

# COAST & VALLEY SWIMMING ASSOCIATION INC.

## MINUTES- 4<sup>TH</sup> ANNUAL GENERAL MEETING

Sunday 24 June 2012  
Edgeworth Bowling Club  
Park Street, EDGEWORTH.

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### WELCOME

The meeting was opened at 11:12 am by Mr David Hinds who welcomed everyone to the meeting.

### 1.1. PRESENT

#### Club Delegates

Beresfield	Greg Skinner	Novocastrian	Russell Waugh Peter Reinhard Sue Westwood Gabrielle Day
Boolaroo Speers Point	Lee James Marjory Drummond Greg Shaw Carl Cavalieri	NuSwim	Ian Johnson Louise Adams Stacey Cameron
Branxton-Greta	Gerard Thomas	Raymond Terrace	David Richards Debbie Blyth
Central Newcastle	Norm Roberts Barbara Starr Kevin Phillips Patricia Roberts	Singleton	Martin Phillips Sohya Moore
Charlestown	Graeme Hopkins	Stockton	Pam Walton Evan Watkins
East Maitland	Judith Duma	Swansea Sharks	Nikki Papadopolous John Kowalski Julianne Kowalski
Hunter	Mick Donnelly Luke Sweeney Dylan Markey	Tilligerry Stingrays	Narelle Murphy
Jamies	Jenny Schwetz	Titans	Belinda Boon Kylie Clegg
Kincumber Pacific Dolphins	Joanne Watkinson	Toukley	George Brown Cheryl Everett
Macquarie Shores	Matthew Frith	West Wallsend Indoor	Lee Bendeich Ann Dever John Herring Terry Moonen
Mingara	Andrew Sylvester Andrew Jones	Woy Woy	Paul McParlane Lisa Gaffney Sharon Hook Stephen Knipe
Nelson Bay RSL	David Hinds	Y Valley	Matthew Woods

#### Swimming NSW Representative

Mark Payne

Jarrold Anthony

#### Life Members

Michele Burley-Jones  
Norma Turner

Janice Tredinnick  
Kengo Yagami

Geoff Turner

**Visitors** Tom Davis

## 1.2. Apologies

Cathy Sheedy	Jim Sheedy	Karlene Kiem	John McNamara
Gosford Stingrays SC	Blinda Francis-Smith	Kirryn Stewart	Helen Wilks
Phillip Hawke	Michelle Vane-Tempest	Tania Cullity	Julie Cronin
Karen Willis	Jane Hazell	Tim Smith	Heather Brown
Des Collins	Deb Mainey	Anthony Pearson	

Moved Peter Reinhard 2<sup>nd</sup> Judy Duma that apologies be accepted. Carried.

## 1.3. Acceptance of Minutes of 2011 AGM

Moved Matt Frith 2<sup>nd</sup> Andrew Sylvester that the minutes are a true and correct copy. Carried

## 2. CORRESPONDENCE

- 2.1. Apology – Karlene Kiem
- 2.2. Apology – John McNamara
- 2.3. Apology – Gosford Stingrays SC

Moved Dave Richards 2<sup>nd</sup> Terry Moonen that correspondence inwards be dealt with as read. Carried.

## 3. ADOPTION OF ANNUAL REPORTS

- |  |                  |
|--|------------------|
| 3.1. President                         | David Hinds      |
| 3.2. Treasurer                         | Patricia Roberts |
| 3.3. Registrar                         | Russell Waugh    |
| 3.4. Selection and Development Reports | Peter Reinhard   |
| 3.5. ATSC                              | Andrew Jones     |
| 3.6. SNSW Development Officer          | Jarrold Anthony  |

Moved Norm Roberts 2<sup>nd</sup> Belinda Boon that all reports be accepted. Carried.

## 4. SPECIAL BUSINESS

- 4.1. Life Memberships – no nominations received
- 4.2. Service Excellence Awards – no nominations received.

