

COAST & VALLEY SWIMMING ASSOCIATION INC.

MINUTES- 11th ANNUAL GENERAL MEETING

Sunday 18th August 2019
Edgeworth Sport & Recreation Club
Park Street, EDGEWORTH.

MEETING OPENED: 11.06 am

1. WELCOME

The meeting was opened at 11:04am by President and chairman, Mr Norm Roberts who welcomed Club Delegates, Swimming NSW representatives and visitors to the meeting.

Swimming NSW representatives, Mr Chris Fylder (SNSW President), Ms Janelle Barnett (SNSW Board Member), Ms Greta Brodie (SNSW Events Manager) and Mr Michael Hyslop (SNSW Regional Development Officer) were welcomed to the meeting and warmly thanked for their interest in the Area.

Coast and Valley Swimming Life Members were also thanked for attending.

2. CONFIRMATION OF DELEGATES IN ATTENDANCE

Club Delegates

Beresfield	Greg Skinner Jacqui Currey	Novocastrian	Michael Legge Peter Reinhard Cathy Carruthers
Central Newcastle	Kate Price	NUSwim	Sue Westwood Maddie Elliott
East Maitland Olympic	Judith Duma	Raymond Terrace	Michelle Sheather Narelle Murphy Deborah Blyth
Hunter	Phillip Hawke Heidi Tolar	Titans	Blinda Francis-Smith Melissa Geale Mere Montgomery Nicole Thomas
KPD	Debby Tatoli	Valley Aquatic	Peter Sellars Melissa Pearce
Mingara	Wendy Ward Lisa Hepburn Nathan Ward	West Wallsend Indoor	Nicole Stacey Wayne Stacey Jacki Mackintosh Cindi Johnston
Nelson Bay RSL	Michelle Hudson	Woy Woy	Jessie Linnert

Life Members

Jenny Schwetz Cathy Sheedy Michelle Burley-Jones	Evan Watkins Russell Waugh Lee James	Norm Roberts Trish Roberts
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Swimming NSW Representatives

Chris Fylder Greta Brodie	Michael Hyslop	Janelle Barnett
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Visitors

Michelle Gross
Shane Arnold

Alison Crowe
Steve Edwards

Kerry Saunders

3. Apologies

Heather Brown
Jan Treddinnick

David Richards
David Hinds

Russell Waugh
Nigel Jones

Trevor McNaughton

Moved & 2nd that apologies be accepted. Carried.

3.1. Vale – Phil Johnston.

It is with considerable sadness that the CVSA advises of the recent passing of Phil Johnston.

Phil, was a committed member of West Wallsend Indoor SC and a valued technical official of CVSA who was always there with a smile and a joke to help set up in the mornings, and always the last to leave after helping to pack up all the gear after the meet concluded.

He was especially happy in the role of Starter at which he was very experienced.

The Management Committee of CVSA wish to pass on our sincere condolences to Phil's family and many friends.

A minute silence was observed for Phil Johnston

Norm Roberts invited SNSW President, Chris Fydler to address the meeting.

Chris gave a brief outline of his past achievements, which has given him a broad understanding of the sport from both an athlete and administrative perspective.

- Swimming NSW has taken on the Swim League franchise. Adam Beisler will be working with Swimming NSW from 1 October to organise and promote this competition. The vision is to be able to offer a fun racing environment which will allow a nurturing and enthusiastic environment for swimmers without the stress of championship swimming.
- Swimming NSW is working towards connecting the age-group programs and pathways to coaches. This is not an easy task and will take some time. Already there are 3 High Performance hubs in the state at Homebush, North Sydney and Canberra and are looking to establish another 2 – 3 more throughout the state, as regional areas supply a large pool of athletes. Further announcements will be made in the coming months
- Swimming NSW have accumulated a small financial surplus this financial year. Mark Heathcote has been with SNSW for 10 years
- On a National level:

- Swimming Australia will be appointing a new CEO this year
- Optus withdrew their support for the Junior Dolphins program and SAL is looking for new sponsors to promote the sport.
- SAL will have a new president this year, as John Bertrand who has held this position for the past 8 years has completed his term. Elections will be held for this position.
- Noted that Glen Tasker passed away suddenly last week. He made an amazing contribution to the sport of swimming.

Norm thanked Chris for his update.

