planning meeting- 29 November – Jarrod Anthony to attend via teleconference
- 5.3.4. Confirmed that SNSW information re results uploading be sent directly to clubs. Noted that results from 4 May to current will need to be uploaded by clubs to the database.
- 5.3.5. MC events at CVSA Championships-clash with MC Championships-(29/11) – Moved Russell Waugh 2nd Ian Johnson that MC events be moved to Sunday. Carried. Russell Waugh to notify clubs and competitors of this alteration to program

6. REPORTS:

6.1. **Treasurer** – Trish Roberts

Report tabled-copy attached

6.1.1. Accounts approved for Payment

Newcastle Embroidery	Development shirts	\$50.00
Y Valley SC	Assistance-MM/TM	\$300.00
Michele Burley-Jones	Reimbursement WWC Clearance	\$80.00
Reeds Restaurant	Catering- Technical Training	171.00
Sun Valley Tourist Park	B Squad accd- balance	\$680.00
Coastal Liner	Coach hire-B Squad	\$800.00
Mingara SC	Assistance B & C Squad meet	\$400.00
Russell Waugh	Broadband wi-fi & data usage	\$279.00
Belinda Boon	Reimburse catering-B Squad	\$118.09

David Hinds
The Bay Sports Club

Gifts & meal tickets-B&C Squad meet
B Squad dinner

\$95.00
\$2859.00

Moved David Richards 2nd Ian Johnson that report be accepted and accounts approved for payment. Carried.

6.2. **Competition Committee/Registrar** – Russell Waugh

6.2.1. Reminder sent out for:

- (a) Application for 2015 winter swim meets –
Applications close **1 November**
- (b) Host club-
 - i. Speedo heats -
 - ii. CVSA Development meet

6.2.2. broadband worked well at NuSwim meet as did the use of radios especially between marshalling & recording

6.2.3. **Important info for clubs that hold swim meets.** CVSA has purchased a mobile broadband device which allows swim meet results to be available on mobile phones

6.2.4. Radios are also available for clubs to allow communication between recording, referees, starters & marshals to help run your meet more efficiently.

NOTE: Mobile broadband and radios are available for all club meets – request to Area Secretary if you require them for your club swim meet.

Moved Russell Waugh 2nd Phillip Hawke that report be accepted. Carried.

6.3. **Selection & Development Committee** – Tom Davis

No report

6.4. **ATSC Convenor** – Norm Roberts

6.4.1. Report tabled-copy attached

6.4.2. Invitation sent out for ICG Technical Officials

Moved David Richards 2nd Russell Waugh that report be accepted. Carried.

6.5. **Development Officer** – Jarrod Anthony

Report tabled-copy attached.

- 6.5.1. Noted that Development Convenors meeting – 29 November – Jarrod Anthony to attend via teleconference
- 6.5.2. Selection & Development committee meeting to be held to review past year's development program and outcomes

Moved David Richards 2nd Ian Johnson that report be accepted. Carried.

6.6. **Property Officer-** Ian Johnson

No report

6.7. **Publicity Officer** – Michele Burley-Jones

Report tabled-copy attached

Moved Phillip Hawke 2nd Ian Johnson that report be accepted. Carried.

6.8. **Web Administrator** –Phillip Hawke

Report tabled-copy attached.

Moved Phillip Hawke 2nd Ian Johnson that report be accepted. Carried.

6.9. **Presentation Group** – Andrew Sylvester

- 6.9.1. Minutes of October meeting tabled-copy attached
- 6.9.2. Confirm Presentation date as Saturday 28 March – date has not been confirmed – waiting further information from group.
- 6.9.3. Next Meeting- November 22- Everglades Country Club.

Moved David Richards 2nd Russell Waugh that report be accepted. Carried.

7. GENERAL BUSINESS:

- 7.1. Review of proposed trip for targeted Technical Officials – Country Champs – February 2015- Moved Ian Johnson 2nd David Richards that this trip be postponed until winter Country, 2015. Carried,

- 7.2. Presidents Meeting agenda item- Moved Russell Waugh 2nd Ian Johnson that payment options be investigated by Swimming NSW for travel expenses for AOE operators.