President noted that all clubs would have someone who should be nominated, and urged all clubs to consider nominating these people from within their clubs for these awards next year.

David Hinds vacated the chair and Mark Payne (Swimming NSW) agreed to preside while the election of the committee & standing committees took place.

## 5. ELECTION OF COMMITTEE

Approved Jarrod Anthony & David Richards to act as tellers for counting of votes.

- |  |       |       |                   |
|--|-------|-------|-------------------|
| 5.1. <b>President</b>  | David | Hinds | Nelson Bay RSL SC |
| One (1) nomination received by the closing date and David Hinds was duly elected |       |       |                   |

5.2. **Vice President** David Richards Raymond Terrace SC  
One (1) nomination received by the closing date and David Richards was duly elected

5.3. **Secretary** Jenny Schwetz Jamies SC  
One (1) nomination received by the closing date and Jenny Schwetz was duly elected

5.4. **Treasurer** Patricia Roberts Central Newcastle SC  
One (1) nomination received by the closing date and Patricia Roberts was duly elected

5.5. **Registrar** Russell Waugh Novocastrian SC  
One (1) nomination received by the closing date and Russell Waugh was duly elected

5.6. **Selection & Development Co-ordinator** Thomas Davis Nelson Bay RSL SC  
Peter Reinhard Novocastrian SC  
Two (2) nominations received by the closing date A ballot was held and Thomas Davis was duly elected

5.7. **ATSC Convenor** Norman Roberts Central Newcastle SC  
One (1) nomination received by the closing date and Norman Roberts was duly elected

5.8. **Three (3) Individual members** Michele Burley-Jones Woy Woy SC  
Matthew Frith Macquarie Shores SC  
Ian Johnson Nuswim SC  
Narelle Murphy Tilligerry SC  
Peter Reinhard Novocastrian SC  
David Richards Raymond Terrace SC  
Six (6) nominations were received by the closing date.

As David Richards had already been elected to a position, a ballot was held for the remaining five (5) candidates for the three (3) positions

Michele Burley-Jones, Matthew Frith & Ian Johnson were duly elected.

Moved and 2<sup>nd</sup> that ballot papers be destroyed in accordance with the constitution. Carried.

## 6. ELECTION OF STANDING COMMITTEES

6.1. **Selection & Development Committee** (Five (5) individual members from five (5) separate clubs & one (1) coach)

6.2.

Belinda	Boon	Titans SC
Narelle	Murphy	Tilligerry SC
Peter	Reinhard	Novocastrian SC

There were three (3) nominations by the closing date. These nominees were declared as duly elected.

The Coach will be elected at Coast and Valley summer Championships at Coaches meeting.

**6.3. Competition Committee** (3 suitably qualified members & 1 coach)

Debbie	Blyth	Raymond Terrace SC
Matthew	Frith	Macquarie Shores SC
Narelle	Murphy	Tillgerry SC
Paul	Sharman	Coach-Nuswim

Three (3) nominations and one (1) nomination for coach were received by the closing date. These nominees were declared duly elected.

**6.4. ATSC Committee** (suitably qualified members)

Lawrie	Brown	Central Newcastle SC
John	Hart	Kincumber Pacific Dolphins SC
Graeme	Hopkins	Charlestown SC
Ian	Johnson	Nuswim SC
Andrew	Jones	Mingara SC
Narelle	Murphy	Tilligerry SC
David	Richards	Raymond Terrace SC
Jenny	Schwetz	Jamies SC
Cathy	Sheedy	Kurri Kurri SC

All nominees were declared duly elected.

At the completion of the election of officers, Mark Payne vacated the chair and David Hinds resumed chairing the meeting.

**7. APPOINTMENT OF AUDITOR**

Moved Judy Duma 2<sup>nd</sup> Ian Johnson that the appointment of an auditor be made at Coast and Valley Management Committee Meeting. Carried.