4. ACCEPTANCE OF MINUTES OF 2018 AGM

Moved & 2nd that the minutes are a true and correct copy. Carried.

5. CORRESPONDENCE

- 5.1. Club Delegate advice
- 5.2. Nomination forms

Moved & 2nd that correspondence be accepted. Carried.

6. ADOPTION OF ANNUAL REPORTS

- i. President Norm Roberts.

Norm also expressed his thanks to the local councils which have invested in our sport, especially Central Coast Council. The staff and management at Peninsular Leisure Centre have put in time and effort into maintaining the pool and equipment and have been really good at helping clubs. Some pools in the Area have recently had the starting blocks upgraded. Norm also noted that Hunter SC were 9th overall at State Championships.

- ii. Treasurer Michelle Gross
- iii. Competition Russell Waugh
- iv. Selection and Development Phillip Hawke
- v. ATSC Jacqui Currey

Moved and 2nd that all reports be accepted. Carried.

7. SPECIAL BUSINESS

7.1. Life Memberships

- Kerry Saunders.* Hunter
- Shane Arnold* Hunter

Swimming NSW President, Chris Fydler presented these awards to the recipients.

7.2. Service Excellence Awards

- Michael Donnelly* Hunter

Heidi Tolar accepted this award on behalf of Mick from CVSA President, Norm Roberts

7.3. Technical Official Awards

7.3.1. *Technical Official of the Year*

Russell Waugh Novocastrian

Michael Legge accepted the award on behalf of Russell from SNSW Board Member, Janelle Barnett.

7.3.2. *Encouragement Award*

Taylah Press Woy Woy

Jessie Linnert accepted the award on behalf of Taylah from SNSW Board Member, Janelle Barnett

7.3.3. ***Special Award***

Michele Burley-Jones

CVSA President, Norm Roberts presented this award to Michele who did not stand for re-election to CVSA committees, and thanked Michele for her invaluable assistance over the years.

Norm Roberts announced that retiring committee positions were vacant and invited Swimming NSW President, Chris Fydler to preside for the election of the Management Committee positions.

8. ELECTION OF COMMITTEE

8.1. **President** Norm Roberts Central Newcastle

One (1) nomination received by the closing date and Norm Roberts was declared elected

8.2. **Treasurer** Michelle Gross NUSwim

One (1) nomination received by the closing date and Michelle Gross was declared elected

8.3. **Competition Co-ordinator** Blinda Francis-Smith Titans

One (1) nomination received by the closing date and Blinda Francis-Smith was declared elected

8.4. **ATSC Co-ordinator** Jacqui Currey Beresfield

One (1) nomination received by the closing date and Jacqui Currey was declared elected

8.5. One (1) Individual member

Patricia Jacqui	Roberts Currey	Central Newcastle Beresfield
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As Jacqui Currey was elected at ATSC Co-ordinator, her nomination was withdrawn and Patricia Roberts was declared elected.

As Blinda Francis-Smith has been elected as the Competition Co-ordinator, Greg Skinner accepted the offer to fill vacant position of Vice President for the remainder of the current term.

At the conclusion of the Committee elections Chris Fydler vacated the chair and Norm Roberts resumed presiding.

9. ELECTION OF STANDING COMMITTEES

9.1. **Selection & Development Committee** (Five (5) individual members from five (5) separate clubs & one (1) coach)**

Jackie	Mackintosh	West Wallsend Indoor SC
Narelle	Murphy	Raymond Terrace SC
Debby	Tattoli	Kincumber Pacific Dolphins

*** Coach to be elected at Coach's meeting held at Coast and Valley Summer Championships*

There were three (3) nominations received by the closing date. These nominees were declared elected.

The Chair advised that the Management Committee would be accepting Expressions of Interest for the remaining two (2) positions which will be filled by the Management Committee at the September meeting.

9.2. **Competition Committee** (3 suitably qualified members & 1 coach)

Blinda	Francis-Smith	Titans SC
Janette	Kinkade	Boolaroo Speers Point
Narelle	Murphy	Raymond Terrace SC
Debby	Tattoli (coach)	Kincumber Pacific Dolphins

There were four (4) nominations received by the closing date. As Blinda Francis-Smith was elected as the Competition Co-ordinator, her nomination for the Competition Committee was withdrawn, and the remaining nominees were declared elected.

