

Coast & Valley Swimming Association Inc. Minutes-Management Committee Meeting

Edgeworth Bowling Club Tuesday, 19 March, 2013

Meeting opened at 7.01pm with David Hinds in the Chair

1. ATTENDANCE

David Hinds David Richards Jenny Schwetz Ian Johnson Russell Waugh
Matt Frith Norm Roberts Michele Burley-Jones
Jarrod Anthony NSW Development Officer

2. APOLOGIES: Trish Roberts; Tom Davis. Moved Matt Frith 2nd Michele Burley-Jones that apologies be accepted. Carried

3. CONFIRMATION - Minutes of previous meeting:
Moved David Richards 2nd Norm Roberts that the minutes of the previous meeting are a true and correct copy. Carried

4. BUSINESS ARISING from the minutes

4.1. Payment options for accredited Technical Officials working as CVSA meets- held over until after next Technical Committee meeting

4.2. Date for meeting re joint Masters/CVSA swim meet- date still to be set-David Hinds to liaise.

4.3. Committee dinner pricing- Trish Roberts-for consideration – held over until next meeting

4.4. Purchase of outdoor shelters –Moved Ian Johnson 2nd Russell Waugh that this option not be pursued. Carried.

5. CORRESPONDENCE:

5.1. INWARDS

- 5.1.1. Email: NCC re CVSA contact details for information re update of Recreation Plan-
- 5.1.2. Email: Macquarie Shores SC-application to host Winter Speedo
- 5.1.3. Email: Swimming NSW-payment of January registrations
- 5.1.4. Email: Newcastle Embroidery – invoice
- 5.1.5. Email: Sid Fogg & Sons –invoice
- 5.1.6. Email: Swimming NSW re overdue Area Development Reports
- 5.1.7. Email: Swimming NSW-confirmation that Area Development Report has been received
- 5.1.8. Clubs Online: Krystina Teague re request for Development Squad information
- 5.1.9. Email: Lake Macquarie Sports Council-request for CVSA representative & alternate
- 5.1.10. Australia Post-PO Box renewal
- 5.1.11. Email: SOPAC re Aquatic centre tour confirmation
- 5.1.12. Email: PLC re confirmation of booking details- 15/16 June
- 5.1.13. Clubs Online: entry for Development Meet-fwd: Competition committee
- 5.1.14. Email: Swimming NSW- affiliation invoice; directors liability information; affiliation form

- 5.1.15. Email: Ellena Morris- Special Olympics- 21 April-fwd: Competition Committee
- 5.1.16. Email: Newcastle Embroidery- invoice-development shirts-fwd: Treasurer
- 5.1.17. Email: Swimming NSW re B & C Squad meet
- 5.1.18. Email: Purnell Trophies- invoice
- 5.1.19. Email: Richard Withycombe re CVSA Development meet
- 5.1.20. Branxton Greta SC- cheque for CVSA Dev meet entries
- 5.1.21. Email: Swimming NSW-invoice for ETE hire-Speedo heats

5.2. OUTWARDS

- 5.2.1. Email: NCC re CVSA contact details
- 5.2.2. Email: Swimming NSW-lodgement of Area Development Plan
- 5.2.3. Email: Swimming NSW re confirmation that CVSA plan has been received
- 5.2.4. Email: Krystina Teague- information Development squads
- 5.2.5. Email: LMCC – David Hinds-CVSA representative
- 5.2.6. Email: SOPAC re confirmation of aquatic centre tour
- 5.2.7. Email: PLC confirmation of booking details

Moved Ian Johnson 2nd Michele Burl;ey-Jones that correspondence inwards be dealt with as read and correspondence outwards be approved. Carried