**8. APPOINTMENT OF PATRONS**

Moved Norm Roberts 2<sup>nd</sup> Graeme Hopkins that the following be invited to be Patrons of Coast and Valley Swimming Association:

Cr Doug Eaton – Mayor Wyong Shire Council  
Cr Laurie Maher – Mayor Gosford City Council  
Cr John Tate – Lord Mayor Newcastle City Council

Carried.

## 9. NOTICE OF MOTION

- 9.1. That the Registration fee for all members be \$3.00 and the Club Affiliation fee be removed.

Moved Russell Waugh 2<sup>nd</sup> David Richards

### Rationale

As a majority of members register using the on-line registration system, the collection of registration fees by Swimming New South Wales on behalf of Coast and Valley Swimming Association is occurring. The addition of \$1.00 to each registration fee to cover the Affiliation fee and collection by Swimming New South Wales would further ease the administrative burden on our clubs' management.

Russell Waugh spoke for the Motion. As there were no speakers against the Motion, the motion was put to the vote. Carried. There were 2 votes against the motion.

## 9.2. ELECTION OF OFFICERS

The motion is the election of each member to the Management Committee of the Association for a period of 2 years, which will bring the association into line with Swimming NSW Constitution.

The Motion being:

### CI 23.4 Term of Elected Committee Members

1. Subject to any provisions in the Constitution relating to the earlier retirement or removal of a Committee Member, each Committee member shall hold office for a period of (2) two years until the conclusion of the next Annual General Meeting but is eligible for re-election.
2. To ensure rotational terms, five (5) elected Committee members other than the President shall retire each even year and the (4) four elected Committee members and the President shall retire each odd year. Any adjustment to the term of the elected Committee member(s) to ensure rotational terms in accordance with this motion shall be determined by the Management Committee of the Association and in the event of the Management failing to agree, by lot. Elections to, and vacancies on, subsequent Committees shall then proceed in accordance with procedures in the Constitution.

### Rationale

The rationale behind this notice of motion is that the Coast and Valley Constitution at present, calls for the entire Management Committee to retire each year and stand for re-election, this is not good business practice. The Association can in reality have a new Management Committee each year, this would mean that any policies and procedures instigated by the previous committee would not be fully understood and therefore not be implemented or followed through with.

The notice of motion that I have placed forward for discussion and voted on will ensure that the Association would have a continuance within the Management Committee that will lead to a more workable, effective and efficient Committee.

If the notice of motion is adopted then the following will occur for elections:

**EVEN YEAR (2014 and on)**

Vice President  
Secretary  
Development Coordinator  
Committee Member  
Committee Member

**ODD YEARS (2013 and on)**

President  
Treasurer  
Registrar  
Area Technical Committee Convenor  
Committee Member

Moved: Norm Roberts 2<sup>nd</sup> Russell Waugh.

Norm Roberts spoke for the Motion and clarified that should the motion be passed, the positions for President, Treasurer, Registrar, Area Technical Committee Convenor and one (1) committee member would be declared vacant at the next Annual General Meeting.

There were no speakers against the motion and the motion was passed unanimously.

## **9. GENERAL BUSINESS**

9.1. Recommendation that honorarium for Management Committee for 2011-12 be:

President	\$200.00
Secretary:	\$200.00
Treasurer:	\$200.00

Meeting Attendance: \$10.00 per meeting attended

Moved Terry Moonen 2<sup>nd</sup> Ian Johnson that the recommendation be approved. Carried.

9.2. Shield for Champion Club at Winter Championships was presented to Kincumber Pacific Dolphins

9.3. Geoff Turner (Woy Woy SC) was permitted to address the meeting regarding the Veterans' Association Fun Day being held on 28<sup>th</sup> October with a request for officials from the southern end of the Area to help on the day.

9.4. Life Member badges were presented to Geoff & Norma Turner.

David Hinds thanked all for attending the meeting and wished all a safe trip home

**10. MEETING CLOSED:** 12:32pm

David Hinds  
President

Jenny Schwetz  
Secretary