9.3. **ATSC Committee** (suitably qualified members)

Jacqui	Currey	Beresfield
Blinda	Francis-Smith	Titans

Jacki	Mackintosh	West Wallsend
Narelle	Murphy	Raymond Terrace
David	Richards	Raymond Terrace

There were five (5) nominations received by the closing date. As Jacqui Currey was elected as the Atsc Co-ordinator, her nomination for the ATSC Committee was withdrawn, and the remaining nominees were declared elected.

The Chair advised that the Management Committee would be accepting Expressions of Interest for the the ATSC Committee which will be filled by the Management Committee at the September meeting. Noted that a nominee does not have to be a referee to nominate for this committee.

10. APPOINTMENT OF ACCOUNTANT

The Management Committee recommended that KLM Accountants be appointed as accountants for 2019-20.

Moved and 2nd . Carried.

11. APPOINTMENT OF PATRONS

BL 20: Such persons as shall be invited annually by the Committee to grant their patronage and subject to their concurrence, the Committee will submit the names to the Annual General Meeting for endorsement.

Management Committee seeks endorsement of Patrons for 2019-20

- Adam Crouch MP Member for Terrigal
- David Harris MP Member for Wyong
- Sonia Hornery MP Member for Wallsend
- Greg Piper MP Member for Lake Macquarie
- Yasmin Catel MP Member for Swansea
- Jenny Aitchison MP Member for Maitland

Moved and 2nd that recommendation of Management Committee be accepted. Carried.

12. NOTICE OF MOTION

Nil

13. GENERAL BUSINESS

- 13.1. Swimwear and marshalling procedures-copy attached – Greg Skinner spoke to those in attendance and asked clubs to encourage the support of parents and coaches in compliance.

- 13.2. Advertising on apparel – copy attached – Jacqui Currey advised clubs to be aware of the advertising rules for apparel that has been purchased for representative swimmers to be worn on pool deck.
- 13.3. Swim meet approval – requirement for Technical Officials - copy attached. Norm Roberts spoke on the CVSA requirement for clubs to have four (4) club members who have Technical accreditations to work in those positions at their meet, or the meet will be deemed to be a picnic meet and results will not be able to be used as qualifying times. The names of officials will need to be advised to CVSA prior to the running of the meet to gain “approved” status.

14. MEETING CLOSED: 12.08pm

15. NEXT MEETING: TBA

CHAIRMAN: Norm Roberts

SECRETARY: Jenny Schwetz

SWIMWEAR, MARSHALLING AND CHANGE ROOM PROCEDURES

NOTICE TO ALL MEMBERS

Several issues have recently arisen and we seek your co-operation in alerting your club and/or squad members to the following:

1. COMPETITION SWIMWEAR

Recently some competitors have been seen to be wearing “Brazilian style” swim suits at club and area meets.

Competitors need to be aware of embarrassment that they are causing to our technical officials who are working in positions behind the starting platforms, in the marshalling area or around the pool deck.

Management Committee on behalf of the Area Technical Committee request that clubs and coaches remind swimmers that the swim suit they wear, both in warm up and competition, is to be appropriate and in good moral taste. Any swimmer wearing an inappropriate swimsuit may be spoken to by the Referee and may be given an opportunity to change, however your swimmers run the risk of being withdrawn from their events should they be unable or unwilling to conform to this requirement.

2. MARSHALLING

a. Behaviour

Recently it has become apparent that there has been a decline in the behaviour of some swimmers in the marshalling area.

- i. There have been occurrences of sledging by teams and individual swimmers whilst waiting in the marshalling area to be escorted to their event.

Coaches and clubs are requested to remind swimmers of the need to treat each other with respect **and consideration, allowing each swimmer to compete at their best.**

b. Procedures

- i. All swimmers are to stay in their respective marshalling areas (i.e. boys in the boys area/girls in the girls area).
- ii. CVSA prefer that all swimmers remain in the marshalling area once they have been marked off for their event. Should a swimmer choose to leave the marshalling area for any reason, the onus is on the swimmer to return in time for their event. No responsibility for a swimmer missing their event because they had left the marshalling area will be accepted.

3. CHANGE ROOMS

All members are reminded that there is to be no photography or video imaging whilst in the changerooms. There have been reports of instances where this rule has been flouted by our swimmers.