5.3. Business Arising from Correspondence:

- 5.3.1. Approve Macquarie Shores SC as host for winter Speedo. Moved Russell Waugh 2nd Norm Roberts. Carried
- 5.3.2. LMCC Sports Council – approve David Hinds as representative and election of an alternate be deferred. Moved Norm Roberts 2nd Matt Frith. Carried
- 5.3.3. PLC booking details-confirmed:
 - 5.3.3.1. 7am opening to close on Saturday and Sunday
 - 5.3.3.2. 3 lanes in shallow end for warm up and cool down after start of competition
 - 5.3.3.3. Kincumber is host club
- 5.3.4. B & C Squad Development meet- letter to be sent confirming CVSA interest in proceeding with meet. Moved Ian Johnson 2nd Matt Frith. Carried
- 5.3.5. Complaint received regarding alleged inappropriate behaviour at recent swim meet

6. REPORTS:

6.1. **Treasurer** – Trish Roberts

No report

Moved David Richards 2nd Norm Roberts that accounts be approved for payment. Carried

6.1.1. Accounts approved for Payment

Newcastle Embroidery	Speedo T shirts	\$1116.00
Sid Fogg & Sons	Bus hire-E Squad	\$1100.00
Australia Post	PO box renewal	\$99.00 (if paid by 31 March)
Newcastle Embroidery	E squad shirts	\$342.00
Swimming NSW	Affiliation fee	\$186.00
Purnell Trophies	Medals- Development meet	\$2401.20
Wyong SC	Share program sales	\$61.00
Swimming NSW	ETE hire-Speedo heats	\$190.00
David Hinds	Meeting expenses	\$90.00
Gunyah Hotel	Function room booking fee	\$300.00
David Hinds	Meeting Expenses	\$74.00
Trish Roberts	Catering ATSC training day	\$71.87
David Hinds	Expenses ATSC training day	\$49.00
SOPAC	SOPAC tour fee (E Squad)	\$432.00
Narelle Murphy	Reimburse printer expenses & storage box	\$93.98
Russell Waugh	Reimburse-printing of programs for Dev meet	\$81.49

6.2. Competition Committee/Registrar – Russell Waugh

- 6.2.1. Approve CVSA winter SC program-copy attached-Moved Russell Waugh 2nd Matt Frith. Carried.
- 6.2.2. Disappointing number of swimmers competing at Development meet. Program to be reviewed with option of including longer events.
- 6.2.3. Winter Speedo will need more than 100 swimmers entering, or meet will be cancelled. Moved Russell Waugh 2nd Norm Roberts. Carried

6.3. Selection & Development Committee – Tom Davis

Minutes February meetings tabled-copy attached.

Moved David Richards 2nd Michele Burley-Jones that minutes be accepted. Carried.

6.4. ATSC Convenor – Norm Roberts

- 6.4.1. Technical Official dinner – 4th May, 2013 - Balcony Function room - Gunyah Hotel- \$45.00 per head. Room hire has been paid.
- 6.4.2. Invitation to be sent to Technical Officials meeting criteria; invitation to be sent to all other Technical Officials-Norm to send pro forma to secretary.

6.4.3. Training Day held on 9 March went extremely well with 20 participants for Timekeeper/Chief timekeeper and Check Starter/Marshal; 11 participants for Starter.

6.4.4. Team Manager/Meet Manager training course to be held in winter.

6.4.5. Committee meeting in 3 weeks

Moved Norm Roberts 2nd Russell Waugh that report be accepted. Carried

6.5. **Development Officer** – Jarrod Anthony

Report tabled-copy attached. Moved Matt Frith 2nd Michele Burley-Jones that report be accepted. Carried.

Letter to be written to 2013 coaching scholarship recipients

6.6. **Property Officer**- Ian Johnson

No report

6.7. **Publicity Officer** – Michele Burley-Jones

No report

6.8. **Web Administrator** –Matthew Frith

No report

7. GENERAL BUSINESS:

- 7.1. Speedo sprint finals – Moved Russell Waugh 2nd Michele Burley-Jones that letter be sent to Swimming NSW seeking their reconsideration of format as meet runs too long. Carried.