8. MEETING CLOSED 8.12pm

9. NEXT MEETING:

Management: Tuesday 18 November, 2014-Edgeworth Sport & Rec Club-7pm

Club Forum: Tuesday 17 February, 2015-Edgeworth Sport & Rec Club-7pm

CHAIR: David Hinds

SECRETARY: Jenny Schwetz

COAST & VALLEY TREASURERS REPORT

AS AT 1ST OCTOBER 2014

FORWARD **\$23,607-95**

INCOME

SAL	24-00	
DONATION	50-00	
		<u>74-00</u>
		\$23,681-95

LESS EXPENSES

CHQ NO 456 KPD CLUB	510-00	
NO 60 R Waugh	65-53	
No 61 P Roberts	71-00	
No 62 P Roberts	97-50	
No 68 Reeds by Lake	171-00	
TOTALS	\$915-03	<u>(915-03)</u>

BALANCE AS PER STATEMENT NO 61 **\$22,766-92**

Unpresented chqs = No 30 \$60 No 59 \$50 No 63 \$300 No 64 \$123-70 No 65 \$30-75
 No 66 \$1160 No 67 \$300

Cash Reserve account \$37,822-05

Term deposit 3.4% 12 months due 16/7/15 \$10,365-00

Term deposit 3.4% 1 months due 16/7/15 \$24,390-05



Monthly Training Report

OCTOBER 2014

AREA :

CONVENOR NAME:

COAST & VALLEY SWIMMING

NORM ROBERTS

Month	Unit 1 General Principles	Unit 2 Starter	Unit 3 Check Starter	Unit 4 Marshall	Unit 5 Timekeeper	Unit 6 Chief TK	Unit 7 IOT	Unit 8 JOS	Unit 9 Recorder	Unit 10 Referee	TOTAL COMPETENT	TOTAL In Training
Oct-14	14	1	1	1	11	11			1		40	34
Nov-14											0	
Dec-14											0	
Jan-15											0	
Feb-15											0	
Mar-15											0	
Apr-15											0	
May-15											0	
Jun-15											0	
Jul-15											0	
Aug-15											0	
Sep-15											0	
TOTAL	14	1	1	1	11	11			1		40	

CVSA D/O Report - October 2014 - 20/10/14

1. **B /C Squad Meet Success** – I would like to thank all involved over the successful weekend of the B/C squad meet. In particular our CVSA officials, Mingara swim club and our squad parents for working tirelessly throughout the weekend. This also extends to the Mingara Aquatic staff for their tremendous support.
The overwhelming amount of positive comments made by visiting teams and parents was a credit to our entire area.

CVSA Development committee, coaches and managers, along with swimmers put in a fantastic effort winning the outright point score. Unfortunately the design of the meet reflected differently in the results due to the overall point score being averaged out against the number of entries.

Zane Morphey Watson (CVSA) was male swimmer of the meet and Courtney Lendvay (SESA) was female swimmer of the meet, with Metro North West overall winners of the B/C Squad Meet.

2. **CVSA Development** - Congratulations to the CVSA Development committee and the management team for providing intensive education/development days for our squad members for the 2014 season.

The management team heavily subsidised this program with each member only paying \$20 for which they received a shirt, swim cap and experienced travelling to competitions throughout NSW without their parents or home coaches and competed as a team which they all did extremely well.

The program this year received mainly positive feedback from swimmers and parents, which will continue again next year. The CVSA development committee will be reviewing the season shortly and issuing a report in the near future.

Please refer to the CVSA information guide for further information on participating in these squads for the 2015 season.

3. **Bronze License Course Postponed** - I notified interested coaches of the changes to the delivery of the bronze licence course which now has an online component and a separate one day practical.

The new course will involve the following:

The ASC bullying and child welfare will be new pre-requisites to the course, along with the current pre-requisites of a complete SATCS or Austswim TCS course.

- Online component (6-8 hours)
- Face to face day (8 hours)
- Competency based training with mentor

SAUS believe that the new structure of the course will made it more available to people wanting to become coaches and also make the face to face component much more hands on learning for coaches.

4. **Team Manager & Meet Manager Training Final Reminder** –Sunday 26th October at Edgeworth Bowling Club. ALL CVSA swim clubs are encouraged to have a representative(s) to attend both sessions. Please reply to swim.coastandvalley@gmail.com or jarrod.anthony@nsw.swimming.org.au as soon as possible.
5. **National Results Database** - Michelle Johnson has advised all areas that the results upload is imminent.
Results uploading will be released to three areas at a time, with a four day period in between each release to decrease the stress load on ClubLANE. Area and clubs will receive an email from Cherry Smith to announce that results uploading is available when it is your area's turn to start uploading. This email will contain instructions on how to upload results and a copy of the attached file "Results Already Bulk Uploaded" so it is clear which files still need to be uploaded (i.e. any files not on this list).
A schedule of results uploading release dates will be posted on the Swimming NSW website when we release uploading to the first three areas.
6. **Area's President Meeting** - will be conducted on Saturday 1st November 2014 at the Stamford Plaza Sydney Airport commencing at 10.00am. CVSA President and SNSW D/O should be in attendance.
7. **New Member Registration Packs** – Will be distributed out to swim clubs in the CVSA area by the end of November this year. 25 packs are sent to each club for distribution to 'new' members of their swim club. Which new members these go to are at the club's discretion. If you have do not receive your pack by December please contact me.
8. **The 2014-2015 membership fees have been finalized and are as follows** -

Swimmer: \$57 Non-Swimmer: \$17.50 CVSA: \$3

SNSW will send out a check list and a registration guide to areas and clubs similar to previous years in the upcoming months to on how to set up area / club fees.