It is policy of all pools in our Area that cameras and/or phones are NOT to be taken into the changerooms. Coaches and clubs are requested to remind swimmers of the rights of others and of the importance of abiding by this rule, as a complaint lodged to pool management may cause the offenders to be required to immediately leave the facility for the duration of the competition.

We look forward to your co-operation of the need for respect, consideration and fair play for each other, our technical officials and our volunteer helpers.

GR19 SWIMWEAR FINA GR5

GR19.1 General Swimsuit Rules GR19.1.1

The swimwear (swimsuit, cap and goggles) of all swimmers shall be FINA GR5.1 in good moral taste and suitable for the individual sports discipline.

GR19.1.2 Swimsuits worn by Swimmers in events conducted in NSW by Swimming NSW and any member Associations shall be non-transparent and conform to the following design: (i) All swimsuits must be FINA approved; or

GR19.1.3 Swimmers may wear swimsuits provided the suits meet the following criteria:

- (i) Men's swimsuits are limited to one (1) suit that covers at most the body surface from hips to knee. Swimsuits may not extend above the waist or below the knees; Amended 4 December 2018 Page 20 of 73
- (ii) Women's swimsuits are limited to one (1) suit that is of "open back" and "open shoulder" designs that may extend down to the knee. Swimsuits must not extend below the knees. (iii) No zippers or other fastening devices are allowed except for a waist tie. (iv) Swimsuits must be of textile material and must not contain any non textile material such as polyurethane or neoprene.

GR19.1.4 Modification of Swimsuits worn by swimmers with disability to accommodate IPC 2.16.2 a swimmer's disability is permitted Proposed modifications shall be submitted in writing to the Company for approval at least 14 days prior to the meet. Approved swimsuits shall be presented to the Meet Director/Technical Manager prior to the swimmer's first event at the competition

GR19.1.5 The Referee of a competition has the authority to exclude any swimmer FINA GR5.4 whose swimsuit does not comply with this Rule. GR19.1.6 Swimsuits are limited to one (1) suit, which may consist of one or two pieces NOTE: Australian Open & World Records can only be broken by wearing a FINA approved swimsuit

NOTE: Post Race - If a swimmer is found to have swum a race with a suit in breach of the General Rules the Referee will be notified and if proven the swimmer will be disqualified.

AS PER SNSW Swimsuit Compliance Check – 2010

ADVERTISING

Clubs are reminded of the following rules regarding advertising on apparel

GR20 ADVERTISING

GR20.1 At all Swimming New South Wales sanctioned meets, competing Areas, FINA GR6 Clubs and swimmers must observe the following regarding advertising on clothing and equipment.

GR20.2 Swimsuits

SAL CBL31.1

Identification in the form of:

- one manufacturer's logo/name/insignia of a maximum size of **thirty (30) square centimetres** is permitted. Where one-piece body suits are used, two manufacturer's logos/names/insignia shall be permitted, one above the waist and one below the waist of a maximum size of thirty (30) square centimetres each when worn. These manufacturer's name/logos/insignia shall not be placed immediately adjacent to each other. Where two-piece body suits are used, the two logos/names/insignia of the manufacturer shall be placed on one part each.
- one sponsor's logo/name/insignia of a **maximum of thirty (30) square centimetres when worn**.

The name and the logo of the Area, Club, State or Country shall not be regarded as advertisements.

GR20.3 Pool Deck Equipment

SAL CBL31.2

All pool deck clothing, including those items listed below may carry **two logos/names/insignia (one of the manufacturer and the other one of the sponsor) each with a maximum size of 40 square centimetres**.

All accessories and equipment items listed below may carry **two logos (one of the manufacturer and one of the sponsor) each with a maximum size of 6 square centimetres**.

1. T-shirt, polo, casual shirt, jumper, tracksuit top (40 square centimetres)
2. Bathrobe, deck coat (40 square centimetres)
3. Pants, shorts, skirts (40 square centimetres)
4. Towels (6 square centimetres)
5. Caps, hats, socks, footwear (6 square centimetres)
6. Bags – not greater than 10% of the surface area of the item, to a maximum of 60 square centimetres

For upper-body clothing items only, the manufacturer's logo (being a design mark of maximum of 8cm in width) may additionally be displayed in the form of a strip in one of the following positions:

- a) around the bottom of both sleeves; or
- b) centred down the outer seam of both sleeves (from the collar across the top of the shoulders down to the bottom of the sleeve).