8. MEETING CLOSED: 8.14pm

9. NEXT MEETING: Tuesday, 16 April, 2013-Edgeworth Bowling Club-7.00pm

PRESIDENT: David Hinds

SECRETARY: Jenny Schwetz

COAST & VALLEY SWIMMING ASSOCIATION 2013 WINTER SHORT COURSE CHAMPIONSHIPS

Woy Woy Leisure Centre
Blackwall Road Woy Woy

Saturday

M	F	Session 1; Warm up 8am - Start 9am		
1	2	15yrs/O	400m	Freestyle
3	4	14yrs/U	400m	Ind Medley
5	6	9yrs/U	50m	Freestyle
7	8	10yrs	50m	Freestyle
9	10	Open MC	50m	Freestyle
11	12	11/12yrs	50m	Freestyle
13	14	13/14yrs	50m	Freestyle
15	16	15yrs/O	50m	Freestyle
17	18	12yrs/U	200m	Butterfly
19	20	13/14yrs	200m	Butterfly
21	22	15yrs/O	200m	Butterfly
23	24	Open MC	50m	Breaststroke
25	26	10yrs/U	100m	Breaststroke
27	28	11/12yrs	100m	Breaststroke
29	30	13/14yrs	100m	Breaststroke
31	32	15yrs/O	100m	Breaststroke
33	34	10yrs/U	4x50m	Medley Relay
35	36	12yrs/U	4x50m	Medley Relay
37	38	Open	800m	Freestyle

Session 2; Starts 30 minutes after session 1 ends

M	F	Session 2		
39	40	15yrs/O	4x100m	Medley Relay
41	42	14yrs/U	4x50m	Medley Relay
43	38	Open MC	50m	Butterfly
45	46	9yrs/U	50m	Butterfly
47	48	10yrs	50m	Butterfly
49	50	15yrs/O	200m	Ind Medley
51	52	11/12yrs	50m	Butterfly
53	54	13/14yrs	50m	Butterfly
55	56	15yrs/O	50m	Butterfly
57	58	Open MC	50m	Backstroke
59	60	12yrs/U	200m	Freestyle
61	62	13/14yrs	200m	Freestyle
63	64	15yrs/O	200m	Freestyle
65	66	10yrs/U	100m	Backstroke
67	68	11/12yrs	100m	Backstroke
69	70	13/14yrs	100m	Backstroke
71	72	15yrs/O	100m	Backstroke

Sunday

M	F	Session 3; Warm up 8am - Start 9am		
73	74	15yrs/O	400m	Ind Medley
75	76	14yrs/U	400m	Freestyle
77	78	9yrs/U	50m	Backstroke
79	80	10yrs	50m	Backstroke
81	82	11/12yrs	50m	Backstroke
83	84	13/14yrs	50m	Backstroke
85	86	15yrs/O	50m	Backstroke
87	88	12yrs/U	200m	Breaststroke
89	90	13/14yrs	200m	Breaststroke
91	92	15yrs/O	200m	Breaststroke
93	94	10yrs/U	100m	Butterfly
95	96	11/12yrs	100m	Butterfly
97	98	13/14yrs	100m	Butterfly
99	100	15yrs/O	100m	Butterfly
101	102	12yrs/U	200m	Ind Medley
103	104	13/14yrs	200m	Ind Medley
105	106	10yrs/U	4x50m	Freestyle Relay
107	108	Open	1500m	Freestyle

Session 4; Starts 30 minutes after session 3 ends

M	F	Session 4		
109	110	Open	100m	Ind Medley
111	112	9yrs/U	50m	Breaststroke
113	114	10yrs	50m	Breaststroke
115	116	11/12yrs	50m	Breaststroke
117	118	13/14yrs	50m	Breaststroke
119	120	15yrs/O	50m	Breaststroke
121	122	12yrs/U	200m	Backstroke
123	124	13/14yrs	200m	Backstroke
125	126	15yrs/O	200m	Backstroke
127	128	10yrs/U	100m	Freestyle
129	130	11/12yrs	100m	Freestyle
131	132	13/14yrs	100m	Freestyle
133	134	15yrs/O	100m	Freestyle
135	136	12yrs/U	4x50m	Freestyle Relay
137	138	14yrs/U	4x50m	Freestyle Relay
139	140	15yrs/O	4x100m	Freestyle Relay

Conditions of Entry.