Regards

Jarrold Anthony
SNSW Development Officer

PUBLICITY REPORT – OCTOBER 2014 MEETING

20/9/14	Letter to NuSwim Swim Club	Re Forthcoming Swim Meet 11/10/14 Technical Officials List
20/9/14	Letter to Woy Woy Swim Club	Re Forthcoming Swim Meets 3 & 4/10/14 Technical Officials
29/9/14	Email from Woy Woy Swim Club	List of Technical Officials for forthcoming Swim Meet
1/10/14	Another email to NuSwim	Re Forthcoming Swim Meet 11/10/14 Technical Officials List
4/10/14	Another email to NuSwim	Re Forthcoming Swim Meet 11/10/14 Technical Officials List
4/10/14	Letter to Hunter Swim Club	Re Forthcoming Swim Meet 25/10/14 Technical Officials List
5/10/14	Email from Ian Johnson	"Will have it to you this arvo" – STILL WAITING FOR LIST
9/10/14	Email from Hunter Swim Club	List of Technical Officials for forthcoming Swim Meet
10/10/14	Letter to Mingara Swim Club	Re Forthcoming Swim Meet 30/10 & 1/11 Technical Officials List
15/10/14	Email from Hunter Swim Club	List of Technical Officials for forthcoming Swim Meet
26/9/14	Central Coast Gosford Express Advocate	
	Report and Photo of Robert Stott from Matacham who trains at Peninsula Leisure Centre regarding his intensive training camp in Canberra as a member of the Swimming Australia Tokyo Development Squad.	

Michele Burley-Jones
Publicity Officer/Liaison Officer
C&VSA
14/10/14

Website Administrator Report

October 2014

The website 'News' section is continually being update with information and articles to assist and inform CVSA members.

I now have access to ClubLane which is linked to the "Events Schedule" on the website Home Page. This has enabled me to place some information on the C&V Championship Meet on the Home page. Once online entries are available this can be linked to the online entry process which means less searching through website tabs as all information can flow from the Home page Events Schedule.

The photo gallery for the website is now live for users to view and is slowly developing as I get more pictures.

Phillip Hawke

Coast & Valley Swimming Association Inc.
Minutes-Presentation Working Group Meeting
Sunday, 11th October, 2014
Edgeworth Sport & Rec Club

Meeting opened at 9.46am with Andrew Sylvester in the Chair.

1. ATTENDANCE

Andrew Sylvester	Sonny Hinwood	Belinda Boon	Andrew
Visitors	Jenny Schwetz	Paul McParlane	welcomed
those			in
attendance			

2. APOLOGIES: Nil

3. **CONFIRMATION** - Minutes of previous meeting
Moved Sonny Hinwood 2nd Jenny Schwetz that the minutes of the previous meeting are a true and correct copy. Carried

5. CORRESPONDENCE
Nil

6. GENERAL BUSINESS

6.1. Theming Ideas:

- (a) Pool Picnic- Lambton pool
 - i. Presentation marquees
 - ii. Catering- clubs and/or parents
 - iii. Drinks- CVSA?
 - iv. Use of club premises
- (b) Formal – Everglades Country Club/Wests Leagues Club
 - i. Woy Woy SC to host at Everglades
 - ii. Target 12+ age group
 - iii. Evening event
 - iv. Cost of hire of venue – Sonny Hinwood. ?Sponsorship
- (c) Other
 - i. Estimated numbers-200
 - ii. Meal to be provided?-Cost?
 - iii. **Confirm date-Saturday 28 March, 2015**
 - iv. Budget Estimate-copy attached
 - v. Table seating
 - vi. Motivational Speaker – Andrew Sylvester to confirm
 - vii. Awardees & invited guests-FOC

6.2. Promotion:

- i. Website
- ii. Inclusion in CVSA meet programs (Champs/Dev/?Speedo)

iii. Direct to clubs

6.3. Awards

i. Re-order on program

ii. Date: 28 March

iii. Timeline:

1730	Arrive for 1800 start
1800-1830	Award Certificates
1830-1930	Dinner
1930-2000	Speaker
2000-2100	Completion of Awards presentation
2100-2200	Entertainment
2200	Close

Meeting Closed : 11.00am

Next Meeting: Sunday 26th October, 2014-Everglades Country Club – 10 am

CHAIR: ANDREW SYLVESTER

SECRETARY: JENNY SCHWETZ