For lower-body clothing items only, the manufacturer's logo (**being a design mark of maximum of 8cm in width**) may additionally be displayed in the form of a strip centred down the outer seam of both legs (from the waistband down to the bottom of the leg). The name and the logo of the Club, Area, State or Country of the swimmer shall not be regarded as advertisements.

GR20.4 Caps SAL CBL31.3

Club/Area/State/Country caps may carry:

- one (1) manufacturer's logo/name/insignia of a maximum of **twenty (20) square centimetres** (when the cap is not being worn).
- one (1) sponsor name/logo/insignia **not exceeding twenty (20) square centimetres**.

The name and the logo of the Area/Club/State/Country of the swimmer shall not be regarded as advertisements.

GR20.5 Goggles

SAL CBL31.4

Two (2) manufacturer logos/names/insignia of **maximum six (6) square centimetres** are allowed on goggles but only on the spectacle frame or band.

GR20.6 Body advertisement is not allowed in any way whatsoever.

SAL CBL31.5

GR20.7 Advertisement for tobacco or alcohol is not permitted.

SAL CBL31.6

GR20.8

SAL CBL31.7

This rule does not apply to design advertising and trademarks of SAL, or its commercial sponsors, or the design advertising and trademarks of the major sponsor of the Company or other State Association, so long as it does not conflict with a sponsor of SAL.

GR20.9

SAL CBL31.8

Any advertising logos/identifications, which are not indicated in GR20 are not permitted. In the event that any apparel contravenes these regulations, the Club, Area or swimmer must immediately remove the offending item/s and replace it with apparel, which complies with these regulations. In the event that a breach is not immediately remedied, the Club, Area or swimmer may be requested to wear attire provided by Swimming NSW.

GR20.10

SAL CBL31.9

SNSW reserves the right to:

a) request Clubs, Areas and Swimmers to present any apparel for inspection and approval prior to the commencement of the Championship.

To all clubs,

For a number of years, the Coast & Valley Competition, Management & Technical Committees have requested clubs to be more proactive in training people from within their club to officiate at local swim meets. This has been due to the number of Technical Officials retiring from active service.

Some clubs have supported this request & have been active in getting people accredited, others have seemed to ignore it.

At the CVSA forum in 2018 following the AGM, it was passed that clubs would have to supply at least **4 accredited technical officials** from within their own club to officiate at their club's swim meet. Failure to adhere to this would result in the club not having future meets approved until they met the requirement of 4 officials.

The following has been passed by the CVSA Management committee & **WILL** apply to **ALL** swim meet approvals from August 2019.

This will include swim meets for the upcoming 2019-20 summer season.

1. SWIM MEET APPROVAL:

- Clubs **MUST** supply a list of accredited Technical Officials who will be working at their meet when applying to hold a swim meet. If this is not done the club will only receive **PROVISIONAL APPROVAL** until they supply the list of officials.
- If the club still does not supply the officials clubs will **NOT** have their meet approved & the meet will only be classed as a picnic meet & times swum will **NOT BE APPROVED**.

2. FRIDAY NIGHT MEETS:

Because of work commitments & a lack of officials, CVSA in 2017 moved to discontinue Friday night swim meets.

For the clubs that still want to hold swim meets on Friday night, Clubs must source **ALL** Technical Officials required.

If timing equipment is hired through SNSW 1 AOE operator will be provided.

3. WEEKEND SWIM MEETS:

- Clubs **MUST** supply at least 4 accredited technical officials who will be working in that position from **WITHIN THEIR OWN CLUB** for each day of meet before asking CVSA for help.
This does not include timekeepers.

If timing equipment is hired through SNSW 1 AOE operator will be provided

There are online courses that can be completed on the SNSW website.

CVSA Technical co-ordinator will only be happy to help clubs should they need guidance.

To find information on SNSW website go to;-

Menu > Technical Officials > learn find course & learning packages.

Example of positions; Starter, Referee, Marshall, Check Starter, Recorder, Chief Timekeeper, Meet Manager operator.

**IT IS A SHAME THAT CVSA ARE FORCED TO TAKE THESE MEASURES.
PLEASE DON'T TAKE THE GUIDELINES LIGHTLY AS THEY WILL BE ACTE**