- Must be a member of the Coast & Valley Swimming Association. Special conditions may apply
- *Meet will be conducted under the rules of Swimming N.S.W *All events will be timed finals
- Full automatic timing will be used
- **Online entries preferred for individual entries available on C&V website on competitions page**
- e-entries for relay entries; individual e-entries accepted
- Entries close Tuesday.
- Entries must be on Swimming N.S.W. **Multi-Entry cards** together with summary sheet and mail to,
The Registrar, Coast & Valley, 15 Bentley Street Redhead 2290
- **E-File;** on Coast & Valley & Swimming NSW website or contact; waughs11@bigpond.com
- **E-Entries** to; waughs11@bigpond.com
- **Qualifying times will apply**
- Age as at
- **Entry fees; Individual \$5.00 per event, Relay \$15.00 per team.**

- Cheques made payable to Coast & Valley Swimming Association
- Clubs may only enter a maximum of 2 relay teams per event
- ***** Please read conditions of entry for relays on qualifying times page *****
- Medals will be awarded to both age groups in double aged events e.g. 11/12 or 13/14 & first 3 place getters in **ALL** other races
- **ALL CLUBS PARTICIPATING MAY BE ALLOCATED DUTIES THROUGHOUT THE MEET**

Coast & Valley Swimming Association Inc. Minutes-Selection & Development Committee Meeting

**19 February, 2013
Edgeworth Bowling Club.**

Meeting opened 5.45 pm. Jarrod Anthony was appointed Chairman.

1. ATTENDANCE

Narelle Murphy Tom Davis David Hinds
Visitors Jenny Schwetz
Jarrod Anthony NSW Development Officer

2. **APOLOGIES:** , Adam Beisler , Peter Reinhard Belinda Boon
Moved Narelle Murphy 2nd David Hinds apologies be accepted. Carried.

3. **CONFIRMATION** - Minutes of previous meeting:
Moved Narelle Murphy 2nd David Hinds that the minutes of the previous meeting are a true and correct copy. Carried.

4. **BUSINESS ARISING** from the minutes
 - 4.1. Current list of swimmers – 200 applications to date for A – D squads. After reconciliation of accounts by Treasurer, a reminder notice will be emailed to those applicants who have not paid.
 - 4.2. Venue Sponsorship for CVSA squads – decision still pending
 - 4.3. Swim caps Quote – presented recommendation of Development committee to Management committee via email to order. Tax invoice has been forwarded to Treasurer for payment.
 - 4.4. Ongoing promotion of Development squads – pending CVSA management approval
 - 4.5. Proposed expenditure for 2013 squads – CVSA Development plan to be submitted to Swimming NSW by 1 March for funding
 - 4.6. Plastic tubs for storage of shirts and caps to be purchased

5. **CORRESPONDENCE:**
 - 5.1. Email: Trevor Jones (Development Co-ordinator SMNW)
 - 5.2. Development enquiries/Encouragement Squads

6. GENERAL BUSINESS:

- 6.1. Development Activities – finalise and recommend to Management
- 6.2. Logistics – A, B, C, D and Other Squad – payments to be checked; shirts for Other squad members to be ordered by Narelle Murphy Shirts will be handed out on the day and must be worn by all swimmers. Swimmers must wear shirt provided before departing WWI pool.
- 6.3. Quotes have been obtained for bus hire for travel on 15 March & 22 September

6.4. Shirts for A – D Squads will be ordered at a later date.

6.5. Team Managers for Other Squad Narelle Murphy
 Jarrod Anthony
 Belinda Boon
 Parents (2 -1 male/1 Female) from Branxton-
 Greta SC
 Tom Davis (at SOPAC only)

Prohibited Persons Declarations will need to be signed by Team Managers

6.6. There are 30 swimmers attending Other Squad development day. Recommend that an invitation be sent to parents who are registered members of a CVSA swim club to travel on the bus at no cost.

6.7. Swimmers with disabilities – 3 applications received. Discussions held with parents and home coach on best options for these swimmers

6.8. B & C Squad update re Out of Area meet – Swimming NSW has approved an extension to 1 March 2013 for this

6.9. CDF – Scholarship Coach applications closed 1 February, 2013. Congratulations to Tom Davis (Nelson bay) and Michael Tatolli (Kincumber Pacific Dolphins). Recommend to Management for approval.

6.10. MoU – CCAS/CVSA Meeting held on 6 February, 2013.

6.11. Development representative at CVSA Information sessions (3) – Jarrod Anthony / Tom Davis

6.12. Recommend to Management that Narelle Murphy be reimbursed for cost of printer cartridge

6.13. Recommend to Management that Tom Davis be allowed to defer his coaching scholarship for 12 months

6.14. Resolved that there is no conflict of interest in Tom Davis being Development Co-coordinator and a Development coach

7. MEETING CLOSED 6.50 pm

8. NEXT MEETING: TBA

CHAIRMAN: Jarrod Anthony

SECRETARY: Jenny Schwetz

1. **CVSA Information Sessions** – CVSA information guide has been presented over the 3 locations throughout the CVSA. We had a positive response in attendances from 2 out of the 3 locations with valuable information learned from committee members and parents.
A special thanks to Norm Roberts, Russell Waugh, David Hinds and Jenny Schwetz from the CVSA management committee for attending all 3 sessions.
The information guide can be found on the CVSA web site under resources. Hard copies will be sent out to clubs who didn't attend.
2. **ENCOURAGEMENT DEVELOPMENT SQUAD** – On Friday the 15th March , 33 swimmers and 10 parents attended SOPAC to watch the NSW State Open Championships. A great day was had by all, where swimmers had the opportunity to train in the competition pool before finals, had a tour of SOPAC facility and some swimmers were fortunate enough to be on pool deck and assist with clothes collection for James Magneson, Matt Abood and many more.
3. **Reminder - Members email addresses** – Please ensure that any members wishing to obtain information in regards to any SNSW or CVSA activities such as Development squads/ Competitions etc, that you have a current email address which is used often. Be aware if your swim club registers on your behalf, it is most likely that they have used the clubs email address and not your own. Swim clubs can you please advise your members if this is the case.
4. **CVSA Winter Swim Meets 2012/13** – is on the CVSA website under Competitions tab 'Winter Swim Meets 2012/13'. The 'Calender tab' will be updated as soon as possible. Can all clubs hosting a meet this season please ensure that any amendments to programs and TM/ MM files be sent through to Russell Waugh ASAP so it can be placed on website.
5. **Winter Speedo** – Congratulations to Macquarie Shores Swim Club for Winter Speedo championships in to be held on Sunday 5th May 2013. There have been several swim clubs apply to host the swim meet. As this is a State / Area run meet, CVSA committee will need ensure pool bookings are made and available before selecting a host club.
6. **B and C Squad Meet Venue** – Discussion for General business re: Venue location and month.
7. **CVSA Development Squad 2013** - ***Squad members will be notified by email mid-May (after Open Nationals)*** with the squad they have successfully achieved and schedule activities. Squad lists will also be posted on Coast and Valley website. CVSA Development Squads are conducted between June and September each year.

Jarrold Anthony
SNSW Development Officer